

Quick Briefing:

- These are brief descriptions. For more in depth write ups, please contact us at netimpactphilly@gmail.com for more information. You can also schedule a call with president Josh Filer to further discuss.
- Apply here: <https://forms.gle/TEQ2wnGjhNMqYxGVA>
- Hours per month are estimates. It could be more some months and less others. This is a growing group and we will see what works moving forward! We appreciate your patience and willingness to help us in this new chapter. Expect 1 hour each month for team meetings (estimate)
- All are welcome to apply regardless of age and experience, although more experience and familiarity with both Net Impact and the given position is HIGHLY considered.

NET IMPACT PHILADELPHIA POSITIONS

Vice President (5-10 hours per month)

The Net Impact (NI) Philadelphia Chapter is actively seeking a dynamic and visionary individual to join our board as Vice President. As the Vice President, you will play a pivotal role in partnering with the President to lead the organization, manage its operations, and drive strategic goals for the short and long term. We are looking for someone with strong leadership skills, a passion for social and environmental impact, and a drive to make a difference.

Responsibilities:

- Attend monthly meetings (either virtual or in-person)
- Attend annual half day retreat to plan year's programming
- Partner with board members on planning against the vision statement of the chapter
- Maintain annual chapter reporting, liaising with the central Net Impact organization
- Drive chapter organization and operational discipline
- Assist the president with administrative chapter responsibilities and strategic planning
- Partner with fellow regional and national chapter leaders as well as local organizations to drive collaboration and idea generation

Finance Chair (2-5 hours per month)

The Net Impact (NI) Philadelphia Chapter is actively searching for a dedicated Finance Chair (Treasurer) to join our board and provide financial leadership in driving our chapter's goals. In this important role, you will contribute to the success of our organization through financial planning, discipline, and strategic investment. We are seeking an individual with strong financial acumen and a passion for making a positive social and environmental impact.

Responsibilities:

- Attend monthly meetings (either virtual or in-person)
- Attend annual half day retreat to plan year's programming
- Partner with board members on planning against the vision statement of the chapter
- Create and maintain chapter budget
- Oversee chapter revenue and expenses along with reporting transparency
- Drive financial discipline
- Manage chapter's local bank account and payments accounts

Marketing Chair (Additional Team member opportunity available if needed), (2-5 hours per month)

Net Impact (NI) Philadelphia Chapter is currently seeking a dynamic individual to fill the role of Marketing Chair. As the Marketing Chair, you will play a pivotal role in promoting our organization and its mission of driving positive social and environmental change through business. We are looking for a creative and strategic thinker who can effectively communicate our message and engage our target audience.

Responsibilities:

- Attend monthly meetings (either conference call or in-person)
- Attend annual retreat to plan year's programming
- Partner with board members on planning
- Manage monthly e-newsletters as well as events communications via email
- Create social media content across our sites (Facebook, Twitter, LinkedIn, Meetup)
- Maintain chapter website
- Develop marketing materials as needed using Net Impact Chapter Logo

Events Co-Chair (2 positions, 2-10 hours per month):

Net Impact (NI) Philadelphia Chapter is actively searching for a dedicated and enthusiastic individual to join us as the Events Co-Chair. In this important role, you will collaborate with our team in organizing a variety of engaging member events throughout the year. As an Events Co-Chair, you will have the opportunity to contribute to our mission of driving positive change and creating a vibrant community of professionals passionate about sustainability and social impact

Responsibilities:

- Attend monthly meetings (either virtual or in-person)
- Attend annual retreat to plan year's programming (optional and virtual)
- Partner with board members on planning
- Maintain annual calendar of events
- Research event locations, coordinate scheduling and event logistics, invite speakers (when relevant)
- Set up Eventbrite event listings and event descriptions
- Provide event details for Marketing Chair
- Work with other Exec Members

Board Fellows Chair (2-5 hours per month, highly dependent on status of program and number of applicants/placements)

Net Impact (NI) Philadelphia Chapter is currently looking for a dedicated and enthusiastic individual to serve as the Board Fellows Chair. In this key role, you will play a pivotal part in our organization by overseeing the Board Fellows program and its integration with non-profit organizations.

As a Board Fellows Chair, you will have the opportunity to partner with the Events Co-Chair in organizing member events throughout the year, creating meaningful experiences for our community. Additionally, the Board Fellows program offers Net Impact Members the invaluable opportunity to serve on the Board of Directors of a non-profit organization in a non-voting capacity. This hands-on experience not only provides significant personal and professional growth for our members but also contributes to the advancement of the Net Impact mission.

Responsibilities:

- Attend monthly meetings (either virtual or in-person)
- Partner with board members on planning Board Fellows Events
- Research and connect with Non-Profits that might be interested in this
- Work on further developing the Board fellows program so that we can have it up and running as soon as possible
- Develop terms and conditions for the Board Fellow positions and placements
- Work with rest of board as needed

Diversity, Equity and Inclusion (DEI) Chair (2-5 hours per month)

The Net Impact (NI) Philadelphia Chapter is actively seeking a dedicated and passionate individual to join our board as the Diversity, Equity, and Inclusion (DEI) Chair. As the DEI Chair, you will serve as a leader on our board, spearheading our efforts to foster a diverse, equitable, and inclusive community. Collaborating closely with the President, you will be responsible for managing and implementing strategic initiatives to promote diversity, equity, and inclusion within our organization and in all aspects of our work. Join us in driving meaningful change, amplifying diverse voices, and creating an inclusive environment that embraces and celebrates the unique perspectives of our members and the wider Philadelphia community!

Responsibilities:

- Attend monthly meetings (either virtual or in-person)
- Develop and implement strategies to enhance diversity, equity, and inclusion within Net Impact Philadelphia Chapter.
- Collaborate with the board and members to ensure our programs, events, and initiatives are inclusive and accessible to all.
- Advocate for diversity and inclusion by fostering a safe and supportive space for dialogue, education, and understanding.
- Partner with external organizations to strengthen community partnerships and engage in collaborative efforts to promote diversity and equity.
- Conduct regular assessments to evaluate our progress and identify areas for improvement in diversity and inclusion initiatives.

- Provide resources, support, and training opportunities to members to enhance their understanding of DEI topics and practices.

University Relations Chair (2-5 hours per month)

Net Impact (NI) Philadelphia Chapter is currently seeking a motivated individual to take on the role of University Relations Chair. As the University Relations Chair, you will be responsible for establishing and maintaining strong relationships between our organization and local universities.

In this position, you will have the opportunity to partner with university stakeholders, including faculty, administrators, and student organizations, to promote Net Impact's mission and engage students in sustainable and socially impactful initiatives. Your role will involve coordinating events, workshops, and programs aimed at inspiring and empowering the next generation of change-makers.

Responsibilities:

- Attend monthly meetings (either virtual or in-person)
- Build and maintain relationships with university faculty, administrators, and student organizations.
- Inquire about using University Space for events
- Collaborate with university stakeholders to promote Net Impact's mission and engage students in sustainable and socially impactful initiatives.
- Facilitate partnerships between Net Impact and university departments or organizations for joint initiatives.
- Organize information sessions and presentations to raise awareness about Net Impact and its opportunities.
- Serve as a liaison between Net Impact and universities, ensuring effective communication and collaboration.
- Provide support and resources to student chapters or clubs affiliated with Net Impact.
- Stay updated on relevant university events, programs, and opportunities related to sustainability and social impact.
- Assist in recruiting university students as members and volunteers for Net Impact Philadelphia Chapter.
- Measure and evaluate the impact of university engagement initiatives and provide regular reports to the board.