



Kaleidoscope Charter School (KCS) Board of Directors

Regular Meeting
Thursday, October 26, 2023 | 5:30 p.m.
Kaleidoscope Charter School, Room 705
Board Chair: Deby Ziesmer

Kaleidoscope Charter School Mission:

At Kaleidoscope Charter School, we cultivate community while inspiring students to grow and develop a curiosity in life and learning.

Kaleidoscope Charter School Vision:

At Kaleidoscope Charter School, we develop well-rounded individuals who achieve personal excellence through our inclusive community, family involvement, and service learning. Kaleidoscope empowers our students to be engaged learners and citizens.

2023-2024 KCS Board of Directors

Deby Ziesmer
Board Chair
Community Member

Jason Banick
Board Vice-Chair
Community Member

Michelle Zachman
Board Secretary
Parent

Renee Suess
Treasurer
Teacher

Josh Christenson
Director
Parent

Angie Thorseth
Director
Teacher

Sharlet Mullen
Director
Teacher

Brad Sellner
Ex-Officio
Executive Director

Wendi Foss
Ex-Officio
Direct. of Bus. Operations



Kaleidoscope Charter School Board Meeting Agenda - Thursday, October 26, 2023

Topic	Presenter	Time	Appendix	Action (I, D, A)
I. Call to Order	Ziesmer	5:30		
II. Roll Call to Establish Quorum	Ziesmer			
Ziesmer - present Banick - present Zachman - present Mullen - present Christenson - present Suess - present Thorseth - absent The Board's role is to set the vision and goals of the school, create and adopt policies that achieve those goals, and to maintain fiscal responsibility.				
III. Reading of the Vision and Mission Statements	Polzin			
IV. Additions and/or Changes to the Agenda	Ziesmer			A
Motion to proceed with no changes to agenda: Zeismer Second: Christenson Motion passed unanimously.				
V. Agenda Approval	Ziesmer			A
Motion to approve agenda: Zeismer Second: Christenson Motion passed unanimously.				
VI. Declaration of Conflicts	Ziesmer			A
None declared.				
VII. School Spotlight Walk at School Day Trauma Informed Training PT Conferences	Nordmann		Spotlight	I
VIII. Communications <u>Energy Projects</u> Combined savings per year \$31,399 Cost - \$338,875 *11 year payback at current pricing <u>MACS Advocacy</u>	Polzin	5:43	Energy Analysis - Gas Energy Analysis - Electric MACS #1 MACS #2	I



IX. Open Forum		5:48		
This Open Forum portion of the agenda is allotted 30 minutes and each person speaking is given 5 minutes to speak. It is designed for members of the KCS Community to directly address the Board. The Board is not allowed to address (answer) questions/comments proposed to them. The Board Chair will decide after hearing the comment whom to forward it to for a response if necessary.				
No speakers.				
X. Consent Agenda A. Regular Meeting Minutes 09.28.23 B. Second Reading Policies	Ziesmer		Consent Agenda	A
Motion to approve consent agenda: Zeismer Second: Mullen Motion passed unanimously.				
XI. HR Consent Agenda	Ziesmer		HR Consent	A
Motion to approve HR consent agenda: Zeismer Second: Christenson Motion passed unanimously.				
XII. Committee Reports				
A. Board Chair Report	Ziesmer	5:49		I
B. Building Company Report (quarterly or as needed)	Foss		Minutes 10.23.23	I
C. Budget and Finance Committee	Suess	5:51	Finance Minutes	I
D. Governance Committee	Christenson	5:52	Governance Minutes	I
E. District Advisory Committee - <i>did not meet Meeting on November 1, 2023</i>				I
XIII. Strategic Plan and Board Goals Update				
A. Board Deep Dive Special Education/Child Count/Services	Tousignant/ Dorry		Special Education 101	I
B. Update on Board Goals GOAL #1: MAINTAIN FISCAL INTEGRITY & ACCOUNTABILITY OF SCHOOL GOAL #2: STUDENT ACHIEVEMENT – MAXIMIZE THE PERFORMANCE OF EACH STUDENT IN ALL ACADEMIC AREAS	Ziesmer	6:05		I D



GOAL #3: STRENGTHEN COMMUNITY RELATIONS AND COMMUNICATIONS				
XIV. Old Business				
A. Furniture Order - conference room (order placed)	Nordmann	6:12		I
B. Wall Repairs - quote signed - in the schedule for November/December or sooner	Nordmann			I
C. Walkie-talkies upgrade - programming being done... look to have them in a couple weeks along with reprogramming of current radios that are worth keeping	Nordmann			I
D. Elk River Chamber Membership - coordinating the development of our information on their website.	Nordmann			I
XV. New Business				
A. Board Member Resignation 2 years remain on this term - Was Weber's (served one year/resigned)	Ziesmer		Bylaws List of Teachers Guidance	D A
Motion to accept resignation of A. Thorseth: Zeismer Second: Christenson Motion passed unanimously.				
B. Nomination of board member to fill vacancy	Ziesmer			I D A
Motion to appoint Dianne Omoth to vacant Board position: Zeismer Second: Suess Motion passed unanimously.				
C. Finance Report	Suess		Finance Report	I D A
Motion to approve finance report: Suess Second: Mullen Motion passed unanimously.				
D. Annual Report and World's Best WorkForce Plan	Polzin/ Nordmann	6:20	Annual Report/WBWF	I D A
Motion to approve Annual Report/World's Best WorkForce Plan: Zeismer Second: Bancik				



Motion passed unanimously.				
D. PTO Bank	Foss		Proposed Language	I D A
Motion to table PTO Bank until next month to allow for outside-consultant review: Zeismer Second: Suess Motion passed unanimously.				
E. First Read Policies a. 707 - Transportation of Public School Students Supporting Doc #1 Supporting Doc #2 Supporting Doc #3 Supporting Doc #4 Current 715 Policy • This policy is currently incomplete b. 525 - Violence Prevention c. 529 - Staff Notification of Violent Behavior by Students • We currently do not have these two policies	Christenson		Governance Report	I D
XVI. Director's Report				
Enrollment Enrollment History Staffing Academics Marketing Facilities VOA	Sellner	6:30	Director Report	I
XVII. Board Training/Development				
A. Required/Optional Board Member Training Update "What is Earned Sick and Safe Time?" (August 31, 2023) https://youtu.be/yDoLzQEu0nE "Minnesota State Demographics" (August 17, 2023) https://youtu.be/6qumiYbFqg0 "Legislative School Finance Changes" (July 27, 2023) https://youtu.be/8yUCztTduic	Ziesmer			I



"2023 Legislative Impact Update" (July 20, 2023) https://youtu.be/RrSQ5dLS8go "Understanding the Impacts of the Legislative Session" (June 1, 2023) https://youtu.be/gBAK5tv4tIk "MSBA Superintendent Evaluation Workshop" (May 24, 2023) https://youtu.be/Xl5iUebQDdo "The Board's Role in Ensuring School Goals are Met" (May 18, 2023) https://youtu.be/vGu5JYC9mBo Visit the MSBA Webinars webpage to access additional recordings (log-in required). Friday, November 10th - Board 200: Charter School Finances - A Public Trust Registration Deadline: Monday, November 6th Thursday, November 16th - Board 100: Welcome to the World of Charter School Board Governance Registration Deadline: Friday, November 10th				
B. Board Book Study: <i>7 Habits</i> - The Leader in Me - Zachman-Wolverton - The 7 Habits of Highly Effective Teens - Ziesmer - The 7 Habits of Happy Kids - Suess & Mullen - The 7 Habits of Highly Effective Families - Suess & Mullen - The 7 Habits of Highly Effective People - 4 Disciplines of Execution - Banick & Christenson - The 6 Most Important Decisions You'll Ever Make: A Guide for Teens - The Speed of Trust - Banick • Note which board member is reading which book • Begin reporting on one habit from your reading (giving example of how you see it applicable to KCS) starting in October	Ziesmer			I D
XVIII. School Board Items				
A. Blast/Meeting Round-Up	Ziesmer			D



D. Omoth appointment, SPED Overview, Annual report publication, Board goals approved.

XIX. Executive/Closed Session (as necessary)

XX. Adjournment

Ziesmer

6:40

Announcements

Next Governance Committee Meeting: November 9, 2023, 5:30 pm, on Zoom

Next Finance Committee Meeting: November 16, 2023, 4:00 pm, on Zoom

Next Regular Board Meeting: **November 16, 2023, 5:30 pm, at KCS NOTE DATE CHANGE DUE TO HOLIDAY**

Next Personnel Committee Meeting: AS NEEDED

Next District Advisory Committee Meeting: November 1, 2023, 4:00 p.m.

Next Building Company Meeting: **TBD**

Next Work Session: **TBD**

Key: (I) = Information | (D) = Discussion | (A) = Action

2023-2024 KCS SCHOOL BOARD GOALS

GOAL #1: MAINTAIN FISCAL INTEGRITY & ACCOUNTABILITY OF SCHOOL

1. Maintain a steady and diverse population by stabilizing and growing the enrollment to accommodate a broader cross section of our community.
2. Develop an appropriate budget using sound budget standards and board policy that includes criteria for working with bond holders to spend down fund balance.
3. Hire and retain a diverse and highly qualified workforce, offer a competitive compensation package, strengthen their skills through ongoing professional development and collaboration, and evaluate their performance on a regular basis.
4. Pursue revenue sources, including grants, donations, partnerships.
5. Explore and implement strategies to control costs in all areas, i.e., special education, food service, transportation, and utilities, including changing methods of program delivery and operations.

GOAL #2: STUDENT ACHIEVEMENT – MAXIMIZE THE PERFORMANCE OF EACH STUDENT IN ALL ACADEMIC AREAS

1. Maintain a research-based professional development program that cultivates ongoing learning and dialogue, to ensure a highly skilled teaching staff and rewarding professional environment.



2. Provide an environment that maximizes learning for all students via 1) clean, safe, and well-maintained facilities; 2) appropriate class sizes based on research and resources; 3) modern equipment and technology access to enhance learning.

GOAL #3: STRENGTHEN COMMUNITY RELATIONS AND COMMUNICATIONS

1. Use public awareness of KCS accomplishments through positive/accurate reporting in all forms of media to foster community-wide relationships and support for the School and its goals. The School will establish a practice of periodically communicating through a School newsletter to the community.
2. Develop and maintain a comprehensive plan for community relations that bolsters enrollment through awareness of KCS's unique educational model.
3. Continue positive connections with parents through parent education programs, KPTO/Boosters coordination and expanded use of school newsletters and websites.