



ESY

Student Handbook

Seckman Elem K-5 ESY Coordinator - Jeremy Conley
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2824 Seckman Rd.
Imperial, MO 63052

Phone: (636)296-2030

Seckman High 6-12 ESY Coordinator - Angie Pettus
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2800 Seckman Rd
Imperial, MO 63052

Phone: (636)282-1485

Dear Parents,

Welcome! We are excited for a wonderful four weeks of learning and fun. We want to take this opportunity to welcome you and your child to the Extended School Year program at Seckman Elementary/Seckman High School. We are excited to get another year of ESY started. This handbook contains general information, guidelines, and procedures.

Sincerely,

Jeremy Conley
K-5 ESY Coordinator
Seckman Elementary

Angie Pettus
6-12 ESY Coordinator
Seckman High School

Summer School Dates : May 29- June 26

***No School June 19th

Seckman Elem Hours: 7:20-2:20 and Seckman HS Hours: 7:30-2:30

Open House: Wednesday, May 21st, 2025, 5pm-7pm

Seckman Elem K-5 Bus drop off and parent drop off

7:10AM Parent drop off - Parents can drop students off in the front of school, we ask that you drop off to the left of the building to avoid the bus traffic. Please do not drop off your child before 7:10 AM. Our teachers greet their classes outside at the bus drop off. No teachers will be in their classrooms before 7:10 AM.

2:10 - 2:20 PM - Students are dismissed to Buses and Parent Pick up.

Seckman Elem K-5 ESY Parent Pick Up

Students will be released to parent pick up at 2:10PM. Be sure that a parent pick up form has been filled out. Parent pick up will be located in the Gym. Please do not park in the bus lane or the fire lane. Please have identification with you. Parking is located to the right of the building (the Seckman Middle School lot).

**Please be sure that your child wears his or her lanyard everyday. The lanyard indicates his or her name, class teacher, and bus number.*

Seckman High ESY 6-12 Bus and Parent Drop Off

7:20AM Parent drop off - Parents can drop students off at the Cafe Entrance, in the back of the building. Please ensure that your child is greeted by a staff member.

Please do not drop off your child before 7:20 AM. Our teachers greet their classes outside at the bus drop off. No teachers will be in their classrooms before 7:20 AM.

2:20 - 2:30 PM - Students are dismissed to Buses and Parent Pick up.

Seckman High ESY 6-12 Parent Pick Up

Students will be released to parent pick up at 2:20PM. Be sure that a parent pick up form has been filled out (distributed at Open House). Parent pick up will be located at the cafe doors, in the back of the building.

Please have identification with you.

**Please be sure that your child wears his or her lanyard everyday. The lanyard indicates his or her name, class teacher, and bus number.*

Attendance

Please call the school your child attends (Seckman Elementary-636-296-2030) or (Seckman High School- 636-282-1485) to notify us of your child's absence. The school secretary will begin taking calls at 7:00AM. If you know of any extended absences please let the office know as well.

Safety/Security

The school building's exterior doors will remain locked during school hours. If picking your child up early, you will need to be buzzed in. Please have identification on you to sign out your child.

Nurse

We will have a nurse on site for ESY. Information on any special needs should be provided to the nurse at Open House (preferably).

CKC

Before care and after care will take place at Seckman Middle. Students will be walked over to Seckman Elem in the morning, and back to Seckman Middle in the afternoon.

Late Attendance/Early Dismissal

Students that are arriving late or leaving early will need to be signed in the office. Students leaving with anyone else besides their parent will need official notification from the parent. In addition, the individual's name must be listed on the parent pick up form or listed in Infinite Campus. Identification will be needed to sign the student out.

Breakfast and Lunch

Breakfast and lunch will be provided daily.

Breakfast - \$1.85

Lunch - \$3.35

Please see cafeteria staff for questions regarding free/reduced lunch questions

Inclement Weather Procedures

In the event of severe weather during the school day, all students will be kept in the building until it is safe for students to be dismissed. All parents are encouraged to sign up for the Fox C-6 School District School Messenger System to be notified by text message or email of any severe weather or other pertinent district information that may affect their children. The safety of all students and staff members is our number one priority.