



Welcome to [Sidney-Pacific](#)! This message contains important information regarding your housing assignment. Please read it completely and carefully.

Arrival and Check-in:

You should check-in at the front desk of Sidney-Pacific on your scheduled move-in date. The front desk is open between 8 AM and Midnight. If you are not able to arrive on your scheduled arrival date, you **must** work with Graduate Housing to schedule your new date of arrival.

PLEASE DO NOT arrive earlier than your scheduled occupancy date because your room will not be ready. If you must arrive on a different date (earlier or later) other than the date assigned, please reply to your confirmation email within two weeks of receipt to submit the request and await confirmation of a new move-in date. Requests to change dates with less than two weeks' notice from the confirmed date may not be accommodated. Please wait for a confirmation reply before making travel arrangements.

Earlier arrival requests after August 1st may not be accommodated due to cleaning schedules in place for the house. Please plan to arrive on your confirmed occupancy date.

If you arrive after your scheduled occupancy date, no additional coordination is required, however, rent responsibility will begin on your scheduled date of occupancy provided in the email previously sent.

If the Front Desk is Closed/Unattended When Arriving:

For arrivals outside of the hours (weekends or overnight) please call Evening Operations and ask for "Unit-12" upon your arrival by dialing (617) 253-1500 from a non-MIT phone (extension 3-1500 if dialing from a campus phone). Explain that you are moving into your housing assignment at Sidney-Pacific. Responding staff will assist you with accessing the building and your assignment. Please have an ID (MIT ID preferred) available and this check-in notice (printed or visible on your phone). Please visit the

front desk of your residence during regular hours following your arrival to complete check-in processes.

Please contact Graduate Housing if your arrival will be much later than the originally-scheduled occupancy date. Email graduatehousing@mit.edu or call 617-253-5148.

House Operations Manager:

[Danielle Lauria](#) is the House Operations Manager of Sidney-Pacific. Their office is located near the lobby of Sidney-Pacific. They can be reached by phone at (617) 253-4324 or by email at danlau@mit.edu.

Furnishings:

All rooms are furnished with a twin extra-long bed and mattress, desk and chair, bookcase, nightstand with drawers, and wardrobe for each resident. Furniture cannot be removed from any room or apartment. Students must provide their own linens and blankets for the beds (Twin XL sheets will fit the bed). The kitchen facilities provided in the apartment do not include cooking utensils, dishes, etc.

For the beds in couples designated units, there are two Twin XL beds that are pushed together. Students may not remove furniture from their rooms or move furnishings from one residence hall room to another. Residents will be responsible for any damage or loss of furniture supplied in the room. Please see [Student Policies: Furniture](#) for more details.

Pets are prohibited; please visit our [Policies](#) page for additional information. In limited circumstances, the Disability and Access Services Office may approve a resident's use of an assistance animal. Please contact the [Office of Disability and Access Services \(DAS\)](#) for further guidance.

Housekeeping:

Residents are responsible for cleaning their own apartments including kitchens and bathrooms, and taking trash to the trash shoot on their floor. Residents of the

apartment must provide toilet paper and cleaning supplies.

Trash can be left in bags outside your apartment door. Pick-up is in the early morning (typically around 7:30am) on all weekdays. There is NO TRASH PICK-UP on Saturdays, Sundays, or holidays. Trash should not be left outside your door if the next scheduled pick-up is more than 12 hours away. During these times (e.g. Friday mid-morning through Sunday evening), trash MUST be deposited in the dumpster located outside.

Laundry Facilities:

In Sidney-Pacific, a laundry room with washers and dryers is located on the first floor, in the north wing, across from the gym.

To learn more about Sidney-Pacific and the residential community, please visit:

<http://s-p.mit.edu/>

*Please note that MIT Certificates are required to access parts of the website and some website pages may only be available to current residents of Sidney-Pacific.

If you have any questions regarding the information within this email, or about your scheduled move-in date, please know that the team at HRS is [available to assist](#). Our office is available via email at graduatehousing@mit.edu or by phone at (617) 253-5148.

Sincerely,

MIT Housing & Residential Services