

Anita Public Library Board of Trustees

Wednesday, June 11th, 2025

The June meeting of the Anita Public Library Board of Trustees was called to order at 4:32 pm.

Present was:

Board Members= Marcia Casteel, Bruce Petersen, Jackie Sanders, Karen Burns, Bev Johnson and Librarian/Director Sara Young.

The agenda was approved on a motion by Bev and seconded by Jackie. Unanimously carried.

The floor was open to the public at 4:35 pm. No member of the public was in attendance.

Minutes of the May meeting was approved on a motion by Jackie and seconded by Bev. Unanimously carried.

Treasurer's Report- The board reviewed/approved/signed off on invoices and bills. Sara explained that we will be negative on the gross wages line item at the end of the fiscal year because of payroll periods changing from monthly to bi-weekly. The library will have two extra pays in June 2025 since monthly payroll used to happen at the end of each month. Other than that, there were no out of ordinary expenses and we balance with the city. The treasurer's report was approved on a motion by Jackie and seconded by Bev. Unanimously carried.

Library Business:

- Discussion of carpet project- Sara updated the board on where the process was and where we are on budgeting. She held off last month since this won't be done until our next budgeting season. Getting close to that she is going to get three more quotes. She also reported getting donations to go towards this project.
- Summer Reading Program-
 - Discussion to pay \$400 for Science Center of Iowa Program on 7/1/2025- Sara reported getting a \$250 donation to use towards this. The board agreed to go forward.
 - Volunteers for programs and prepping prior to program days. – With staff hours being cut, it has been a struggle getting programming items finished and other items needing to be done. Sara has had trouble finding volunteers.
- Discussion and Approval of staff pay increases- The Board discussed factors involving this decision. The staff has not had a raise in two years and with the budget being cut so much it was hard to take from other budget items. After analyzing and discussing the following was approved on a motion by Jackie and seconded by Bev. Unanimously carried.
 - All staff will receive a 4% pay increase. Break down of this is:
 - Sara at 38 hours a week- will go from \$21.00 an hour to \$21.84 an hour.

- Carolyn at 8 hours during the week + every third Saturday- will go from \$13.90 an hour to \$14.46 an hour.
- Linda at 7 hours a week – will go from \$11.10 an hour to \$11.54 an hour.
- Discussion and Approval of signs in rock beds- Last week, staff found big rocks and chunks of concrete in the library's book drop. Sara put an informational Facebook post out there about it. A citizen asked the City clerk if putting signs in the rock beds would help. The board decided that they don't think they would do much help, but not oppose it as long as it does not come out of the library's budget.
- Discussion of Security Cameras outside of Library- City Council wanted to put cameras on the outside front door of the library by the book drop to help with issues. Sara was appreciative about this as it would not come out of the library budget. She did bring up to the city clerk of the state laws that are involved with security cameras. After hearing this information, the council informed Sara that they will no longer go forward with the cameras. The library board feels there should be no further discussion about it.

Librarian Report- Sara that the library has been busy and census is up. They are averaging around 15 children a day plus at the programs.

Motion by Bev and seconded by Jackie to adjourn the meeting at 5:46 pm. Unanimously carried.

Marcia Casteel, Secretary