

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
November 17, 2021
PUBLIC SESSION AGENDA

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DATE: [November 17, 2021](#)
TIME: 7:00 PM
PLACE: [BTHS - Hopkins Building & Virtual Meeting](#)

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. [October 13, 2021 Work Session](#)
[October 20, 2021 Executive Meeting](#)
[October 20, 2021 Public Board Meeting](#)
- VII. Student Liaison Report
- VIII. Student and Staff Recognitions
 - **Pride Students of the Month - October 2021 - [see list](#)**
 - **Pride Students of the Month - November 2021 - [see list](#)**
- IX. Communications
- X. Presentations
 - [BTSD Start Strong Fall 2021 Results](#) (*presented at work session*)
- XI. RECESS - *Full copies of the agenda will be available after the recess*
- XII. Presentations

XIII. Committee Reports

Strategic Planning Committee - no report

Buildings & Grounds Committee - no report

Finance Committee - no report

Communications Committee - [see report](#)

Curriculum Committee - [see report](#)

Legislative Report - no report

Policy Committee - [see report](#)

Special Education Advisory Committee - no report

Scholarship Committee Report - no report

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - [see report](#)

XIV. Superintendent's Monthly Report -

A. Personal Update - [November 17, 2021](#)

B. [Superintendent's Monthly Report - November 2021](#)

XV. Open to the Public (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVI. Superintendent Bell's report for Board Action -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A

PERSONNEL

- R.C.V.** 1. Recommend approval of the following substitutes for the 2021/22 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

none

Sub Secretaries

none

Sub PAC

none

Sub Maintenance

none

Sub Nurses

none

Sub Bus Drivers

none

Sub Bus Aides

none

- R.C.V.** 2. Recommend accepting the following list of Emergent Hires, as listed:

- a. **none**

- R.C.V.** 3. Recommend accepting, with regret, the **retirement/resignation** of:

- a. Recommend approval to accept, with regret, the resignation of **Alec Golini**, Social Studies Teacher and Model Congress Club Advisor at Burlington Township High School, effective January 28, 2022. Mr. Golini is also requesting payment of all accumulated sick, personal and family illness days. Payment will be based on contract eligibility. Mr. Golini will have served the district for 5 years and 5 months.

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- * b. Recommend approval to accept, with regret, the resignation of **Yvonne Francis** as the shared Prism Club Advisor at Burlington Township High School for the 2021-2022 school year. Her name has been removed from the Extra/Co-Curricular & Coaching Stipends spreadsheet.
- R.C.V.** 4. Recommend approval of the following **leaves of absence**:
- a. Recommend approval of a sabbatical leave of absence for employee #18748798, effective January 11, 2022 through August 31, 2022, returning to work September 1, 2022.
- b. *(Adjustment to end date previously approved on the August 25, 2021 agenda)*
 Recommend approval of a medical leave of absence for employee #18619866, utilizing sick days, effective September 1, 2021 through November 3, 2021, returning to work November 8, 2021.
- c. Recommend approval of an intermittent family medical leave of absence for employee #18371633, utilizing family illness and personal days, effective December 6, 2021 through December 24, 2021.
- d. Recommend approval of a medical leave of absence for employee #18621607, utilizing sick days, effective September 14, 2021 through September 17, 2021, returning to work September 20, 2021.
- e. *(Adjustment to end date previously approved on the October 20, 2021 agenda)*
 Recommend approval of a medical leave of absence for employee #94799749, utilizing sick days, effective October 27, 2021 through November 26, 2021, returning to work November 29, 2021.
- f. Recommend approval of a medical leave of absence for employee #18546564, utilizing sick, personal & family illness days, effective November 8, 2021 through June 23, 2022, returning to work September 1, 2022.
- g. *(Adjustment to end date previously approved on the October 20, 2021 agenda)*
 Recommend approval of a medical leave of absence for employee #18747527, utilizing sick days, effective November 8, 2021 through December 22, 2021, returning to work January 3, 2022

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- * h. Recommend approval of a intermittent medical leave of absence for employee #61866885, utilizing sick, family ill and personal days, effective November 16, 2021 through May 1, 2022.
- R.C.V. 5. Recommend approval of the following **positions**:
- a. [Personnel Listing for 2021-2022 as of November 17, 2021](#)
- b. Recommend approval of **Neal Canavan**, as Interim Administrator/Homeless Liaison, effective September 13, 2021 through March 31, 2022, at the rate of \$450.00 per day. (*Updating end date - originally approved through November 23, 2021*)
- c. Recommend approval of **Joshua Muscella** as Math Teacher at Burlington Township High School, effective January 3, 2022 through June 30, 2022, at the BA + 15 level, step “E”, salary as negotiated, pending meeting employment requirements.
- R.C.V. 6. Recommend approval of the following **transfers**:
- * a. **Leigha Glover** from Elementary Teacher at Fountain Woods School to Science Teacher at Burlington Township Middle School @ SS, effective January 1, 2022.
- R.C.V. 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:
- a. **Raghda Abdallah**, Part Time Academic Achievement at Fountain Woods School, from the BA level to the BA + 15 level, effective November 1, 2021. (All the necessary documentation has been received from New Jersey City University.)
- R.C.V. 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:
- a. [Extra/Co-Curricular & Coaching Stipends for 2021-2022 as of November 17, 2021](#)
- * b. Recommend approval of a change of status for **Anthony Oppermann** from American Red Cross Club Advisor (1.0 FTE) to shared American Red Cross Club Advisor (0.5 FTE) at Burlington

Township High School for the 2021 - 2022 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.

R.C.V. 9. Recommend approval of additional teaching time for the following staff members for the 2021-2022 school year, as listed:

- a. [2021-2022 Extra Duties as of November 17, 2021](#)
- b. **Ruth Seel** - 1 additional block, Semester 2
- c. **Jason Stec**- 1 additional block, Semester 2
- * d. **Yasmin Ismail** - to be paid up to an additional 20 hours

R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:

- a. [2021-2022 Summer Extra Duties as of November 17, 2021](#)

R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed:

- a. **Lori Dorety** - 1 day, November 3, 2021
- b. **André Carter** - 1 day, November 3, 2021

R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:

- a. **none**

R.C.V. 13. Recommend approval of the following individuals for Contact Tracing, CPI, CPR/Code Blue & Team Guardian positions as listed:

- a. [2021-2022 Contact Tracing, CPI, CPR/Code Blue & Team Guardian Teams as of November 17, 2021](#)

B. STUDENTS

R.C.V. 1. Recommend approval of home instruction for the following students, as listed:

- * a. **Student 3737868956**; effective 10/28/2021 to 11/19/2021.
Student 2585616398; effective 11/1/2021 to 1/3/2022.

R.C.V. 2. Recommend approval of the special education or alternative placement, as listed:

- * a. **Student 6604503271** to attend BCSSSD/Transition Campus per IEP.
Student 6114250775 to attend BCSSSD East Campus per IEP.

R.C.V. 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:

- a. **none**

C. MISCELLANEOUS

R.C.V. 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- a. **District Facilities Report - [October 2021](#)**
- b. **[Field Trips - October 2021](#)**
- c. **[Student Demographics - October 2021](#)**
- d. **[Suspension Report - October 2021](#)**
(Report is considered privileged in nature.)
- e. **[Residency Flash Report - October 2021](#)**
- f. **Presenter Approval Forms - October 2021 - None**
- g. **[Soaring Beyond COVID-19 2021-2022 Plan](#)**

- R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:
- a. First Reading (*Revised First Reading where noted*)
 - a. [6142.10](#)
 - b. Final Adoption:
none
 - c. Job Descriptions - First Reading:
none
 - d. Job Descriptions - Second Reading:
none
 - e. Job Description - Reviewed:
none
 - f. Rescind Job Description:
none

R.C.V. 3. Recommend approval of overnight trips:

- a. **none**

R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

- a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

223684	223872	223873		
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R.C.V. 5. Recommend approval of the following curricula for the 2021-2022 school year:

- a. **none**

R.C.V. 6. Recommend approval and acceptance of items required by the NJDOE as listed:

a. Recommend acceptance of the [School Safety and Security Plan Annual Review Statement of Assurance 2021-2022](#).

* b. Recommend approval of the [Five-Year Preschool Program Operational Plan](#)

R.C.V. 7. Recommend approval of school calendar:

- [2021-2022 Calendar](#)

* R.C.V. 8. Recommend approval of the revised 2021 Work Session Meetings, Public Meetings, and Special Meetings as listed:

[2021 Work Session Meetings](#) (*change of date in December 2021*)

[2021 Executive Meetings](#) (*change of date in December 2021*)

[2021 Public Meetings](#) (*change of date in December 2021*)

[2021 Additional Executive Meetings](#) (*no changes*)

[2021 Additional Public Meetings](#) (*no changes*)

D. BUSINESS

R.C.V. 1. Recommend approval for payment of the [November Bill List](#).

R.C.V. 2. Recommend approval of the following business reports:

a. [Treasurer's Report - October 2021](#)

b. [Board Secretary's Report - October 2021](#)

c. [Cafeteria Report - October 2021](#)

d. [Transfer Report - October 2021](#)

R.C.V. 3. Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of October 31, 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.

6A:23-2.12(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R.C.V. 4. Recommend acceptance of the following reports on Tuition:

- a. Tuition Contracts Billed - None
- b. Tuition Contracts Paid - [October 2021](#)

R.C.V. 5. Recommend approval to participate in the NFHS streaming service for the 2021-2022 school year. This will allow viewers to subscribe to watch either a sport or the entire year for a subscription fee. The District will receive some revenue sharing from this service which will offset any drop in admission tickets. The sports covered at this time are: football, volleyball, wrestling and basketball.

R.C.V. 6. Recommend approval to seek authorization from the NJDOE for waiver of toilet room requirements for Pre-K classroom B-8 at Burlington Township High School (Golden Moments program).

* **R.C.V.** 7. Recommend authorizing submission of the grant application for the **American Rescue Plan Act of 2021 - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER)** in the following amounts:

ESSER III	\$2,306,616.00
Accelerated Learning Coaching and Educator Support Grant	\$320,853.00
Evidence-Based Summer Learning and Enrichment Activities Grant	\$40,000.00
Evidence-Based Comprehensive Beyond the School Day Activities Grant	\$40,000.00
NJTSS Mental Health Support Staffing Grant	<u>\$88,501.00</u>
Total	\$2,795,970.00

* **R.C.V.** 8. Recommend approval of School Bus Emergency Evacuation Drill Reports for October for **Burlington Township High School, Burlington Township Middle School, Fountain Woods School and B. Bernice Young School.**

* **R.C.V.** 9. Recommend approval of a revision to the shared services agreement for Technology Services with **Montgomery Township School District**, for the period July 1, 2021 to June 30, 2022,

assigning rights from the Pitt Bull Secure Technologies competitive contract, in the amount of \$151,572.90, which includes a service fee of \$7,217.76 (*Note: Revision to item originally approved April 28, 2021 to reflect a decrease of services effective February 1, 2022*).

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting ~~December 22, 2021~~
December 15, 2021 (please note date change)