

LKMS PTA Meeting Minutes

January 19, 2021 via Zoom

6:37 pm Meeting called to order by Reka Montfort

Attendees: Denise Smith, Lucy Lublin, Carol Ketterman, Terri Norwood, Shelby Willets, Kim Sampson, Hilary Yarmus, Lynne Bassler, Jiachen Zhuo, Cherie Parlette, Victoria Wheeler, Leslie Alexander, Anisa Martin, Chris Martin, Kirsten, Meghna Lipcon, Brennan Wheeler, Lilly Vitek, Nailah Brock

Introductions were made

Special Presentation Feminine Hygiene Project: Brennan Wheeler and Lilly Vitek presented their Girl Scout Silver Award project idea to the PTA.

They would like to install 2 Evogen dispensers at LKMS – one in the bathroom near the cafeteria and the other in the 7th grade hallway. These dispensers would offer female students free hygiene protection for emergencies. The cost of each dispenser is \$200. They chose this specific dispenser for its size and its contactless touch screen. They have coordinated their project with the principal as well as the HCPSS head custodian and received approval. They are seeking the PTA's support to advertise their project to procure funding. Brennan and Lilly will create a flyer with payment options. Cherrie will put the flyer on the FB page as well as the LKMS PTA Newsletter.

Meeting Minutes: No meeting minutes were presented as there wasn't a December PTA meeting.

President's Report: Reka thanked the teachers and staff for their dedication to keeping our students in school, safe and healthy. She commended the Board of Education for giving all school employees a bonus – greatly deserved.

Principal's Report Lucy Lublin stated that the school year is half over. It has been a snowy start with the many no school days, but hoping to get everyone back into the routine. One of the ways the school will do this is by adding a 2nd bell. Bells will now be rung at the end of classes as well as the beginning of classes. They hope the auditory signal will assist students to get to class in a timely manner.

No cell phone policy at school is a county policy. Cell phones need to remain in the student's lockers or backpacks.

The school is organizing a mid-year activity day in February. The students will be able to engage in fun "classes" such as arts and computer.

NHD presentations will be held on 10 February.

Stephanie Taylor is the new Media Center specialist. She has organized lunch time crafts, MS book swap for the students

The SGA will be up and running by February

Dr. Gilford and Dr. Lamar will be joining the school's DEI committee to help provide additional guidance and education.

Reka opened up the forum for questions for the Principal and Vice Principal. A lot of dialogue was shared and discussed between the parents and school leadership.

Highlights:

The PTA has a Cultural Arts chair that can assist with organizing cultural events for the school.

Option - PTA representative sit on the school DEI committee

School is requesting more cameras

The school administration, per guidance from HCPSS and HoCo police department, has been focusing on discussing Values with the students versus the specific racial incidents that have recently occurred at LKMS.

At this point in time the PTA meeting only had a few minutes remaining -

Teacher's Report: Kim Sampson stated that her teacher's report would be in the Leopard's Tale

Treasurer's Report Terri Norwood quickly reviewed the report and then submitted the below via e-mail

Our income of \$762.81 for the month of December came largely from Membership Dues, Spirit Wear Sales and Direct Donations. Although the numbers aren't reflected in this report due to PayPal processing time, the Fundraiser for direct donations in December made \$1,807. This brings that budget line to \$4,757, which is \$1,243 short of the \$6,000 budgeted goal. I don't see this as cause for alarm, as the GEN nights are already \$715.20 over budget (this includes Kloby's in October, Chipotle in November and Ledo's in December) and there are more to come. The success of the GENs can make up for the short fall in the direct donations budget line.

Expenses were at \$39.09 representing membership dues and online payment fees.

Spirit Wear: Hilary Yarmus – brief report – below submitted via e-mail

Spirit wear Update

We had a Spirit wear Inventory Sale in the Teachers' Lounge, that ran Mon-Fri, Nov 16-20.

There were about 150 items for sale including sweatshirts, t-shirts, and other various attire.

The items were priced \$10-15. These were items that were ordered about 6 years ago we believe and were in the PTA closet.

Sales were self-service, with teachers and staff scanning a PTA QR Code to pay via PayPal, or submitting a check in an envelope clipped to the board.

This resulted in earnings of \$250 in checks and PayPal, submitted to Treasurer Terri Norwood.

I would like to hold another sale in the spring, this time for students, but it won't be a self-service situation,

and I need to make a plan for how best to sell, via online with photos or likely a manned booth at an event.

Our current ONLINE sales are through [LimeKilnSpiritwear.com](https://limekilnspiritwear.com), and for this school year as of December 31 are \$1473.

As a reminder:

For \$1000 in sales, we earn \$10% back

For \$1500 in sales, we earn \$15%

For \$2000 in sales or more, we earn \$20%.

It is time for me to choose another 2-week period to offer Free Shipping for all orders of any amount. Then that will be advertised.

Box Tops for Education

The amount we have earned including all scanned receipts since July is \$24.20.

In December, BTFE mailed a check directly to LKMS for \$32.70, which is the amount we earned since last March 1, 2021.

The next deadline for submitting scanned receipts for earnings is March 1.

LKMS will receive a check from BTFE in April.

They will continue to honor any physical paper box tops that are still unexpired. They have mostly transitioned to online scanning of receipts instead of clipping box tops.

This is not a strong fundraiser for LKMS, we should consider whether or not to continue any effort.

Teacher / Staff Appreciation: Suzie Mauris not at meeting – no report provided

Gotta Eat Nights: Jiachen Zhuo via e-mail - For the Jan GEN event we raised a total of \$121.77, which means that we generated \$608 sales. The next GEN is on Tuesday 15 February at Ledo's in Fulton.

Web/Communications: No report provided

Drama: Nailah Brock stated that more registrations were needed for the Drama Production. In the event the event is cancelled due to Covid protocols, refunds will be issued. Cherie immediately posted this information on the LKMS PTA website and will post in the next LKMS Newsletter.

PTACHC: Victoria Wheeler & Jiachen Zhuo will submit notes for PTA website

Cultural Arts: Meghan Lipcon

Lunar New Year - Jiachen and a group of individuals will decorate the school and provide store bought snacks for the staff for the Chinese New Year.

Denise Smith, asked about having a school wide Kahoot contest for Black History month during LPH. The PTA will provide the prizes for the winners. Ms. Lublin stated that the school will find a date to make it possible.

Pending PTA Activities:

Teacher Supply Drive – Victoria and Kim are still working

Yearbook – The school is working on it

School assemblies – Lucy is checking to see how many students each assembly can accommodate due to new restrictions.

Next PTA meeting will be held on February 16, 2022 at 6:30 pm via Zoom.

Meeting was adjourned by Reka Montfort at 8:23 pm

Shelby Willets

LKMS PTA Secretary