ASEE WIED Teleconference Minutes

MAY 6, 2026

10:00 AM – 11:00 PM Eastern Time

Meeting URL: https://unab-cl.zoom.us/my/moni.quezada
Meeting ID: 4514581486

Attendees: Brian Kirkmeyer, Yuchen Huang, Suzanne Zurn-Birkhimer, Jena Asgarpoor, Sarah Jayasekaran, Chiamaka Asinugo, Kristi Shryock, Darcie Christensen, Rebecca Essig, Monica Quezada-Espinoza

Excused: Kavitha Chandra, Idalis Villanueva, Gozde Ustuner, Laura Gelles

---

1) **ASEE WIED** – Brian
   - Previous minutes approved
   - Additional volunteers to join the review committee: Sarah, Suzanne, and Monica volunteer.

2) **Treasurer's Report –** Jena
   - Ask to keep her updated on expecting expenses (swags, plaques, etc.)
   - There are two recipients for Washburn Award (2 plaques), and 2 Best-Paper.

3) **ASEE Conference** – Idalis / Suzanne
   - Need to volunteer to participate in the PIC Overall Conference Best Paper voting process.
   - Business meeting: June 22nd, 1:30–3:00 PM.
   - Many WIPs and panels, which limits the options for acknowledgments.
   - Participation this year is down to half.
   - Strategies to incentivize full papers — possibly financial support.

4) **Diversity, Inclusion, and Equity –** Sarah / Kavitha
   - Creation of an inclusive list of DEI sessions across all ASEE Divisions.

     To this end please complete this survey with the relevant information by Sunday, June 14th
   -

5) **Awards –** Yuchen
   - Unanimous winner: Camryn Justice.
   - Present a template to notify winners and ask for feedback.
   - Must also notify those who did *not* receive the award. Notify the winners first; if someone declines, the award then goes to a candidate who did not win initially.

6) **Elections** – Rebecca
   - 33 people applied to different positions.
   - An email will be sent to those who were selected by voting.

7) **Web manager's Report** – Darcie / Chiamaka
   - Show swag designs.
   - Darcie will purchase everything and then handle her own reimbursement.

8) **Interdivisional Town Hall** – Gozde
   - No updates

9) **Other/Suzanne**
   - Proposal to organize a coffee or meal together to get to know each other.
   - Suzanne will send an email to coordinate.