

The culture of the workplace. In every Tuesday, I go to office to meet with my supervisor RAFAYEL HOVHANNISYAN to get the new assignment. Sometime I get the new assignment via email. Next to the BIWTC program office, there is a computer lab room for the Division of Continuing Education program student to use. As volunteer intern, supervisor RAFAYEL HOVHANNISYAN allow me to use the computer lab. But when I open the computer, I realize the computer doesn't have the adobe creative cloud desktop. I need to bring my own laptop to work. My dress for work is casual wear just like come to school for class every day. I think the attire at the company is like casual wear. But for BIWTC's DIRECTOR, SHERMIRA BUSBY-FORRESTER. I also meet her at the office. Her dress very formal. Almost at 12:00 pm -1:00 pm. Office staff member go out for lunch. I don't need to have lunch, because I work 4 hour for each day. After I finish the work during the lab, I leave the lab and go to class. Supervisor RAFAYEL HOVHANNISYAN assign me the assignment for work on the powerpoint. He sent me the powerpoint for presentation slide. He need revised the presentation slide to add image, to make the slide look interest and interact with audience. He tell me if I don;t have experience to work on the powerpoint software, go to youtube to search some video for how to use powerpoint. He also allow me if I want to use Indesign to create organize the layout for the presentation slide.