

Whelan Elementary PTO Agenda and Meeting Minutes 2025-2026



Meeting Dates/Times	Voting Members
2nd Wednesday of the month Whelan Library 3:30PM September 10 October 8 November 12 December 10 January 14 February 11 March 11 April 8 May 13 June 10	Nicole D'Ambra Allison Payette Leah Bello Alicia Tesson Linda Tavares Allison Norato

Summer Whelan PTO Board Meeting 8/10/25 Jacky's Galaxie Restaurant NP 6:45-8:45 PM	
Attendance	<ul style="list-style-type: none">• Alisha McKay• Allison Payette• Leah Bello

Agenda Item	Notes
Back to School Bash	<ul style="list-style-type: none">• Fri 9/5 6-7pm• (first day of school Tues 9/2)• Encompass Park• Bubbles, chalk, paddles/balls

Agenda Item	Notes
	<ul style="list-style-type: none"> • water/freeze pops • Not a drop off event
Open House/Book Fair	<ul style="list-style-type: none"> • Mid September • Leah will make a table cloth for our PTO table • Allison will bring table(s) to store in the PTO shed
Krispy Kreme	<ul style="list-style-type: none"> • Flyers/sell: 9/29-10/8 • Place order: 10/10 • Pickup: Fri 10/17
Pumpkin Event/School Store	<ul style="list-style-type: none"> • Fri 10/31 during school • Decorate pumpkins outside • School Store inside • Apples for teachers
School Store Program	<ul style="list-style-type: none"> • Roll out early November
Texas Roadhouse	<ul style="list-style-type: none"> • Flyers/sell: 11/3-11/12 • Place order: 11/14 • Pickup: Fri 11/21
Grinch Dance	<ul style="list-style-type: none"> • Thurs 12/11 or Fri 12/12 • KC Dillon Council • Stations for different activities • Photographer, Chris James?
Teacher Luncheon	<ul style="list-style-type: none"> • Wed 12/17 • The Social to cater
Holiday Shoppe	<ul style="list-style-type: none"> • Thurs 12/18 and Fri 12/19
PTO Meetings	<ul style="list-style-type: none"> • Google form survey to see what time works best for parents
Communication/calendar	<ul style="list-style-type: none"> • New principal to put out a newsletter with dates? • PTO newsletter (dates and financials) • Will plan the rest of the school year once we have a principal
Volunteers	<ul style="list-style-type: none"> • Volunteers should get BCI before school starts • Send out reminder to families • PTO dues • Voting for board positions
Fundraisers	<ul style="list-style-type: none"> • Restaurants • United Skates night • Whelan Wear

Agenda Item	Notes
SY 2025-2026 Events (so far)	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Back to School Bash - Fri 9/5, 4-5:30PM <input checked="" type="checkbox"/> Open House/Book Fair - Tues 9/16, 6-8PM <input checked="" type="checkbox"/> Book Fair during school - Thurs 9/18 & Fri 9/19 <input checked="" type="checkbox"/> Maria Maria - Mon 9/29, 10-12:30 <input checked="" type="checkbox"/> Chipotle Fundraiser - Mon 10/13, 4-8PM <input checked="" type="checkbox"/> Krispy Kreme - pickup Fri 10/17 <input checked="" type="checkbox"/> Doormat Decorating Fundraiser - Mon 10/20, 6-8PM <input checked="" type="checkbox"/> Maria Maria - Tue 10/28, 10-12:30 <input checked="" type="checkbox"/> Pumpkin Event/School Store - Fri 10/31 during school <input checked="" type="checkbox"/> Chele's Fundraiser - Thur 11/13 <input checked="" type="checkbox"/> Texas Roadhouse - pickup Fri 11/21 <input checked="" type="checkbox"/> United Skates - Mon 11/24 <input checked="" type="checkbox"/> Harvest Breakfast - Tue 11/25 <input checked="" type="checkbox"/> Wreath Decorating Fundraiser - Mon 12/1 <input checked="" type="checkbox"/> PC Friars Game - Tues 12/2 <input checked="" type="checkbox"/> Grinch Party - Fri 12/12 <input checked="" type="checkbox"/> Staff Luncheon - Wed 12/17 <input checked="" type="checkbox"/> Holiday Shoppe - Thurs 12/18 & Fri 12/19 <input type="checkbox"/> School Store - Fri 2/13 <input type="checkbox"/> PC Hockey/P Bruins - Fri 2/13 <input type="checkbox"/> Coin Wars - 3/9-3/13, Prize Day 3/17 <input type="checkbox"/> Adult Bingo Fundraiser - Fri 3/20 <input type="checkbox"/> After School Arts and Crafts Program - 3/23-3/27 <input type="checkbox"/> Krispy Kreme Pickup - Fri 4/17 <input type="checkbox"/> Recycling Competition - Whole month of April
SY 2024-2025 Events (for reference)	<ul style="list-style-type: none"> ● Back to School Social - Thurs 8/29, 6-7PM ● Open House/Book Fair - Wed 9/11, 5-7PM ● Book Fair - Thurs 9/12 and Fri 9/13, during school ● Five Guys - Wed 10/2, 5-8PM ● School Store - Thurs 10/24 and Fri 10/25 ● Fall Celebration - Thurs 10/31, during school ● United Skated Night - Mon 11/18, 5:30-8PM ● Harvest Breakfast - Tues 11/26 ● Texas Roadhouse - Pickup Tues 11/26, 3:30-4:30PM ● D'Angelo's Fundraiser - Thurs 12/5, 11AM-9PM ● Grinch/Santa Event - Fri 12/6, 5:30-7:30PM ● Teacher Luncheon - Wed 12/18 ● Holiday Shoppe - Thurs 12/19 and Fri 12/20 ● P-Bruins - Sun 1/19, 3:05PM ● Adult Bingo Fundraiser - Fri 1/24 ● Wooden Roses - sell until 2/7, deliver 2/13

Agenda Item	Notes
	<ul style="list-style-type: none"> • School Store Grab Bags- Thurs 2/13 distribute • Ice Skating Outing - Tues Feb 18 • Coin Wars - Mon 3/10 - Fri 3/14 • Adult Bingo Fundraiser - Fri 4/11 • Elementary Sports Competition Fundraiser - 4/23 • Krispy Kreme - pickup Fri 5/2 • Teacher Appreciation Week - Mon 5/5-Fri 5/9 • Tie Dye Day - Fri 5/9 • Family Dance - Fri 5/16 • Field Day - Thurs 5/29, rain date 6/2 • K graduation - 6/6 10am • 5th grade dance - 6/6 1:30-3 • 5th grade graduation - 6/9 10am
<p>SY 2023-2024 Events (for reference)</p>	<p>Sept: Back to School Bash, Open House, Book Fair</p> <p>Oct: KK, Trunk or Treat, School Store (1)</p> <p>Nov: Chelo's, School Store (2), Parent/Teacher Conferences/BCI, Harvest Breakfast</p> <p>Dec: Holiday Shoppe, Texas Roadhouse, Uncle Tony's, Polar Express, Teacher Luncheon</p> <p>Jan: Fresh Pita (1), P Bruins, Bingo (1)</p> <p>Feb: School Store (3), Ice Skating, Fresh Pita (2)</p> <p>March: Coin Wars, Chipotle, 5 Guys</p> <p>April: Community Basketball Game, Bingo (2)</p> <p>May: Tie Dye Day, Teacher Appreciation Week, Family Dance, Field Day</p> <p>June: 5th Grade Dance, 5th Grade Graduation, K Graduation</p>
<p>Summer Whelan PTO Board Meeting 8/27/25</p> <p>Mr. Lombardi's Office at Whelan 3:00-4:15 PM</p>	
<p>Attendance</p>	<ul style="list-style-type: none"> • Alisha McKay • Allison Payette • Leah Bello • Josh Lombardi
<p>Account Balance</p>	<ul style="list-style-type: none"> • \$2611.57

Agenda Item	Notes
PTO Storage	<ul style="list-style-type: none"> • Whelan PTO will share storage space with the NP Jets football team at the concession stand at KC Field, Ivan Street, NP
Back to School Bash	<ul style="list-style-type: none"> • 9/5/25 • Time change 4-5:30pm, KC Field • Meet the Principal • Basketball, cornhole, bubbles, chalk, popsicles • Not a drop off event • Allison will make flyer
Open House/Book Fair	<ul style="list-style-type: none"> • Open House/Book Fair is Tues 9/16, setup Mon night • In-school Book Fair during itinerants/health class on 9/18 & 9/19
Pumpkin Event	<ul style="list-style-type: none"> • Fri 10/31 • During itinerants • Confreda Farm-Josh knows them and will reach out
Harvest Breakfast?	<ul style="list-style-type: none"> • Continue with Whelan's annual Harvest Breakfast before Thanksgiving Break (11/25?)
Maria Maria Coffee Truck	<ul style="list-style-type: none"> • Allison will reach out to them again about doing weekly pop ups at Whelan • Possibly having them going to St. Anthony's during drop off/pickup to incentivize parents to park at St. Anthony's for drop off/pickup

Whelan PTO Meeting 9/10/25

Whelan Library 3:30-4:45 PM

Agenda for 9/10/25 Meeting	Agenda
Attendance	<ul style="list-style-type: none"> • Alisha McKay • Allison Payette • Leah Bello • Josh Lombardi • Nina Szumita • Jennifer Cabral • Nicole D'Ambra • Linda Tavares • Allison Norato
Principal's Report	<p>Volunteers need to give these 3 items to the front office:</p> <ol style="list-style-type: none"> 1. BCI 2. Copy of ID (photocopy or emailed copy to Mrs. Shabo)

Agenda Item	Notes
	3. Volunteer disclosure form
Parent Questions	<ul style="list-style-type: none"> • Sibling Dismissal <ul style="list-style-type: none"> ◦ Older sibling can go to younger sibling's room for dismissal. ◦ A note written from the parent giving permission for siblings to be dismissed together, must be signed/dated and given to the front office. Mr. Lombardi will sign it and notify both teachers of the dismissal plan. • Parking <ul style="list-style-type: none"> ◦ Police cannot enforce 'no parking' on the streets. ◦ Once DPW puts up 'no parking' signs, police can enforce it. ◦ The Social <ul style="list-style-type: none"> ■ Families can park there in the morning. ■ Families can park in the spots that are not blocked off by cones in the afternoon. ◦ St. Anthony's <ul style="list-style-type: none"> ■ They are being paid for us to park there, so that is where families should park. ◦ Handicap parking: There are 2 spots available at the school parking lot. <ul style="list-style-type: none"> ■ First come, first serve (with placard) ■ Mr. Lombardi will look into seeing if there can be handicap spots put on the street.
Recess	<ul style="list-style-type: none"> • Padding for AC's (safety risk of running into AC units) • Need new activities/games for the kids—things get ruined or lost. • Survey to kids to see what they want to play with • Think of things that can be bought for different age groups.
Membership Dues	<ul style="list-style-type: none"> • \$5 yearly • Offsets PTO insurance • Ability to be a voting member
BCI	<ul style="list-style-type: none"> • Required at the start of every school year to volunteer • No required to attend PTO meetings

Agenda Item	Notes
Scholastic Book Fair	<ul style="list-style-type: none"> • Tues 9/16, 7-8PM • Th 9/18 & Fri 9/19, students shop with their classroom during library period.
School Store Program	<ul style="list-style-type: none"> • PTO earns money when families shop at participating retailers. • Students will earn prizes.
KK Fundraiser	<ul style="list-style-type: none"> • Pickup in parking lot 10/17 • Make a horse shoe for “drive thru” pickup (will put on the flyer)
Executive Board Voting	<ul style="list-style-type: none"> • Paid members in good standing can vote and run for vacant board positions.
DIY Doormat Event	<ul style="list-style-type: none"> • Small intimate adult only event for Whelan parents and teachers to socialize. • PTO is not expecting much of a profit, just a night out • Paints and stencils will be provided to decorate doormats • Fall/Halloween/Thanksgiving themes
Meetings	<ul style="list-style-type: none"> • There will be a virtual option to listen in and put questions in the chat option.
PTO Communication	<ul style="list-style-type: none"> • Separate chats/texts/emails for various groups of volunteers for different events
Pumpkin Painting/School Store	<ul style="list-style-type: none"> • Paint pumpkins outside, shop at school store inside • Tell families not to wear their best costumes, may get ruined with paint (add to flyer)
KC Field	<ul style="list-style-type: none"> • Per Goho, we can use this field whenever we need to • Can be used as incentives for good behavior, etc.
Texas Roadhouse	<ul style="list-style-type: none"> • Pickup in parking lot 11/21 • Make a horse shoe for “drive thru” pickup (will put on the flyer)
Classroom Adult Helper	<ul style="list-style-type: none"> • Come in as needed to help with different classroom tasks • May communicate with other parents in the class to help the teacher out. • Needs to be cleared by Josh
Whelan PTO Meeting 10/8/25	

Agenda Item	Notes
Whelan Library 3:30-4:45 PM	
Agenda for 10/8/25 Meeting	<ul style="list-style-type: none"> ● Krispy Kreme Fundraiser <ul style="list-style-type: none"> ○ Forms due 10/8, place order 10/10, pickup 10/17 ● Chipotle Fundraiser - 10/13 ● Doormat Craft Night - 10/20 ● Maria Maria - 10/28 ● Pumpkin Fall Fest/School Store - 10/31 ● School Store Program - Nov ● Volunteers-BCI/Disclosure form/ID ● PTO dues ● Communication - Newsletters/Posting/advertising fundraisers ● PTO Dojo? ● Parent Concerns - drop off, tardies, newsletters ● Financial Report ● Principal's Report <p>To Think About:</p> <ul style="list-style-type: none"> ● Chelo's Fundraiser - 11/13 ● Texas Roadhouse Fundraiser <ul style="list-style-type: none"> ○ Flyers/sell: 11/3-11/12 ○ Place order: 11/14 ○ Pickup: Fri 11/21 ● United Skates Night - 11/24 ● Harvest Breakfast - 11/25 ● Grinch Dance - Dec TBD ● Staff Luncheon - 12/17 ● Holiday Shoppe - 12/18 & 12/19
Attendance	<ul style="list-style-type: none"> ● Alisha McKay ● Allison Payette ● Leah Bello ● Josh Lombardi ● Nicole D'Ambra ● Linda Tavares ● Allison Norato ● Anne Chdid ● Alicia Tesson ● Rosa Vargas
Krispy Kreme	<ul style="list-style-type: none"> ● Due date extended to 10/9 ● Nicole is calling in the order 10/10 ● Pickup 10.17-Alicia <ul style="list-style-type: none"> ○ Josh will figure out where the car can park at dismissal for KK pickup

Agenda Item	Notes
Chipotle	<ul style="list-style-type: none"> • 10/13, 4-8PM, 25% of sales back to PTO if they get \$150 in sales
Doormats	<ul style="list-style-type: none"> • 10/20, 6-8PM • Paint was donated • We had to buy the mats • Waters, cupcakes • We have all the supplies/waiting for them to come in • Table clothes
Maria Maria	<ul style="list-style-type: none"> • 10/28, 9:30am-12:20pm • Feedback- staff loved it, morale boost
Pumpkin Fest/School Store	<ul style="list-style-type: none"> • 10/31, during school hours • Stickers for K to decorate pumpkins because they go at the end of the day and last year the pumpkins were too wet. Next year we will do stickers for K and 1st because they go last. 1st grade will paint pumpkins this year because they are expecting it from last year. • Paint for grades 1-5 this year • Inclement weather—paint in classrooms • Allison will call Tourtellot on 10/28 to confirm pumpkin delivery • Delivery on 10/30. PTO will separate/count pumpkins and distribute them to classrooms on 10/30 after school • Brushed, plates, tablecloths • We have enough supplies for the store • School store will take place in the library
School Store Program	<ul style="list-style-type: none"> • Same idea as “box tops for education” • Each kid gets a book buddy if they sign up • Plan was to roll out at the end of Oct • We will need to cancel, we need more info, might roll out at another time
Volunteers - BCI/Disclosure Forms/ID	<ul style="list-style-type: none"> • Need an earlier due date for pumpkin event, so that they can be sent to central office to be reviewed and approved • Allison - Google form - change due date to 10/24, notify volunteers of change of date, add Alicia to document • Alicia will check the BCI list with Shabo and confirm volunteer attendance
Communication	<ul style="list-style-type: none"> • Josh - post reminders with a visual/picture, not a link to click/download • Push PTO fb/ig, Allison will make a flyer with ways

Agenda Item	Notes
	to connect with the PTO
Financial Report	<ul style="list-style-type: none"> • Owe \$2074.59 to scholastic • We made scholastic dollars • Bus invoices from last school year • Bank acct \$562.42 • Venmo \$1077.74
Principal's Report	<ul style="list-style-type: none"> • RICAS scores are coming out • Construction is on track • Assemblies <ul style="list-style-type: none"> ◦ Josh does not want to take them away, but he needs to redesign the whole system • New school - tour, walk through - will try to plan for next school year
<p>Whelan PTO Meeting 11/12/25</p> <p>Whelan Library 3:30 PM</p>	
Agenda for 11/12/25 Meeting	<ul style="list-style-type: none"> • Results of KK, Chipotle, Doormat, Maria Maria, Pumpkin Fest/School Store • Upcoming Events/Fundraisers <ul style="list-style-type: none"> ◦ Chelo's Fundraiser - 11/13 ◦ Parent Teacher Conferences - 11/19 ◦ Texas Roadhouse Fundraiser - pickup 11/21 ◦ United Skates Night - 11/24 ◦ Harvest Breakfast - 11/25 ◦ Wreath Craft Night - 12/1 ◦ PC Friars Game - 12/2 ◦ Grinch Event - 12/12 ◦ Staff Luncheon - 12/17 ◦ Holiday Shoppe - 12/18 & 12/19 • Field Trip Request Deadlines <ul style="list-style-type: none"> ◦ Jan-March: by Dec PTO meeting ◦ April-June: by Feb PTO meeting • Voting of Board Members/Bylaws/Job Roles • Parent Questions: Student of the Month, Feinstein Cards, Spirit Week, School Store vs. Cougar Cart, Whelan Website, 8:40 drop off?, sensory friendly events • Giving Tree/Adopt a Family/Families in Financial Need • Post PTO notes/financial reports • Financial Report • Principal's Report <p>To Think About:</p>

Agenda Item	Notes
	<ul style="list-style-type: none"> • 2026 planning/dates/UOP • Crystal Lake deposits • Walk through for former Whelan students
Attendance	<ul style="list-style-type: none"> • Allison Payette • Leah Bello • Josh Lombardi • Nicole D'Ambra • Nina Szumita • Alicia Tesson • Martika Roberts
Results of Oct Fundraisers/Events	<ul style="list-style-type: none"> • KK <ul style="list-style-type: none"> ◦ profit \$922 • Chipotle <ul style="list-style-type: none"> ◦ We did not have enough participants. We needed \$150 in sales in order for Chipotle to give us a percentage back. • Doormat event <ul style="list-style-type: none"> ◦ Profit \$208 • Pumpkins/School Store <ul style="list-style-type: none"> ◦ Profit \$468 • Maria Maria (not a fundraiser) <ul style="list-style-type: none"> ◦ They will not be doing the truck during the winter. They will offer coffee deliveries. More info to come.
Chelo's	<div style="text-align: center; border: 1px solid black; padding: 10px;"> <p>A DELICIOUS WAY TO RAISE SOME CLAMS</p> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="flex: 1;">  <p>Chelo's will donate up to 20% of your check to:</p> </div> <div style="flex: 1; text-align: right;"> <p>Benefit: Dr. Joseph A Whelon Elem. School Date: 11/13/25 Valid only at: Chelo's Providence 505 Silver Spring St Providence, RI 02904</p> <p><small>Please present this certificate at the time of your payment to have up to 20% of your checks value, excluding tax and tip, donated to the organization listed above. This ticket is NOT to be used with other coupons or discounts. Tickets are not to be distributed in the restaurant or within its perimeter. Paper ticket must be provided to earn credit. Digital image not valid. Paper ticket must be provided. Valid only for the date and location listed above. Not Valid for Door Dash or online orders.</small></p> <ul style="list-style-type: none"> • Josh to post/clarify that orders can be called in for takeout • Paper ticket required at the restaurant • Nicole offered to pick up a lunch order for the </div> </div> </div>

Agenda Item	Notes
	teachers
Texas Roadhouse	<ul style="list-style-type: none"> Orders are due and will be called in on 11/17 Pickup 11/21 in parking lot recess area Nicole will pick up at 3:30, but will try to pick up earlier Josh will need to post the updated pickup time <p>Let's raise some DOUGH for Whelan Elementary School!</p> <p>For \$6 You will receive: One dozen rolls with 8oz of Honey Cinnamon Butter!! (extra butter can be purchased for \$1)</p> <p>Please fill out the form and return it by 11/17/2025 Payment can be made in the form of CASH, HECK [made payable to Whelan PTO] or Venmo @Whelan-SchoolPTO Please include "Texas Roadhouse" and the child's name plus grade in the Venmo Memo</p> <p>Orders MUST be picked up on Friday 11/21/2025 at Whelan Elementary between 3:30 - 4:30pm</p> <p>Orders not picked up during this time will be donated.</p> <p>Please email NPWhelanpto@gmail.com with any questions</p>
Parent Teacher Conferences	<ul style="list-style-type: none"> Allison will ask 5th Grade teachers if they want to organize the kids to sell paw prints to raise money.
Harvest Breakfast	<ul style="list-style-type: none"> Shabo organizes breakfast with Chartwells PTO will decorate and volunteer to help out Start time for 1st group is 9:15 (takes about 30 min)

Agenda Item	Notes
United Skates	<p>PLEASE JOIN US FOR A</p> <p style="text-align: center;">FAMILY FUN NIGHT FUNDRAISER FOR WHELAN SCHOOL</p> <p>• • • • • • • • • • • • • • • • • •</p> <p>WHERE: UNITED SKATES OF AMERICA 75 NEW ROAD, RUMFORD RI 02916</p> <p>WHEN: MONDAY, NOVEMBER 24, 2025</p> <p>TIME: 5:30PM TO 8:00PM</p> <p>COST: \$7.00 SKATER ADMISSION</p> <p>SKATE RENTAL \$5.50 ROLLERBLADES \$6.50 YOU MAY ALSO BRING YOUR OWN SKATES</p> <p></p> <p>GLOW SKATE! THE LIGHTS WILL BE OFF AND EVERYONE RECEIVES A FREE GLOW STICK!</p> <p>THIS IS A PRIVATE PARTY FOR WHELAN SCHOOL. ALL STUDENTS AND THEIR FAMILIES ARE WELCOME. THE BUILDING WILL BE CLOSED TO PUBLIC SKATERS AND IS OURS FOR THE NIGHT! NOT INTERESTED IN SKATING? THERE IS ALSO LASER TAG, ROCK CLIMBING AND VIDEO GAMES AVAILABLE FOR AN ADDITIONAL FEE.</p> <p>PLEASE RETURN THE FORM BELOW WITH PAYMENT "SKATE RENTAL IS PAID FOR AT THE FRONT DESK THE NIGHT OF THE PARTY."</p> <p>• • • • • • • • • • • • • • • • • •</p> <p>STUDENT'S NAME..... TEACHER'S NAME.....</p> <p>STUDENT'S NAME..... TEACHER'S NAME.....</p> <p>* OF TICKETS..... AMOUNT ENCLOSED.....</p> <p>TICKETS ARE ALSO AVAILABLE AT THE DOOR THE NIGHT OF THE PARTY!</p> <ul style="list-style-type: none"> • PTO makes a small profit from the ticket sales
Adult Wreath Decorating	<ul style="list-style-type: none"> • Artificial wreaths are already purchased • Decorations provided or can BYO • Light refreshments will be served if we can get donations <div data-bbox="677 1182 1085 1710">  <p>WHELAN PTO Holiday Wreath Making Fundraiser 12/01/25 • 6-8pm \$25 includes (artificial) 24" wreath, and supplies! Light refreshments Feel free to bring your own decorative supplies! Location: Whelan Elementary School</p> </div>

Agenda Item	Notes
PC Friars	<p>WHELAN SCHOOL FUNDRAISER</p>  <p>BASKETBALL</p> <p>12/2/2025 - 7pm Amica Mutual Pavilion 1 Lasalle Sq. Providence, RI</p> <p>\$20 per ticket Please use this link to purchase tickets! https://friars.evenue.net/promotions/WHELAN25</p> <p>Makes a great holiday gift!</p> <hr/> <ul style="list-style-type: none"> • PTO gets \$5 per credit card sale • Section 233 seating
Grinch Event	<ul style="list-style-type: none"> • Fri 12/12, @ Whelan, 5:30-7:30 • HS volunteers—community service hrs • Leah has Grinch costume • We need a Grinch volunteer—Mr. F? • Tickets <ul style="list-style-type: none"> ◦ Presale only, no tickets sold at the door ◦ Kids \$5, adults \$2 ◦ We need a cap on ticket sales based on occupancy in the gym—Josh will find out ◦ Families that need financial support to attend, will be covered—Josh and Mrs. V can identify those families privately • Stations: Cookie decorating, Grinch dust, craft, tattoos, games, coloring pages, photo with the Grinch • Each kid will get a card to keep track of the stations that they've completed. Volunteers will help facilitate. • Onion stickers • Grinch punch, popcorn • Xmas trees, balloons (Nicole) • Speaking playing xmas music • Free photo with phone or \$5 for professional digital image • Needs more planning, map of room setup • Prizes: Paw Bucks, Lunch with the Principal?
Staff Luncheon	<ul style="list-style-type: none"> • Wed 12/17

Agenda Item	Notes
	<ul style="list-style-type: none"> • Mangiamo's, 10:30 pickup • Josh to let us know about food allergies/restrictions • Menu: Eggplant, meatballs, sausage and peppers, tossed salad, chickpea salad, desserts, bread, drinks
Holiday Shoppe	<ul style="list-style-type: none"> • 12/18 & 12/19 • In the library • PTO setup 12/17 • Delivery 12/15 • Volunteers needed–need to post a sign up form
Ink/Paper Subscription	<ul style="list-style-type: none"> • Voting members vote against keeping this subscription • It is not used enough to justify continuing to spend \$36.36/month.
Field Trip Request Deadlines	<ul style="list-style-type: none"> • Jan-March: by Dec PTO meeting • April-June: by Feb PTO meeting
Parent Questions/Concerns	<ul style="list-style-type: none"> • Student of the Month <ul style="list-style-type: none"> ◦ Parents don't need assemblies, just a certificate for their child to be recognized • Spirit Week <ul style="list-style-type: none"> ◦ November 17-21 • Whelan Website <ul style="list-style-type: none"> ◦ It is in the process of being updated and info is inaccurate. Either have it updated or remove it during update? • Recent/current NPSD handbook states that Whelan will have supervision at 8:40AM, which is inaccurate and needs to be updated. Supervision starts/doors open at 8:45AM. • Amanda has the old Whelan facebook. Nicole will ask her to delete it. • Feinstein Cards–Are we getting them this year?
Whelan PTO Meeting 12/10/25 Whelan Library 3:30 PM	
Agenda for 12/10/25 Meeting	<ul style="list-style-type: none"> • Results/Feedback of Chelo's, Texas Roadhouse, United Skates, Wreath Craft Night, PC Friars Game • Upcoming Events/Fundraisers <ul style="list-style-type: none"> ◦ Grinch Event - 12/12 ◦ Staff Luncheon - 12/17 ◦ Holiday Shoppe - 12/18 & 12/19 • Field Trips • Communication re: fundraisers

Agenda Item	Notes
	<ul style="list-style-type: none"> ○ Results of Fundraisers, why are they tanking this year? ○ How can we make them more successful? ● 2026 planning/dates/UOP ● Post PTO notes/financial reports? ● Financial Report ● Principal's Report <p>To Remember:</p> <ul style="list-style-type: none"> ● Crystal Lake deposits-we lost our deposits by not using them within 2 years ● Walk through for former Whelan students-to be planned at the end of the school year
Attendance	<ul style="list-style-type: none"> ● Allison Payette ● Leah Bello ● Josh Lombardi ● Nicole D'Ambra ● Nina Szumita ● Alicia Tesson ● Allison Norato ● Linda Tavares
Results/Feedback of Chelo's, Texas Roadhouse, United Skates, Wreath Craft Night, PC Friars Game	<ul style="list-style-type: none"> ● Chelo's-\$130.66 ● United Skates-\$173 ● Texas Roadhouse-\$375
Grinch	<ul style="list-style-type: none"> ● At capacity 147 sold, had to turn people away, no sales at the door ● Standing room only ● Cookies donated by Stop and Shop ● Station with check list ● Grinch, games, popcorn/punch, cookie, Grinch dust, craft
Staff Luncheon	<ul style="list-style-type: none"> ● 12/17, pickup 10:30-10:45, for 40 people ● Mangiamo's (Claudia) ● Meatballs \$115 ● Sausage/peppers \$115 ● Eggplant \$100 ● Tossed salad with dressing \$50 ● Mediterranean chick pea salad \$75 ● Dessert \$65 ● Rolls and drinks need to be purchased
Holiday Shoppe	<ul style="list-style-type: none"> ● We need to schedule it earlier next year ● Look at different vendors for next year

Agenda Item	Notes
	<ul style="list-style-type: none"> Send the volunteer list to Josh/Shabo by Wednesday. Send confirmation/reminder email to volunteers Half of the teachers signed up for a day/time. Josh will assign everyone else a shopping day/time.
Field Trips	<ul style="list-style-type: none"> PTO does not have funds Teachers can request assistance with bussing on a FCFS basis If PTO has the funds we can help Josh wants to start planning legacy trips (every year the same grades do the same trips)
Communication re: fundraisers	<ul style="list-style-type: none"> Our fundraisers are not doing great this year. Why? Economy? Too many fundraisers at once? Josh said the students responded well to competition for the food pantry Make it a competition. The class who sells the most gets extra recess/prize/etc. Fundraiser Idea: Sign the wall at Whelan <ul style="list-style-type: none"> All students can sign the wall/handprint during the school day for free Hold a community event with a walk through/goodbye to Whelan building Light refreshments Make a night of it with an entrance fee
2026 planning/dates/UOP	<ul style="list-style-type: none"> January: no events <ul style="list-style-type: none"> Josh has a Spirit Week week of 1/26 February: <ul style="list-style-type: none"> Bingo School Store Adult Craft Night
Principal's Report	<ul style="list-style-type: none"> Absenteeism has improved RIDE Report Card-now a 1 star school <ul style="list-style-type: none"> Need to improve in next 2 year cycle or else TSI comes in to help
Whelan PTO Meeting 1/14/26 Whelan Library 3:30 PM	
Agenda for 1/14/26 Meeting	<ul style="list-style-type: none"> Results/Feedback of Grinch, Staff Luncheon, Holiday Shoppe 2026 Planning <ul style="list-style-type: none"> Dates Upcoming Events Fundraisers

Agenda Item	Notes
	<ul style="list-style-type: none"> • Financial Report • Principal's Report
Attendance	<ul style="list-style-type: none"> • Allison Payette • Leah Bello • Josh Lombardi • Nicole D'Ambra • Alicia Tesson • Allison Norato • Linda Tavares • Rosa Vargas • Catherine Mariorenzi
Field Trip Request	<ul style="list-style-type: none"> • Mrs. Mariorenzi/Mrs. Voccio, 2nd grade • Requesting the cost of 1 bus for the library for 2/13/26 • ~\$145.58 • PTO approves
Results/Feedback of Grinch, Staff Luncheon, Holiday Shoppe	<ul style="list-style-type: none"> • Grinch: \$427 profit <ul style="list-style-type: none"> ◦ Lot of items for the event were bought using gift card donations ◦ Positive feedback—people liked the open space without chairs, the different stations. ◦ Negative feedback—no games (too chaotic, distracting), write on the check list that kids will receive a “Grinch Buck” after they complete all of the activities. • Staff Luncheon <ul style="list-style-type: none"> ◦ Catering cost \$520 ◦ Josh will reimburse PTO with money to be used for Field Day • Holiday Shoppe: \$541.69 profit
Taxes	<ul style="list-style-type: none"> • PTO taxes need to be filed for 2021, 2022, 2024 and 2025. • Nicole (Interim President) and Leah (Treasurer) will meet with an accountant to get these up to date.
PTO Board Positions	<ul style="list-style-type: none"> • All PTO Board Positions are up to be voted on • We need more parents involved and willing to fill positions • Leah announced she will resign as Treasurer at the end of this school year.
How to get more parents to participate?	<ul style="list-style-type: none"> • Disseminate PTO notes and new school website • Send an email to volunteers to remind them about PTO meetings and events • Post agenda so people can join a meeting if there is

Agenda Item	Notes
	<p>a topic of interest</p> <ul style="list-style-type: none"> • Financial newsletter/flyer to show expenses, profit, what we need money for, why we are fundraising, who gave us donations and what they were used for, and how much work goes into everything. • Josh will put PTO Meeting dates on his Dojo calendar for the school to see
2026 Planning	<ul style="list-style-type: none"> • No events/fundraisers for January • Families/volunteers need a break
<ul style="list-style-type: none">• P Bruins or PC Hockey	<ul style="list-style-type: none"> • Allison will organize this for February
<ul style="list-style-type: none">• Adult Craft Night	<ul style="list-style-type: none"> • We have UOP approval for 2/9/26 • Event to be put on hold for now
<ul style="list-style-type: none">• School Store	<ul style="list-style-type: none"> • Fri 2/13/26 • We have wooden roses left to sell
<ul style="list-style-type: none">• Coin Wars	<ul style="list-style-type: none"> • 3/9/26-3/13/26 • Prize Day 3/17/26
<ul style="list-style-type: none">• After school arts and crafts program	<ul style="list-style-type: none"> • 3/23/26-3/27/26 • 1 hr after school • \$50 per child • 10-15 kids • Nicole and Alicia will run it • Need UOP for gym (Allison)
<ul style="list-style-type: none">• Bingo	<ul style="list-style-type: none"> • March • We need to look for a hall • Ask Jets for our bingo spinner back <ul style="list-style-type: none"> ○ They said it is at the clubhouse at KC field
School Store Buddy Program	<ul style="list-style-type: none"> • Alisha signed up for this program • Families sign up to shop at participating stores through this program and the PTO will get a kickback • Students will get a "buddy" stuffed animal • Some of the stuffed animals were already shipped to the school. • The woman who runs this program wants us to run the program since the stuffed animals were already shipped and she is complaining about the shipping costs. • Nicole will reach out to her to see how much it would cost to send the stuffed animals back because we don't want to run the program.

Agenda Item	Notes
Principal's Report	<ul style="list-style-type: none"> • Spirit Week 1/26-1/30 • School Store for merch is up and running • Survey stuff for families will be coming out • Whelan Website has been updated • The Social will start towing cars parked in their lot • 4th grade testing in Feb • RICAS starts in March • Newsletter will be posted on Fri with all of this information
Whelan PTO Meeting 2/11/26 Whelan Library 3:30 PM	
Agenda for 2/11/26 Meeting	<ul style="list-style-type: none"> • Field Trip Requests • Bingo • Coin Wars • After School Arts and Crafts Program • 2026 Planning <ul style="list-style-type: none"> ◦ Dates ◦ Upcoming Events ◦ Fundraisers • Financial Report • Principal's Report
Attendance	<ul style="list-style-type: none"> • Allison Payette • Leah Bello • Josh Lombardi • Nicole D'Ambra • Alicia Tesson • Allison Norato • Linda Tavares • Anne Chdid • Vanessa Puccio • Giana Pires • Kasey Cardin • Nina Szumita
Field Trip Requests	<ul style="list-style-type: none"> • 5th Grade <ul style="list-style-type: none"> ◦ Gillette ◦ Bus quote \$323.50-PTO will cover ◦ Admission \$156-donations and Josh will cover ◦ In order to have field trips, families need to make donations. Josh will reach out to other principals to see how the forms can be worded to ask for field trip payments/donations. Families experiencing

Agenda Item	Notes
	<p>financial hardship can reach out to the school for support (or the school can reach out to known families).</p> <ul style="list-style-type: none"> • Kindergarten <ul style="list-style-type: none"> ◦ Zoo field trip 5/1 ◦ Bus ~ \$250-PTO will cover <p>Requested Tie Dye Day early so they can wear their shirts on the field trip. PTO will accommodate, even if there needs to be a separate Tie Dye Day for Kindergarten..</p>
Bingo	<ul style="list-style-type: none"> • 3/20, KC Dillon Council • \$100 to rent hall • \$25 presale, \$30 at the door • We have hall from 5:30-9:30PM with bartender • Doors open to public at 6:30PM and bingo is from 7-9PM • 50/50 raffle • Pay outs for each round will be set up in advance • 10 rounds of bingo with extra cards for purchase • Snacks and bingo daubers available for purchase • Free water bottles at tables • BYO food/snacks • Cash bar • Need to do the State Police paperwork
Coin Wars	<ul style="list-style-type: none"> • 3/9-3/13 • Prize Day 3/17 • Nickels and pennies with both take aware points from other classes this year, due to pennies no longer being made
After School Arts and Crafts Program	<ul style="list-style-type: none"> • 3/23-3/27, 3:15-4:30PM • Get donations for arts and craft supplies • 15 kids maximum • \$50 per child • \$25 fee if late to pickup
Krispy Kreme	<ul style="list-style-type: none"> • Pickup 4/17 • Parking lot • 3:15-4:30PM • Need UOP
Recycling Competition	<ul style="list-style-type: none"> • Kasey's idea! She offered to transport recyclables to MA for recycling. • Whole month of April, for Earth Day • School wide competition to see which class can collect the most cans/bottles that can be recycled in

Agenda Item	Notes
	<p>MA for 5 cents.</p> <ul style="list-style-type: none"> • Winning class will get a pizza party • All money raised will go to the PTO for field trips, field day, and other student activities.
Principal's Report	<ul style="list-style-type: none"> • Surveys for students (grades 3-5), parents, staff will be coming out. • There will be incentives for completing them.

Agenda Item	Notes
Financial Report	
9/10/25	<ul style="list-style-type: none"> • \$1690.30
10/8/25	<ul style="list-style-type: none"> • Owe \$2074.59 to scholastic • We made scholastic dollars • Bus invoices from last school year • Bank acct \$562.42 • Venmo \$1077.74
11/12/25	<ul style="list-style-type: none"> • Bank Account \$1730.60 • Venmo \$457
12/10/25	<ul style="list-style-type: none"> • Bank Account \$2479 • Venmo \$400
1/14/26	\$2662.89
2/11/25	\$2868.92