



## EXECUTIVE DIRECTIVE #X

Issue Date: 2/21/2025

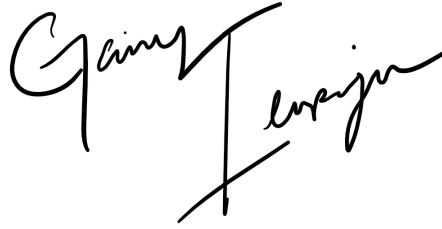
### **An Executive Directive to Appoint a New External Affairs Vice President (EAVP)**

The External Affairs Vice President resigned on February 17, 2025. According to the EAVP Office Protocols, the EAVP Head of Staff is to serve as the EAVP for the remainder of the term. However, the current EAVP Head of Staff, Janani Sundaram, is currently being onboarded for another role and has indicated a lack of interest in serving as the Acting EAVP. Therefore, as of February 18, 2025, the EAVP Legislative Director, Chely Saens, is serving as the Acting EAVP. According to Article III, Section (5)(iv) of the ASUCD Constitution, the ASUCD President shall appoint a replacement for the EAVP should a permanent vacancy occur in the office prior to the end of the office holder's term. The Executive Office wishes for the hiring process for a new EAVP to be as transparent as possible. I also want the Senate and the public to be thoroughly involved in the candidate selection so that the interests of the student body are best represented in this process.

In accordance with the authority vested in the office of the presidency the ASUCD Constitution and the limitations set by Section 600 B(2) of the ASUCD Bylaws, I hereby declare and direct the following:

- I. I hereby *declare* that the Executive Office shall put out a one-week vacancy for the permanent EAVP position.
- II. I hereby *declare* the Executive Office shall make a public announcement about the vacancy.
- III. I hereby *declare* that the President and the Internal Vice President (IVP) shall pick three to four promising *and* diverse candidates. The candidates will be chosen based on their resume and merits.
- IV. I hereby *direct* the Internal Vice President to schedule a special session of the Senate to conduct a panel interview of the selected candidates.
- V. I hereby *declare* the following guidelines for interviewing the EAVP candidates and *direct* the following officials to carry out the outlined duties:

- A. The Executive Office shall prepare questions for the first two segments of the interview. The President and IVP shall alternate asking candidates the prepared questions.
  - B. In the first segment, all candidates will be asked the same questions. All candidates will have an opportunity to answer each of the questions.
  - C. In the second segment, equal amounts of situational questions that are individually-tailored shall be asked to the candidates. These questions may be about their applications or their responses to the questions in the first segment.
  - D. In the third and final segment, the public may ask up to five questions (total) to the candidates. A google form will be prepared ahead of time so that the public may submit questions during the first two segments of the interview. All candidates will have the opportunity to answer each of the questions (if applicable).
  - E. During all three segments, the ASUCD Senate Table shall refrain from asking questions. Members of the table shall only ask questions to clarify answers from candidates.
- VI. I hereby *direct* the Internal to hold a closed session directly after the special session.
- VII. I hereby *direct* the Senate to observe the following guidelines for the closed session and *direct* the following officials to carry out the outlined duties:
- A. An anonymous ballot shall be held where all voting members shall cast their votes for their preferred candidate.
  - B. After every voting member has cast their ballot, the IVP shall tally the votes and reveal the first pick candidate.
  - C. The IVP shall then initiate a Senate Discussion where members of the table may discuss the results of the first tally. The President shall refrain from participating in the Senate Discussion and the IVP shall only participate in the Senate Discussion to monitor the Speaker's List.
  - D. At the end of the Senate Discussion, a second anonymous ballot shall be held. All voting members shall cast their votes for their preferred candidate.
  - E. After every voting member has cast their ballot, the IVP shall tally the votes and reveal the first pick candidate. If there is a tie, the IVP shall serve as the tie breaker. The President's appointment of the Interim EAVP shall be based off the results of both ballots and the Senate Discussion.

A handwritten signature in black ink, appearing to read "Gaius Ilupeju". The signature is stylized with a large "G" and a long, sweeping underline.

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Gaius Ilupeju,  
ASUCD President