

Making Waves Academy School Site Council Agenda

Minutes, Thursday, May 14th, 2020 at 6:30 PM - 8:00 PM [Zoom Video Conference](#) (Password: 9pTfRj)

Purpose of the School Site Council

The purpose of the School Site Council (SSC) is intended to be a consultation, recommending, and oversight body for the Local Control Accountability Plan (LCAP). The SSC also obtains recommendations for, and review of, the proposed Single Plan for School Achievement (SPSA) from all school advisory committees. The SSC represents all stakeholders of the school community to get their input. The school Directors, teachers, other school personnel, parents and students (secondary level) make up this group. Their primary responsibility is to help identify school-wide priority goals and to assist the leadership team in establishing a plan to achieve the goals. ¹

Making Waves Academy Mission Statement

Making Waves commits to rigorously and holistically preparing students to gain acceptance to and graduate from college to ultimately become valuable contributors to the workforce and their communities.

Making Waves Academy Core Values

Community, Resilience, Respect, Responsibility and Scholarship

Agenda

1. Call to Order - 6:32pm

2. Roll Call

First Name	Last Name	Representing	Division	Start Term	End Term	Attendance
Patricia	Alberto	Parent - Parliamentarian	US	4/11/19	4/11/20	P
Lucy	Alfaro	Parent	MS	3/7/19	3/7/21	P
Claudia	Ayala	Student	US	11/8/18	10/12/20	P
Tela	Caul	Teacher - Secretary	US	2/8/18	2/8/20	P
Cindy	Barton	Staff	US	2/11/16	2/28/18	P
Ka'Dijah	Brown	SSC President	MS	12/08/16	12/31/18	P
Benjamin	Arizmendi-Calvert	Teacher	US	2/7/19	2/7/21	P
Jon	Siapno	US Leader	US			P
Juanita	Barerra	ELAC President	US	11/9/17	11/9/19	P
Angela	Garay	Staff	MS	2/11/16	2/28/18	P
Jhojan	Gutierrez	Student	US	11/8/18	11/9/20	P
Tania	Norzagaray	Student	US	11/8/18	11/8/20	P
Maria	Ortega	Student	US	11/8/18	11/8/20	P
Jesus	Perez	Parent	MS	3/7/19	3/7/20	P
Carmen	Ruiz-Hernandez	Parent	US	4/11/19	4/11/21	P

¹ Bylaws, Article I

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Evangelia	Ward-Jackson	Director ²	MS	9/13/14		P
Latiphony	Wells	Teacher	MS	3/7/19	3/7/21	P
Johnathan	Wright	Teacher	MS	3/7/19	3/7/21	P

A quorum was present: yes X no

3. Introduction Board of Directors Members Present, If Any – Public Comment (10 minutes)

Anyone may address the School Site Council on any item that is within the School Site Council's subject matter jurisdiction. However, the School Site Council may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

Anyone may appear at the School Site Council meeting to report on and item. If possible, notify the School Site Council Chair or Secretary in writing prior to the meeting if you wish to give a report.

- P. Fernandes
 - Thank you for handling communication during this challenging time
 - A little concerned about the next school year
 - How can we prepare with this pandemic?

4. Approval of Minutes for April (5 minutes) K. Brown

- L. Wells moves, J. Gutierrez seconds to approve minutes
 - The motion carries

5. SSC Member Comments (15 minutes) SSC Members

- C. Ayala
 - Sent mass email to all students and had emails coming back
 - Mainly about school work
 - One parent reached out on student email; want to know who to send them to to make sure their voice is heard
 - In the future, is there a way for a proposal for high school students to join or go to competitions for math or science?
 - Will there be anything for the seniors to celebrate their graduation?
- T. Norzagaray

² Non-voting member

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- Most of the feedback was about senior activities
 - We have gotten surveys to ask about what celebrations we want
 - Some seniors were asking about fundraising money; where will the cookie dough fundraiser money go?
- C. Ruiz
 - One parent reached out with the same question about the fundraising; what about the additional funds that the parents raised over the years?
 - Can the seniors get a portion of that money distributed evenly for college costs?
- J. Wright
 - One teacher asked about clubs and sports coming back next year
- T. Caul
 - Thinking about distance learning next year and how the SSC can create committees that could best support that process
- J. Gutierrez
 - Some concerns around students cheating on assignments during distance learning
- L. Alfaro
 - A new parent turned in paperwork for her son, but is wondering if everything is ok because no one has contacted her
 - Another comment about having the public make comments during good of the order
 - Questions on when school will start and when graduation / transition celebrations will occur?
 - Is there a way for translation during Zoom meetings?

6. Update on Teaching & Learning (10 minutes) Mendez, Shelburne

- C. Shelburne

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- We are proud of our community and our teachers for building a distance learning curriculum from the ground up
 - Learned about the power of collaboration; closeness of grade-level and content teams
 - The camera feature on Zoom is now accessible for students which has allowed more effective office hours and live lesson possibilities
 - Really proud of students for reaching out and communicating
- P. Mendez
 - Our teachers are also supporting students with internet issues
 - They are making paper packets and picking up materials in the loop
 - Great to see our families and keep our students on track
- C. Shelburne
 - Some challenges:
 - We have high expectations and high accountability for all of our stakeholders
 - We started distance learning 2 days after the decision to close campus
 - We have seen GPAs fluctuating frequently; as an academy, we have dropped about 0.3 points
 - Some students have Chromebook issues and need IT support
- P. Mendez
 - We have been involving teachers in the conversations about the data to figure out what the trends could look like in the future
 - Looking to change trajectory of student success
 - Pausing some instruction
 - Providing clear expectations in the workload for teachers to provide students for the end of the year

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- C. Shelburne
 - We have created space for students to have designated days to do make-up work or study with no new content
 - Trying to include teachers in the data talks
 - We know our faculty is committed to rigorous and relevant material which has been coming through in the distance learning material
 - There wasn't clear expectations on the amount of work at the start, so we are starting to pace down to make sure our students can catch up
 - We have learned a lot, but so far very proud of our community in distance learning
- L. Alfaro
 - How is the homework packet getting graded?
 - C. Shelburne
 - They are in three-week increments and teachers are grading them the same way they would in person
 - Looking at mastery and effort
 - Are teachers giving feedback to the students? Or the parents?
 - C. Shelburne
 - Please reach out to your teachers directly and check PowerSchool
- C. Shelburne
 - As for finals, we have an aligned experience for students from 7th-12th grade
 - You'll likely see a lot of projects, performance tasks, portfolios or open-note assessments
 - Grading work with rubric
- P. Mendez

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- Asking teachers to align their finals with typical assessments that have been historically given; nothing new
- L. Alfaro
 - What are the plans for celebrations and graduations?
 - C. Shelburne
 - There are plans in place; communications will be out soon about end of the year

7. Update on Student Support Services (10 minutes) Moore, Greene

- B. Greene
 - Successes in the DOS office along with social workers:
 - Focusing on establishing continuation of services for our most vulnerable populations
 - Telehealth options for those needing support
 - Collaborating with clinical services from the start of distance learning to make sure all services could be provided online and over the phone
 - Wanted to vet platform of delivery to ensure student safety and confidentiality
 - Working on the ongoing case management
 - Other focus in access to local resources for families
 - Spend a lot of time compiling resources as a result of the COVID-19 pandemic
 - Community and local crisis support

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- Did comprehensive review and asked teachers to track which students were turning in work to see who was attending classes virtually
- Working on weekly calls home to the most vulnerable students
 - Chronic absence before closure, history of suspensions or with intensive mental health needs were prioritized
- Challenges:
 - Increase in need for mental health services with anxiety and depression
 - This is a trend seen across the state
 - Team is working really hard to make targeted supports for those in need
 - Coaching parents through technology needs and supporting their students during online learning; trying to connect families with other academic supports
- Many alerts via the IT team on student activity on Chromebooks, identifying dangerous activity
- Our social workers have continued to support student safety concerns and higher rate of referrals for social service supports
- We deeply appreciate our entire faculty, staff, parent and student body in how we've transitioned into this distance learning platform
- A. Moore
 - Updates on where we are at to end the school year

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- Our team will continue to support students who are in critical academic needs (students in danger of being retained in upper school and students who have critical needs in the middle school)
- A lot of the supports can happen both in person and virtually
- As for the 2020-2021 school year:
 - We have two big initiatives
 - Developing and distributing needs assessment for school culture and climate needs
 - Identifying and responding to what is needed in this distance learning platform
 - Rolling out three tiered approach for the mental health needs of our community
 - First tier: Universal
 - Community building and integration of counseling curriculum
 - Second: Targeted services and continued case management with constant outreach
 - Third: Providing psychological services from our social workers and clinicians
 - Students miss school and their community
 - Looking at group-mentor services
 - There is a lot of communication going out to parents/guardians
 - We don't want to leave them behind

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- Helping with guardian mental health and supports with communication, stress management, etc.
- L. Alfaro
 - A lot of parents and kids will need mental health support
 - Is there a plan to hire more social workers? And if so, how many?
 - B. Greene
 - We have posted for additional deans of students and a director of holistic learning
 - Hoping to organize and develop holistic teams academy wide
 - We also work with FPA to get additional clinicians
 - As a department, we have a three tiered approach for next year that is intended to support the need of every student for next year
- B. Arizmendi-Calvert
 - Is there a partnership that could happen to ensure that family phone numbers on PowerSchool are correct so we can reach parents with fidelity?
 - K. Brown
 - Can this communication be included in Saturday Academy at the start of the school year?
 - A. Moore
 - We empower our parent/guardians to use PowerSchool

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- Our students are tech savvy and have figured out how to change the numbers to have calls go to them rather than their parents

- We can be better at creating partnerships and heightened awareness to our families

■ A. Garay

- In the middle school, Dr. Ward-Jackson allows me to do a segment on reminders from the office
 - We remind the parents to stop by the office to have them physically update that form and sign it

■ A. Moore

- We need to also recognize that some students are called upon to translate for their families
 - We need to make it clear when this is appropriate

8. WASC and LCAP Next Steps (10 minutes) C. Shelburne

- Reading message from Dr. Ward-Jackson
 - WASC visit happened and we have our final action plan
 - Moving from the central office to Dr. Ward-Jackson and then will be implemented by the schools
 - WASC goals will become school goals so plans can be put into action
 - Semester progress will be shared during SSC meetings

9. SSC Resolution (10 minutes) K. Brown

- The SSC will continue our duty in the face of the pandemic

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- Our action item is to approve the resolution
- L. Wells moves to adopt the resolution; B. Arizmendi-Calvert seconds
 - All in attendance are in favor

10. Appreciations and Reflections (10 minutes) K.Brown

- K. Brown
 - We have implemented office hours, never done before
 - We approved advisory councils for our BAASAI and GATE communities
 - I appreciate you all so so much - SSC members and parent advocates that attend consistently and bringing up issues that your students are experiences and issues that impact the greater school community
 - Huge shout-out to Ms. Caul for making sure our agendas have gone out and that our communication has continued through the distance learning
 - Big shout out to Tania for her transition into college and for all she's done to contribute to SSC and the MWA community
 - Ms. Alberto - our SSC Parliamentarian who steps up to make the meetings run smoothly
 - Shout out to our staff and leadership who come after long days and allow questions
- L. Alfaro
 - Thank you to all SSC members and to the council for giving parents the opportunity to participate
 - Really proud about being more inclusive in our Spanish communication to our families
 - Proud of students for being at the SSC meeting

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- J. Wright
 - Thank you K. Brown for being our leader, we appreciate you
 - Thanks to Ms. Wells for being the other teacher rep for the middle school
- T. Norzagaray
 - Appreciates Ms. Caul, my advisor, who really believed in me as a student and kept me motivated
 - Appreciation to Mr. Arizmendi-Calvert for being the coolest English teacher I've ever had
 - Appreciation to Mr. Siapno for helping with college list
 - Shout out to Ms. Twichell, one of the main reasons I committed to Berkeley
 - Shout out to track coaches
 - Thank you to Ms. Adams, Ms. Dougan and Ms. Chan who are really helpful with college apps and registering for classes
 - Thank you to Ms. Brown for being a great president and being a great leader
 - Big shout out to all SSC members
- P. Alberto
 - All of you have been in my heart and prayers
 - This is so new for everybody and something we never thought would happen for all the students, for the staff, for the SSC
 - It is a beautiful learning experience for us all, using the skills we already have

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- It is a blessing to be a part of this community; our students are getting ready to bring this learning to their next steps
 - They will transmit and recycle this success to other students
 - We've learned to ride the waves
- This too shall pass
- L. Alfaro
 - Thank you for all that you do for our kids and for all of the services provided

Agenda Distribution

Email: SSC Members, ABN, HM, EWJ, EM, LC, AG

Posting: MWA website

Document(s) to be distributed at meeting:

- April Minutes
- May Agenda

Agenda prepared by: T. Caul