

Info	on the Person from themselves or informationals
Intro on linkedin	Relevant parts of their intro on linkedin and highlight key phrases
<Company Name>	All details of their current company from LinkedIn
Work-ex	summarized details of their past experiences from LinkedIn
Education	Details
skills	on LinkedIn, since you might be expected to have similar skills.
Social media	Links and insights
mutual	Mutual connections via social media. Summarize all commonalities