Limitless Counseling Group

Recovery Housing Assistance Fund (RHAF)

Purpose

The Recovery Housing Assistance Fund ("RHAF") is a financial hardship assistance program established by Limitless Counseling Group to help eligible individuals overcome temporary financial barriers to obtaining or maintaining stable recovery housing.

The purpose of this program is to promote housing stability and support recovery. Assistance is awarded solely on demonstrated financial need and objective eligibility criteria. The program is not intended to generate referrals, induce treatment enrollment, reward housing providers, or influence a person's choice of behavioral health provider.

Eligibility

Applicants may be considered for assistance if they:

- Demonstrate a documented financial hardship;
- Are receiving or seeking clinically appropriate behavioral health treatment;
- Have a documented need for recovery housing or housing stabilization; and
- Meet one or more of the following criteria:
- Recently discharged from detoxification, residential treatment, or another higher level of care;
- At risk of homelessness;
- Unable to afford move-in expenses;
- Unable to pay the first month's rent;
- Experiencing a temporary financial hardship that threatens housing stability.

Current clients of Limitless Counseling Group may receive priority consideration because the practice is able to verify financial hardship, housing needs, and clinical recommendations. However, assistance is not conditioned upon choosing, initiating, or continuing treatment with Limitless Counseling Group.

Covered Expenses

Subject to available funding, assistance may include:

- Portion of first month's recovery housing rent;
- Security deposit;
- Application fees;
- Emergency rental assistance;
- Other documented housing-related expenses approved by the reviewer.

Excluded Expenses

Funds will not be used for:

- Luxury or non-essential housing;
- Cash payments made directly to applicants except in documented extraordinary circumstances;
- Referral fees;
- Commissions;
- Marketing incentives;
- Payments intended to induce treatment enrollment;
- Payments intended to encourage continued treatment;
- Housing owned or financially controlled by Limitless Counseling Group, its owners, officers, or immediate family members.

Funding Process

🎬 Applicant submits a Housing Assistance Application.
🎬 Applicant provides documentation supporting financial hardship and housing need.
🎬 A therapist, case manager, discharge planner, social worker, or other qualified professional may submit a written recommendation describing the housing need.
🎬 The designated RHAF reviewer evaluates the application using the objective criteria outlined in this policy.
🎬 Assistance is approved or denied based upon eligibility, documentation, and available funds.
🎬 Approved **applicants will generally have payments issued within fifteen (15) to thirty (30) calendar days following approval, subject to verification of required documentation, availability of funds, and receipt of a valid invoice or payment instructions.**
🎬 If approved, payment is made directly to:

- the recovery residence;
- landlord;
- property manager; or
- housing provider.

Payments are generally not made directly to applicants unless extraordinary circumstances exist and are documented.

Objective Approval Criteria

Applications are evaluated using documented, objective factors, including:

Factor	Points
At risk of homelessness	5
Recent discharge from detox or residential treatment	4
Documented financial hardship	3
Limited family or community support	2
Stable employment or demonstrated ability to maintain housing	1

Funding decisions are based upon:

- Total score;
- Supporting documentation;
- Available program funds; and
- Overall housing stability needs.

No applicant is guaranteed funding.

Funding Limits

Unless otherwise approved due to extraordinary circumstances:

- Maximum award: **$500** or **one month's housing cost**, whichever is less.
- Assistance is generally limited to one award every twenty-four (24) months.

Awards remain subject to available funding.

Required Documentation

Applicants should provide, when applicable:

- Housing agreement or lease;

- Invoice or payment request;
- Contact information for the landlord or recovery residence;
- Documentation demonstrating financial hardship;
- Any additional information reasonably requested to verify eligibility.

Clinical staff may provide:

- Written recommendation;
- Verification of housing need;
- Verification of treatment participation when applicable.

Recipient Responsibilities

Recipients agree to:

- Use assistance solely for approved housing expenses;
- Notify Limitless Counseling Group if the housing arrangement materially changes before funds are distributed;
- Cooperate with reasonable requests necessary to verify eligibility.

Receipt of assistance does **not** create an obligation to continue treatment with Limitless Counseling Group.

Discontinuing treatment does **not** create a debt owed to Limitless Counseling Group.

Repayment may only be requested if assistance was obtained through fraud, intentional misrepresentation, or misuse of funds.

Conflict of Interest

Individuals responsible for approving assistance shall disclose any financial or personal interest involving a housing provider or applicant.

If a conflict exists, another qualified reviewer shall make the funding determination.

Housing providers shall not participate in funding decisions.

Non-Referral Policy

Financial assistance is awarded solely on demonstrated financial need and housing stability.

Limitless Counseling Group does not:

- Pay housing providers for referrals;
- Exchange financial assistance for admissions;
- Condition assistance upon selecting Limitless Counseling Group as a treatment provider;
- Require recipients to remain in treatment to retain assistance;
- Provide preferred referral status to any recovery residence in exchange for accepting assisted applicants.

Housing providers receive only payment for approved housing expenses and no additional compensation.

Funding Sources

The Recovery Housing Assistance Fund may be supported through:

- Voluntary internal contributions;
- Charitable donations;
- Community sponsors;
- Church partners;
- Recovery fundraising events;
- Corporate donations;
- Foundation grants;
- Other lawful funding sources.

Availability of assistance is dependent upon available funds and may be suspended or modified at any time.

Administration

The Recovery Housing Assistance Fund is administered by Limitless Counseling Group through a designated program reviewer appointed by practice leadership.

The reviewer shall:

- Apply this policy consistently;
- Maintain documentation supporting each decision;
- Keep applicant information confidential in accordance with applicable privacy laws; and
- Ensure awards are based solely on documented financial need and the objective criteria contained in this policy.

This policy may be amended by Limitless Counseling Group as needed to maintain compliance with applicable federal and Texas law.