

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
February 23, 2022
PUBLIC SESSION AGENDA

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DATE: [February 23, 2022](#)
TIME: 7:00 PM
PLACE: [BTHS - Hopkins Building & Virtual Meeting](#)

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. [January 5, 2022 Reorganization Meeting](#)
[January 19, 2022 Work Session](#)
[January 26, 2022 Executive Meeting](#)
[January 26, 2022 Public Board Meeting](#)
- VII. [Student Liaison Report](#)
- VIII. Student and Staff Recognitions
 - **Pride Students of the Month - [see list](#)**
 - **Bowling Team Champions**
- IX. Communications
- X. Presentations
- XI. RECESS - *Full copies of the agenda will be available after the recess*
- XII. Presentations

XIII. Committee Reports

Strategic Planning Committee - no report

Buildings & Grounds Committee - no report

Finance Committee - no report

Communications Committee - no report

Curriculum Committee - [see report](#)

Legislative Report - no report

Policy Committee - no report

Special Education Advisory Committee - no report

Scholarship Committee Report - no report

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - no report

XIV. Superintendent's Monthly Report -

A. Personal Update - [SOARing beyond COVID-19, Feb 23](#)

B. [Superintendent's Monthly Report - February 2022](#)

XV. Open to the Public (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVI. Superintendent Bell's report for Board Action -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A. PERSONNEL

- R.C.V. 1.** Recommend approval of the following substitutes for the 2021/22 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

Lacey Alleman, Katherine Burris, Ramona Schlaegel

Sub Secretaries

none

Sub PAC

none

Sub Maintenance

none

Sub Nurses

none

Sub Bus Drivers

none

Sub Bus Aides

none

- R.C.V. 2.** Recommend accepting the following list of Emergent Hires, as listed:

a. **none**

- R.C.V. 3.** Recommend accepting, with regret, the **retirement/resignation** of:

a. **none**

- R.C.V. 4.** Recommend approval of the following **leaves of absence**:

a. Recommend approval of a medical leave of absence for employee #19014703, utilizing sick days, effective January 26, 2022 through February 4, 2022, returning to work February 7, 2022.

- b. Recommend approval of a medical leave of absence for employee #53129771, utilizing sick days, effective January 26, 2022 through March 4, 2022, returning to work March 7, 2022.
- c. Recommend approval of an unpaid family medical leave of absence for employee #34700468, effective February 9, 2022 through May 6, 2022, returning to work May 9, 2022.
- d. Recommend approval of a medical leave of absence for employee #34655282, utilizing sick days, effective January 24, 2022 through January 31, 2022, returning to work February 1, 2022.
- e. Recommend approval of a medical leave of absence for employee #54483409, utilizing sick and personal days, effective February 2, 2022 through March 30, 2022, returning to work March 31, 2022.
- f. Recommend approval of a medical leave of absence for employee #18699587, utilizing sick days, effective January 24, 2022 through January 31, 2022, returning to work February 1, 2022.
- g. Recommend approval of a medical leave of absence for employee #18524330, utilizing sick days, effective February 24, 2022 through April 14, 2022, returning to work April 25, 2022.
- h. Recommend approval of a medical leave of absence for employee #19104827, utilizing sick days, effective January 28, 2022 through February 1, 2022, returning to work February 2, 2022.
- i. Recommend approval of an unpaid family medical leave of absence for employee #19334176, effective February 7, 2022 through March 25, 2022, returning to work March 28, 2022.
- j. *(Adjustment to end date previously approved on the December 15, 2021 agenda)*
Recommend approval of a medical leave of absence for employee #18747527, utilizing sick days, effective November 8, 2021 through June 30, 2022, returning to work July 1, 2022.
- k. Recommend approval of an unpaid family medical leave of absence for employee #12286704, effective February 18, 2022 through May 20, 2022, returning to work May 23, 2022.

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- l. Recommend approval of a maternity/child-rearing leave of absence for employee #32347213, utilizing sick days, effective May 2, 2022 through August 30, 2022, returning to work August 31, 2022.
 - m. Recommend approval to extend the child-rearing leave of absence for employee #71505481 effective October 3, 2022 through November 4, 2022, returning to work November 7, 2022.
 - * n. Recommend approval of a medical leave of absence for employee #34673921, utilizing sick days, effective February 7, 2022 through February 28, 2022, returning to work March 1, 2022.
- R.C.V. 5. Recommend approval of the following **positions**:
- a. [Personnel Listing for 2021-2022 as of February 23, 2022](#)
 - b. **Christian Sabatino** to serve as Summer Paint Team Supervisor.
 - c. **Keith Lex** to serve as substitute Summer Paint Team Supervisor.
 - d. Recommend approval of **Lauren Flaherty** as Registered Nurse at Burlington Township Middle School @ SS, effective March 21, 2022, or sooner, through June 30, 2022, step “A” of the BTEA RN guide, prorated, salary as negotiated, pending meeting employment requirements (*Reaffirmed - Item originally approved February 16, 2022*).
 - * e. **Shawn Fitzpatrick** to serve as substitute Summer Paint Team Supervisor.
 - * f. Recommend approval of **James Biago** as Bus Driver, effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements.
 - * g. Recommend approval of **Tiffanie Eades** as Bus Driver, effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements.
 - * h. Recommend approval of **Tammy Johnson** as Bus Driver, effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements.
 - * i. Recommend approval of **Allison Marshall** as Bus Driver,

effective March 1, 2022 through June 30, 2022, at an hourly rate of \$25.00, pending meeting employment requirements.

R.C.V. 6. Recommend approval of the following **transfers**:

a. **Rebecca Petrecca** from Special Education Teacher at B. Bernice Young School to Elementary Teacher at Fountain Woods School, effective February 24, 2022.

* b. **Jennifer Leshner** - *temporary assignment change* from Part-time Academic Achievement Teacher at B. Bernice Young School to Full-time Interim Elementary Teacher at Fountain Woods School effective February 22, 2022 through June 30, 2022.

R.C.V. 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:

* a. **Jennifer Pena-Jedwabny**, ESL Teacher at Fountain Woods School, from the MA + 15 level to the MA + 30 level, effective February 1, 2022. (All the necessary documentation has been received from Rowan University.)

R.C.V. 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:

a. [Extra/Co-Curricular & Coaching Stipends for 2021-2022 as of February 23, 2022](#)

* b. Rescind approval of **Kathleen Corvino** as Show Choir Assistant (Spring) at Burlington Township Middle School for the 2021-2022 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends Spreadsheet.

R.C.V. 9. Recommend approval of additional teaching time for the following staff members for the 2021-2022 school year, as listed:

a. [2021-2022 Extra Duties as of February 23, 2022](#)

R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:

a. [2021-2022 Summer Extra Duties as of February 23, 2022](#)

R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed:

a. **Charlene Harris-Jenkins**-3 days, 1/26/2022, 1/27/2022 & 1/28/2022

b. **Amanda Bijou** - 2 days, 1/20/2022 & 1/21/2022 & ½ day - 1/26/2022

c. **Jill Houseworth** - 2 days, 1/26/2022 & 1/27/2022

d. **Valerie McGill** - 2 days, 1/27/2022 & 1/28/2022

* e. **Frank Cerovsky** - 3 ½ days, 02/03/2022 - 02/08/2022

* f. **Jennifer Marino** - ½ day, 02/18/2022

R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:

a. **none**

R.C.V. 13. Recommend approval of the following individuals for Contact Tracing, CPI, CPR/Code Blue & Team Guardian positions as listed:

a. [2021-2022 Contact Tracing, CPI, CPR/Code Blue & Team Guardian Teams as of February 23, 2022](#)

B. STUDENTS

R.C.V. 1. Recommend approval of home instruction for the following students, as listed:

a. **Student 4780656344**; effective dates pending.
Student 2511619027; effective 2/9/2022 to 4/15/2022
Student 6883548591; effective 2/16/2022 to 6/22/2022

R.C.V. 2. Recommend approval of the special education or alternative placement, as listed:

- * a. **Student 1865266553** to attend BCSSSD - Elementary Campus per IEP.

R.C.V. 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:

- a. **none**

C. **MISCELLANEOUS**

R.C.V. 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- a. [District Facilities Report - January 2022](#)
- b. [Field Trips - January 2022](#)
- c. [Student Demographics - January 2022](#)
- d. [Suspension Report - January 2022](#)
(Report is considered privileged in nature.)
- e. [Residency Flash Report - January 2022](#)
- f. **Presenter Approval Forms - January 2022 - None**
- g. [Soaring Beyond COVID-19 2021-2022 Plan](#)

R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

- a. First Reading (*Revised First Reading where noted*)
none
- b. Final Adoption:
[6147.11R - High School Grading](#)
- c. Job Descriptions - First Reading:
none

d. Job Descriptions - Second Reading:
none

e. Job Description - Reviewed:
none

f. Rescind Job Description:
none

R.C.V. 3. Recommend approval of overnight trips:

a. **none**

R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

227559				
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R.C.V. 5. Recommend approval of the following curricula for the 2021-2022 school year:

a. **none**

R.C.V. 6. Recommend approval and acceptance of items required by the NJDOE as listed:

a. **none**

R.C.V. 7. Recommend approval of school calendar:

- [2021-2022 Calendar](#) updated for BTHS to accommodate the new NJGPA test
(Reaffirmed - Item originally approved February 16, 2022)
- [2022-2023 Calendar](#) updated for orientations, BTSN, Conferences, Report Card dates

R.C.V. 8. Recommend approval to appoint **Melvin Moore** to serve a

one-year unexpired term on the Board of Education, effective February 16, 2022 through December 31, 2022, pending criminal background check clearance (*Reaffirmed - Item originally approved February 16, 2022*).

D. BUSINESS

- R.C.V.** 1. Recommend approval for payment of the [February Bill List](#).
- R.C.V.** 2. Recommend approval of the following business reports:
- a. [Treasurer's Report - January 2022](#)
 - b. [Board Secretary's Report - January 2022](#)
 - c. [Cafeteria Report - January 2022](#)
 - d. [Transfer Report - January 2022](#)
- R.C.V.** 3. Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of January 31, 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- R.C.V.** 4. Recommend acceptance of the following reports on Tuition:
- a. Tuition Contracts Billed - None
 - b. Tuition Contracts Paid - [January 2022](#)
- R.C.V.** 5. Recommend approval to authorize the Qualified Purchasing Agent to solicit proposals for annual **Professional Services and Extraordinary Unspecifiable Services** for the period July 1, 2022 through June 30, 2023.
- R.C.V.** 6. Recommend approval to authorize submission of an alternate revenue projection for the Special Education Medicaid Initiative (SEMI) program for the 2022-2023 school year, based on revisions

to SEMI data, with a decrease in District projected revenues from \$80,602.16 to \$53,059.72.

R.C.V. 7. Recommend approval to accept the school security grant award for the **Securing Our Children's Future Bond Act** in the amount of \$208,877.00 (*Note: Submission of the grant application was authorized by the Board on November 18, 2020 but the NJDOE requires separate approval to accept the award*).

* R.C.V. 8. Recommend approval of a shared services agreement for Technology Services with **Ocean County Vocational Technical School District**, for the period March 1, 2022 to June 30, 2022, assigning rights from the Pitt Bull Secure Technologies competitive contract, in the amount of \$22,740.36, which includes a service fee of \$1,082.87.

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVIII. New Business

R.C.V. 1. Recommend approval to engage in litigation to hold companies accountable for targeting our children by enticing vaping and promoting vapes:

A. Recommend approval to authorize a professional services agreement for special counsel Frantz Law Group and grant them authorization to file a complaint against various defendants.

- B. Recommend approval to authorize the execution of the contingency agreement which provides for fees in the amount of 25% of the fiscal settlement and no upfront costs to the District.

Pending presentation by Frantz Law Group.

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting **March 30, 2022**