

SCORA X-Change Code of Conduct

This code of conduct has been created for the Federation and its members. It aims to formulate the parameters of behavior:

- to be in accordance with the principles and values of the Federation
- to create a comfortable and safe environment and atmosphere for all participants of every cultural background
- to achieve the best outcomes for the SCORA X-Changes

Principles and Values of the Federation

Each participant is expected to take responsibility for themselves, and to act in accordance with the constitutional principles and values of the Federation at all times. All participants are expected to treat each other with respect and consideration, and foster tolerance, dignity and equality. In order to ensure productive and inclusive meetings, all participants should foster cooperation and show appreciation of each other's contributions. Taking part in IFMSA meetings should be a meaningful, fun, and safe experience.

Any form of discrimination, including but not limited to political-, religious-, social-, racial-, national-, sexual- or disability-based discrimination, will not be tolerated from any participant of the meeting.

General rules and behavior: All participants should feel comfortable and safe within the IFMSA, and during SCORA X-Changes. Therefore, we expect all participants and Organizing Committees members to follow and embody these guidelines:

- **Be respectful.** Ensure that all fellow participants are able to, and feel safe to express themselves; be professional in speech, actions and appearance during the exchange and display respect for the opinions and ideas of fellow attendees.
- **Consent is always mandatory in any context**, whether relating to alcohol consumption, physical contact, sexual activity, posting on social media or any other situation. Coercion or 'tricking' anyone into participating in an activity also constitutes a violation of that person's right to consent. Consent should also be considered with respect to each person's culture. • **Care.** Be aware of the health, safety and welfare of all other participants. Be mindful of their dietary restrictions and health conditions and try not to put it at risk.
- **Speak no evil.** Do not post, share or disseminate any form of media (including pictures, videos and/or messages) on any forum (including online) that could damage the image of a participant, the Organizing Committee or the Federation. All posts that contain threatening, abusive, harassing, defamatory, vulgar, obscene, libelous, hateful or otherwise objectionable content shall be removed and may lead to disciplinary action.
- **Clean up.** Promote recycling and avoid the unnecessary waste of resources, throw rubbish away and clean areas where you have met or held a session/meeting.

- **Be eco-friendly.** Act in environment-friendly way with the capacities of the host (e.g. recycling materials)
- **Help.** Remember that participants are immersed into another culture, therefore might need help and explanations on certain things.

Protect yourself to protect others. In order to gain the most from the sessions and a rich intercultural environment, it is important that each participant has sufficient energy. Be mindful of your needs (food, sleep,...) so you can benefit and contribute the most from and to the whole exchange. In order for the event to run smoothly, it is also necessary to:

Follow the instructions of the Organizing Committee, accommodation place staff or other authorities;

- Adhere to the terms and conditions of the designated accommodation venue;
- Be mindful and considerate of other guests, during daily and nighttime events;
- Do not act in any way that may harm the reputation of the IFMSA, the hosting NMO, other participating organizations or medical students;
- Do not act in any way that may cause damage to the venue (breakages etc.)
- Be on time and avoid causing distraction when entering a session that has already started.
- Be aware and respectful of the cultural differences of the hosting country and other participants.

Substance abuse Every participant should promote safe behaviour for the sake of health and wellbeing of themselves and others.

- Smoking or consumption of alcoholic beverages is only allowed in the designated areas and times. Smoking shall be prohibited indoors within all public areas of the facilities hosting the SCORA X-Change regardless of the facilities' smoking policy. It is prohibited to drink alcohol or smoke during a SCORA X-Change agenda points.
- Consumption of alcohol should be done in moderation, each person should be aware of their alcohol tolerance and therefore they should be reasonable when consuming any kind of beverage.
- Consumption of alcohol and social program attendance should not affect the participant's involvement in other parts of the exchange.
- All participants must remember and respect that there are participants who do not drink alcohol, particularly at social events. Furthermore, pressuring any participant to drink alcohol against their will is a violation for the CoC.
- Alcohol consumption doesn't justify any violation of the Code of Conduct. Therefore, each member will be held accountable for any offenses conducted regardless of whether they were sober or intoxicated.
- Organizing Committees members are responsible for taking care of their members who get intoxicated or lose consciousness due to alcohol consumption during social events.
- The use of illicit substances (subject to domestic laws of the hosting NMO) is prohibited. In case of violation of the code; it will lead to removal from the SCORA X-Change and may require the involvement of the host countries authorities.

Laws and other restrictions Every participant must respect and comply with all applicable National, Federal, State, and local laws. Any illegal activity will be reported to the proper authorities and subject to the applicable jurisdictional actions. The following actions or behaviours are forbidden at all IFMSA events (including SCORA X-Changes):

- Use of illegal drugs
- Damage of property
- Underaged drinking (defined by local legislation)
- Violence or threat of violence, intimidation or harassment to any party
- Discrimination towards any other person, sexual harassment, SOGI-based discrimination or racial slur
- Consuming alcohol in formal meeting rooms
- Smoking inside any formal or informal meeting room (including during all social programs)
- Stealing from any other members

Financial Liability: Participants will be financially liable for any damage to equipment, facilities, constructions and environment at the exchange venue that should result from their actions.

Reporting any violation: In case you witness or experience any violation of the SCORA X-Change Code of Conduct, you can report it in the following way:

- Approaching Head of the Organizing Committee.
- Approaching SCORA Director or SCORA General Assistant (scorad@ifmsa.org or ga.scora@ifmsa.org)

Please note that the SCORA Director & General Assistant deals with each case with high confidentiality.

Code violation Violation of this code of conduct will be met by sanctions, which will be proportional to the severity of the violation, including, but not limited to:

- Warning by the Organizing Committee/SCORA IT
- Report to the NMO President
- Warning by the IFMSA Executive Board/Supervising Council
- Report to local authorities and police
- Removal from the event
- Ban on attending all IFMSA and IFMSA-associated event(s) in the future. This sanction must be taken by the IFMSA Executive Board and Supervising Council.
- Suspend the member who violated SXC CoC and IFMSA CoC of involvement in SCORA X-Changes organization in the future. The timeframe will be set by SCORA IT in consultation with the Supervising Council. If the member is involved regardless of SCORA IT's decision, the NMO is suspended from hosting the exchange. The timeframe will be set by SCORA IT in consultation with the Supervising Council.

- Any sanction involving the police should be consulted with the SCORA IT and the Organizing Committee unless it prevents timely action.
- For violations regarding any form of racial-, ethnic-, SOGIE- (sexual orientation and gender identity and expression), gender-based discrimination and or any type of violence

The participant will receive only one warning, after which further actions will be taken. In case of rape or sexual assault, the participant will be excluded from the meeting immediately and reported to local authorities. The NMO President will be notified in case a sanction is put in place. Repeated violations will result in escalation of sanctions.

We wish all participants the best possible experience. We kindly ask you to bear the content of this Code of Conduct in mind at all times to help achieve this goal.

I, the Undersigned, hereby accept that failure to conform to this code of conduct, will be subjected to disciplinary action as described above.

LOCATION, DATE:

SIGNATURE:

PRINT NAME: