

PYL BY-LAWS

Updated February 2025

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I. Name

The name of this association is the Parkland Youth Baseball League, Inc. herein referred to as **PYL** or the **league**.

II. League Purpose

A. Health

1. To organize, develop, and promote a community baseball program with the primary intent of developing youth players as individuals and teammates, with a strong sense of sportsmanship and integrity.

B. Education

1. To provide and safeguard the educational values of a local inter-community baseball program, cultivate high quality baseball education and good sportsmanship, and allow for individual advancement of individual and teamwork skills.

C. Competition

1. To promote an equitable standard of play.

III. League Executive Leadership

A. Overview

1. The League Executive Leadership will consist of 2 cooperative governing bodies: The League Officers and The Team Representative Board (The Board).
2. The Board shall consist of the Officers of the league and one member representative from each respective organization in good standing.
3. The Board is responsible for making decisions on rules, team organization inclusions, and League Officer elections/removals.
4. They also are empowered and encouraged to bring any proposed improvements to the League Officers for consideration.
5. Votes on any item brought to The Board that do not carry at least 2/3 majority either way may be overruled by the League Office.

B. League Officers

1. The officers of the league shall be the President, Vice-President, Secretary, Treasurer, and Tournament Director.
2. No individual organization shall have more than 2 members serving as league officers.
3. A majority of its members shall constitute a quorum for the transaction of business of the Board. All proposals to be decided by a simple majority.

C. Election of League Officers

1. These are all volunteer positions as noted below.
2. The term is at the discretion of the respective Officer but must be a minimum of one league fiscal year unless relinquished at the request of the League Officers.

D. League Officer Powers and Duties

1. To have responsibility for policy, administrative, and financial decisions of the league and their enforcement.
2. To have control over all league relations and league athletic contests in which a member team participates.

3. To interpret the provisions of the by-laws, policies, practices, or playing rules as it may, from time to time, adopt.
4. To fix and enforce penalties for any violation of the by-laws, policies, practices, or playing rules.
5. To perform duties as set by League Officers and/or Board members.
6. To decide any questions, controversies or grievances in the absence of any by law or rule and set any fines and/or penalties necessary.
7. Umpires serving as an Officer may not vote on any money issues regarding umpires.

E. Organization Representative Board

1. Individual organizations decide on who will represent them.
2. There is an expectation of consistent attendance, orderly behavior, and respect for others at the meetings.
3. Disruptive or abusive individuals will not be tolerated and may be asked to step down by any (2) league officers or the president alone when necessary.
4. If no teams are entered for two full calendar years, the representative cannot vote until teams are entered and organization is reinstated.

F. Board Powers and Duties

1. To elect League Officers.
2. To decide matters in dispute between member teams.
3. To authorize the return of entry fees and to exclude from membership or to suspend from membership in the league teams or organizations who repeatedly fail to comply with League expectations on timely payment of fees, fielding teams for scheduled games, sportsmanship, and other matters.
4. To establish and maintain league rules.
5. To enact changes to this by-laws, policies, practices, and playing rules.
6. To remove an umpire from rotation with justifiable cause.

IV. Duties of the Officers

A. The President

1. shall preside at all league meetings.
2. shall have the right to appoint standing committees and all temporary committees.
3. shall have the right to execute all decisions of the membership and to determine a vote in case of a tie.
4. shall have no right to act on an important matter on his/her own accord unless authorized by the appropriate governing body.
5. shall be an ex official member of every committee.
6. shall sign with the Treasurer all legal papers and official documents in the name of the league.

B. The Vice-President

1. shall perform all duties of the President in the absence of the President and shall be entitled to all his/her prerogatives.

C. The Secretary

1. shall keep a record of all proceedings of the meetings of the league and keep a correct and full roll of all members' names and addresses.

2. shall attend to all correspondence of the league, including correspondence to the league members dealing with meetings, agendas, notices, etc. and any other correspondence.
3. shall turn over to his successor all technology login and password information.

D. The Treasurer

1. shall receive and collect all monies, dues, and funds due the league; give official receipts thereof; deposit all monies received in a checking and/or savings account.
2. shall keep a careful and correct record of all monies received, deposited, and expended.
3. shall countersign all drafts or warrants drawn on the treasury signed by the President.
4. shall report the financial condition of the league at each regular meeting of the league.
5. accounts and records shall be audited annually by an auditing committee appointed by the league Officers or President.

E. The Tournament Director

1. shall plan and schedule the end-of-season playoff tournaments for each division.
2. shall be available for coach's questions and reschedule any playoff games postponed due to rain.
3. shall plan and schedule All-Star games during the Spring season.

F. Paid Positions

1. The umpire assignor and the technology and scheduling director will be reviewed on a year-by-year basis by the Board to determine if their duties will be renewed.
2. The League Officers will be responsible to make all final decisions on the umpire assignor and the technology and scheduling director.
3. Umpire Assignor
 - i. He/She will be paid the cost of the highest umpire's fee x the number of teams in the entire league. The umpire's fees shall be established prior to the start of each season.
 - ii. Umpire Assignor Formula: $(\text{umpire rate}) \times (\text{no. of teams}) = \text{season fee}$
 - iii. The umpire assignor will be paid in three equal installments. The first installment (1/3 of the total due) will be paid at the May (Spring) and August (Fall) meetings. The second installment (1/3) will be paid at the June (Spring) and September (Fall) meetings. The final installment (1/3) will be paid at the playoff-seeding meeting (June and October) during both seasons.
 - iv. Duties
 1. shall call a meeting with all the umpires and discuss rules and rule changes prior to the start of each new season. Failure to call a meeting could result in a fine set by the League Officer.
 2. shall interface with the Technology and Scheduling Director to ensure all games and their possible rescheduling are covered.
4. Technology and Scheduling Director/Webmaster

- i. He/She shall be paid $\frac{1}{2}$ the amount of the highest umpire fee times the number of teams in the entire league.
- ii. Webmaster Formula: $(\frac{1}{2} \text{ rate}) \times (\text{no. of teams}) = \text{season fee}$
- iii. The Technology and Scheduling Director/Webmaster fee shall be established prior to the start of each season.
- iv. He/She shall be paid in two (2) equal installments per season. The first installment will be paid at the May (Spring) and August (Fall) meetings. The second installment will be paid at the June (Spring) and October (Fall) meetings.
- v. Duties
 1. shall maintain accurate records of all games in each competitive division.
 2. shall provide a report regarding current standings.
 3. shall maintain the league website.
 4. shall update the site concerning league meetings, upcoming events, all league rules and regulations, as provided by the league officials.
 5. shall input all competitive level schedules onto the website, and input those scores during the course of the season and playoffs.
 6. shall collect all scheduling worksheets from the organizations.
 7. shall collect all roster information necessary for proper administration of the league.
 8. shall develop schedules for all divisions.
 9. shall post and update the schedule, as necessary, on the league website.
 10. shall interface with the Umpire Assignor to ensure all games and their possible rescheduling are covered.
 11. shall turn over to his successor all technology login and password information.

V. Membership

A. Application for Membership

1. A new organization applying for entry into the PYL must be present at the current season's first meeting and enter at least one participating team, preferably entering a participating team in each playing age division.
2. Each application for membership shall be made in writing by the executive officer of the sponsoring organization and should be accompanied by an entrance fee (See Appendix A of "PYL Policies, Practices, and Playing Rules").
3. An organization can "pilot" for one season (spring OR fall) without paying the entrance fee.
4. Upon acceptance of said organization by the league, this fee shall become property of the league.
5. A 2/3 vote by the Board is needed to accept any new or reinstated organization into the League.
6. Any organization seeking reinstatement into the League shall pay a reentrance fee (See Appendix A of "PYL Policies, Practices, and Playing Rules") and all preexisting fines.

B. Insurance and Coaches' Clearances

1. By the Team Registration Due Date each year, each member organization shall be required to provide a Representative's signature to validate their liability insurance status and coaches' clearances for that current season.
2. Failure to turn in a certificate by the March meeting will result in a forfeit of all organization games until such validation occurs.

3. No organization may participate in any games until liability insurance has been validated.

VI. Meetings and Fiscal Year

A. League Board Meetings

1. League Meetings will be held 10 times per year. Attendance is expected by all organizations and required for 9 meetings per year.
2. Organizations not represented at 9 meetings per year are subject to league fines (See Appendix A of "PYL Policies, Practices, and Playing Rules"). Any organization that misses (3) three consecutive scheduled meetings will be subject to dismissal from the league.
3. If the organization rep (who is on file) cannot attend a scheduled meeting, the alternate rep must check in with the secretary to be recognized and to be able to assume the rep's responsibilities.
4. The league reserves the right to hold additional special meetings when circumstances warrant as determined by the Board.

B. Fiscal Year

1. The fiscal year of the PYL shall correspond with the calendar year.

VII. Amendments to the By-Laws

A. Approval

1. Amendments to this By-Laws must be approved by a 2/3 board member majority or be subject to League Office veto.

B. Submitting Amendments for Approval

1. Amendments to be considered must be presented to a League officer, prior to the scheduled monthly meetings and read to the League.
2. Amendments to the By-Laws should be submitted out of season only.
3. Playing rule amendments should be submitted at the November meeting and no later than the February meeting.

VIII. Penalties

A. Expulsion and Fines

1. A team and/or Organization shall be reprimanded and could be fined (See Appendix A of "PYL Policies, Practices, and Playing Rules") if it refuses to abide by the decisions of a majority vote of the membership.

B. Notification of Violation

1. A league member/coach shall notify the league rep of the organization that is suspected of violating the rules of the league by a certified letter or email. This letter should include:
 - a. Date, time and teams involved in the game.
 - b. A description of the violation.
 - c. Any corroborating information in support of the alleged offense.
2. Upon receiving notice of the violation, the league office will review the initial information and, if necessary, contact the notifier for more information. If deemed valid, a notification

letter will be sent to the appropriate organization board rep. The notification letter shall include:

- a. A description of the violation.
 - b. A date for review of the offense by the board of governors and the suspected offender.
 - c. The penalties that could be imposed by the League at that meeting.
3. It shall not be assumed that any Individual or Organization will be assessed any penalties, or be subject to any League sanctions, prior to the resolution of the matter by the Officers and the interested parties.

C. Grievances

1. Any grievances shall be brought by Organization Representatives to the attention of the President, in writing, for discussion at the next league meeting.