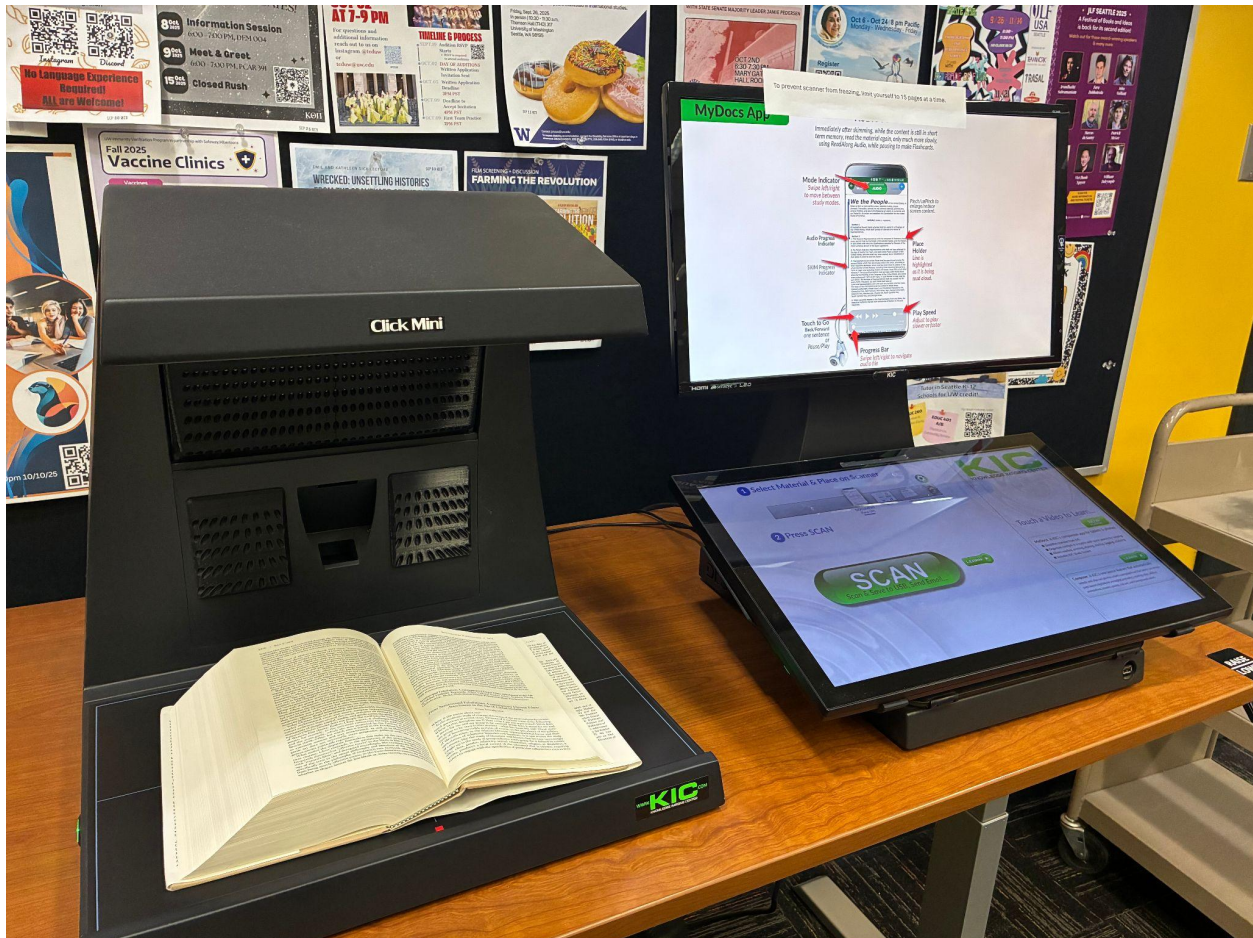


Making a “Searchable” Scan with Library Scanners

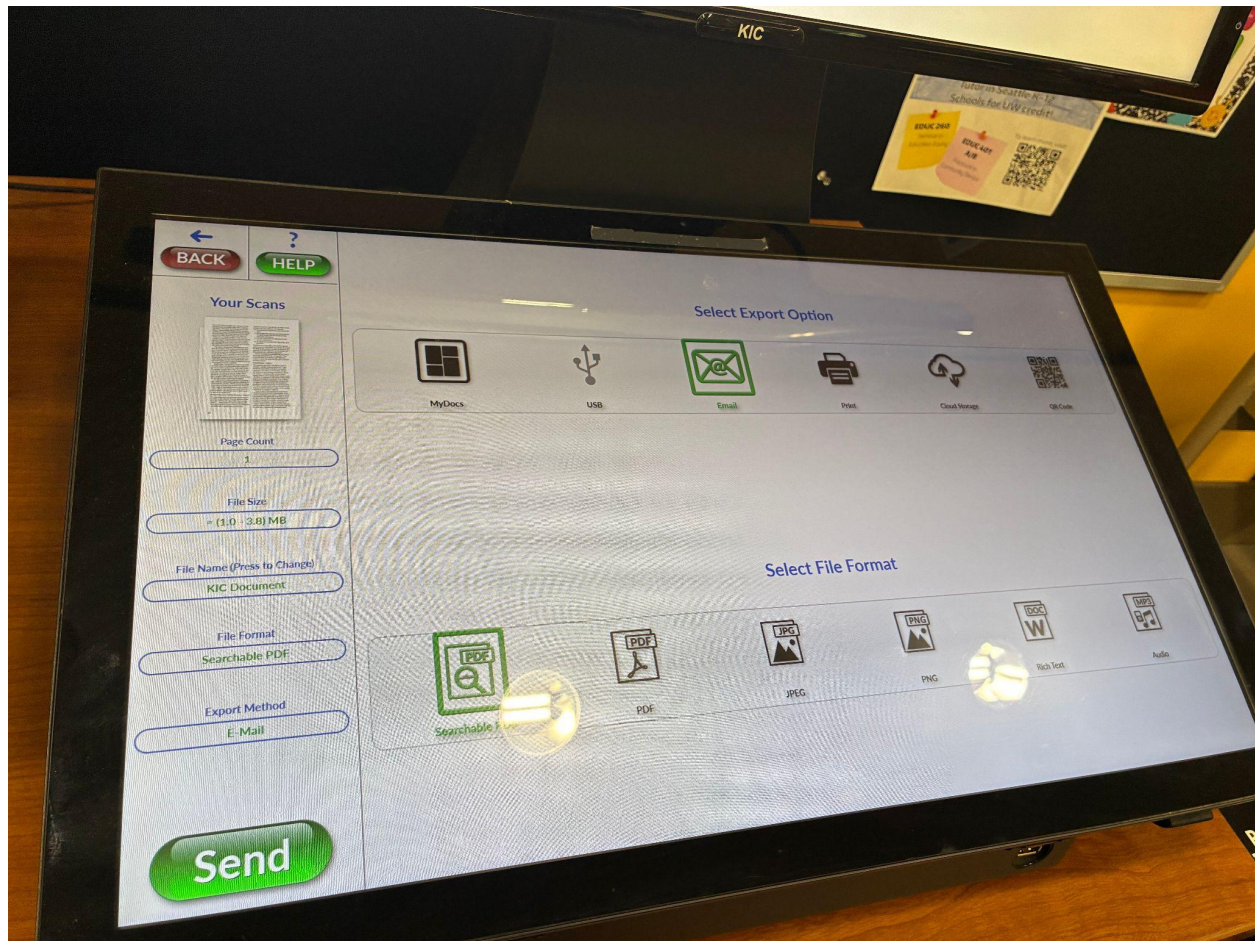
The scanner set up:



After a scan, you need to press “More”:



You need to press “Email” and “Searchable PDF”:



It will take some time to process. A 10-page scan could take 10 minutes to make “searchable,” so you’ll be standing at the scanner and seeing a progress bar for a while.

A “searchable PDF” is not necessarily accessible or usable at all. Make sure you can copy and paste the scanned text and that the text actually copies and pastes. (Your text needs to be perfectly flat and straight. Any wave to it can mess up everything.) This process does not take into account alternative text or headings or reading order.