

The Title Should Not Exceed 14 Words; It Should Be Clear, Concise, And Informative. Abbreviations Should Be Avoided

(The title using Colibri size-14 pt, single spacing, bold, align center)

Author1's Name¹, Author2's Name², and so on

(Authors' names without academic title, Colibri size-12 pt, single spacing, align center)

¹Institution/affiliation, address of institution/affiliation (10pt)

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(Authors' institution must be written in full (name agency, address and postal code, country name) should be written whole (not abbreviated) and in accordance with the standard writing name institutions in these institutions)

Abstract (12pt, bold)

The abstract text should be fully justified as this paragraph is, and it should stand alone, meaning that no citation should be attached. Abstract is written concisely and factually, includes (optional: communication problems), the purpose of research, the method of research, the result of research, conclusion, and the contribution of research can be in the form of aspects/methods/findings. The abstract should only be typed in a single paragraph and single-column format and consist of 100-200 words. (11pt, single line spacing, 1 paragraph).

Keywords: 1st word; 2nd word; 3rd word; 4th word; 5th word

The manuscript is typed in calibri font size 12, spaced 1.15 and Justify. All margins are 3 cm in number with 6000-7500 words in .doc format excluding title, author information, abstract, and references.

Introduction (12pt)

The introduction should contain (sequentially) the general background, research question or hypothesis, a clear statement of the problem, and explain the reason why this study is important to do. If there is literature review, it can be included in this chapter. The study objective should be written at the end of the introduction. For citation use bodynote (last name, year). For example: (Kohli et al., 2007).

Research Methods (12pt, bold)

The research methods should elaborate on the method utilized in addressing the issues including the method of analysis. It should contain enough detailed information concerning research paradigm to be applied, approach(es), method(s), and type/characteristic (please select one of them) as the leading format for your research. Mention unit of analysis with comprehensive data analysis.

Results of Research and Discussion (12pt, bold)

In the results and discussion section, the author must explain the results of the study (what was found) in detail. Findings obtained from the results of the research conducted must be written with additional support from adequate data. The results and findings of the study must be able to complete or provide an explanation for the questions stated in the introduction. The results and research findings must be discussed by the authors by compiling, analyzing, evaluating, interpreting, and comparing the latest findings with existing research findings, as well as the theories used for deeper discussion. The authors must pay attention to the consistency of the article from the title to the bibliography.

Existing tables or figures are presented with sufficient explanation and include numbers and titles. The writing of the number and title of the table is placed above the table, while the number and title of the picture are placed below the picture. Complete the existing tables and figures by writing down the source under each table/figure. Tables are made without vertical borders. The use of tables/figures in sentences directly refers to tables/figures numbers, such as Figure 1 and Table 1.

Table 1 Title of table (Calibri, 11pt, single spacing, center)

No	Criteria	Description
1.	Criteria 1	Description 1
2.	Criteria 2	Description 2
3.	Criteria 3	Description 3
etc.	etc.	etc.

Source: obtained from primary data, (year) (11pt)

Each table/figure must be explained without repeating the contents of the table/picture.



Figure 1 Title of table (Calibri, 11pt, single spacing, center)

Source: obtained from primary data, (year) (11pt)

Each table/figure must be explained without repeating the contents of the table/picture.

Use of direct sentences:

"A minimum of 5 lines, 1 space, indentation to the right. And at the end of the quote is accompanied by the name and time of the interview. If the direct sentence is less than 5 lines, then the sentence is combined in the usual

sentence and gives details of interviewing with whom" (Interview with X, Date, Month, Year)

Conclusion (12pt, bold)

Conclusions must contain a summary that answers the objectives and provides research substance in the form of contributions. Conclusions must not contain a repeat of the results of research and discussion and instead must contain a summary of research results and findings as expected in the research objectives or hypotheses. Suggestions must present the things that will be further done in connection with further research concepts.

Acknowledgements (12pt, bold)

The authors would like to thank: scholarship, funders, enumerators etc.

References (12pt, bold)

All reference mentioned should be use *reference management software (Mendeley) with APA Styles (Sixth Edition)* and arranged from A to Z . It should have a minimum of 15 include references obtained from primary sources (consisting of scientific journals amounting to 80% of the entire bibliography) that have been published in the last 10 (ten) years. The remaining 20% may include research articles or research reports (thesis, books, and other relevant publications).

Books

Anderson, B. (1983). *Imagined communities*. London: Verso.

Book chapter

Smith, F. M., & Jones, W. (2004). The college student. In C. Wood & M. Meyer (Eds.), *Cross-cultural education* (pp. 75-105). London, Canada: MacMillan.

Journal article

Lee, K. (2004). Reading and learning strategies: recommendations for the 21st century. *Journal of Developmental Education*, 28(2), 2-15.

Journal article with DOI

Lestari, P., Ritonga, R., Ruliana, P., & Barus, C. C. B. (2020). Disaster Communication Uses Field Training Exercise Simulation as an Important Aspect of Disaster Risk Reduction. *Jurnal Komunikasi: Malaysian Journal of Communication*, 36(24), 166–186. <https://doi.org/doi.org/10.17576/JKMJC-2020-3601-10>

Smith, G. (2012). Barthes on Jamie: Myth and the TV revolutionary. *Journal of Media Practice*, 13, 3-17. doi: 10.1386/jmpr.13.1.3_1

Journal article on website

Austin, D. (2009). Fatty acids, breastfeeding and autism spectrum disorder. *E-journal of Applied Psychology*, 5(1), 49-52. Retrieved from <http://ojs/lib.swin.edu.au/>

Newspaper article

Fung, M. (2006, December 12). Asthma rates are increasing. *Winnipeg Free Press*, pp. C4.

Newspaper article on website

Harris, M. (2011, August 16). Grades improve if classes start later, studies find. *The Calgary Herald*. Retrieved from <http://www.calgaryherald.com/>

Website

Buzan T. (2007). Mind maps. September 3, 2009, retrieved from http://www.buzanworld.com/Mind_Maps.html.

Website document

TransCanada. (2006). *Annual report*. Retrieved from http://www.transcanada.com/investor/annual_reports/2006/media/pdf/TransCanada_2006_Annual_Report.pdf

Book translation

Mancusa, S., & Viola, A. (2015). *Brilliant green: the surprising history and science of plant intelligence* (J. Benham, Trans.). Washington, DC: Island Press.