

Project Title

This template is provided to help applicants prepare their project proposals for the Robotics and Automation Mentor-Mentee Program. Please download a copy of this document for submission, respect the maximum word/character limits, and ensure clarity in your responses.

	Mentor	Mentee
Name:		
Email:		
Position:		
Affiliation:		
Country:		

1. Abstract (Objectives and Topics)

Briefly describe the project concept, objectives, and key research/learning topics. Explain why the project is relevant in the field of Robotics and Automation, and what outcomes you expect.

Maximum length: 400 words

2. Collaboration, Research Activities & Faculty Engagement

Describe how mentors and mentees will collaborate on the project. Outline the planned research activities, including workshops, experiments, or prototype development. Explain how faculty will be engaged (oversight, evaluation, guest lectures, etc.).

Maximum length: 300 words

3. Impact

Describe the expected impact of this project on the mentee. What new knowledge, skills, or expertise is the mentee expected to acquire throughout the project?

Maximum length: 200 words

4. Timetable (Tasks & Responsibilities)

Provide a clear timeline of activities across the 2-year program. Indicate what will be done each month/phase, and specify roles (faculty, mentor, mentee).

Maximum length: 200 words

Month(s)	Action Type and Medium	Action Purpose	Responsible
Jan 2025	Zoom Meeting	Kick-off meeting. Get to know each other	Name
Feb2025	Team's meeting at the mentor's lab	Kick-off meeting in person with mentor and colleagues.	Name

5. Budget

Provide an estimated budget breakdown for the project. Include allocations for materials, workshops, stipends, events, and contingency. Ensure the total budget does not exceed USD 5,000 each year (2026 and 2027). For 2027, please also include the budget for the SPARX Forum at ICRA 2027.

Sr. No.	Qty	Cost Per	Cost	Activity	Reason
1	1	\$1,500.00	\$1,500.00	Airfare to the mentor's lab for project implementation	- Integration - Deployment
2	10	\$200.00	\$2000.00	Per diem costs	

Maximum length: 200 words

5. Additional Notes (Optional)

You may also include other relevant information, such as potential industry collaborations, the project's sustainability, or dissemination plans (e.g., publications, conferences).

Maximum length: 200 words

Appendix

1. **Mentee's CV (Max. 2 pages)**
2. **Mentor's CV (Max. 2 pages)**