

Westmont Theatre Arts Boosters Meeting Minutes

Monday March 17, 2025 7:00 PM on Zoom

Zoom: <https://cuhsd.zoom.us/j/92444052272>

Attendees

Jeff Bengford, Westmont Theatre Arts Department

Katie Mendelson, President

Nelson Hunter, Vice President

Andrew Evans, Secretary

Bart Ruebenson, Treasurer

Members at Large

Kim Ruebenson

Kudsana Kizarly

Janine Evans

Student Members

Welcome (5 min)

Call to order

7:10 PM

Introductions

Agenda Review

Approval of Minutes of Previous Meeting

Approved (Jeff and Andrew abstained)

Student matters (5 min)

Student Officer Report - Logan Mendelson

just wrapped 9to5

successful

everything cleaned up, stage clear

one acts beginning in advanced

something beginning in mt one act

festival thu after school pomona college

students performing just girls talking on main stage

Jeff's Department Update (20 min)

Productions

- 9-5, the Musical

Classes

Musical Theatre

- ALICE rehearsals are in full swing

Advanced Theatre

- The MESSAGE PLAY performances went very well!
- Four ONE ACT plays are in rehearsals now

Theatre One

- One ONE ACT play "The Chairs" rehearsals are in full swing

Tech One

- Reading ONE ACT plays & will continue strike of 9-5

Advanced Tech

- Finished 9-5
- Will be doing a Post Mortem tomorrow & then discussing One Act Design positions

General

- **Transition to ASB Account for Spring Semester**
 - How did it go for 9 To 5?
 - Never got the iPad (ASB point of sale terminal)

- Ticket sales at the door: Bart will cut a check to ASB (easy to identify these sales)
 - Presale ticket proceeds went directly to Westmont High School (ASB) from Seat Yourself
 - We will continue to host dining out events
 - Concessions went well, went to TABS
- Changes?
- Concerns?
- [District-approved adult supervisors / drivers / chaperones](#)

Website

Treasurer update: (10 min)

Projected Cash position

Cash Availability as of		03/17/25
Cash per Books		47,798.27
<u>Minus</u>		
 <u>Reserves</u>		
Tech Meal Fund (reserved balance)	2,259	
<u>Production budget pending</u>	5,650	Spring Musical costs paid by ASB
Seamstress	1,500	
Overhead @ \$300/month	2,100	
Total reserved funds		(11,509.28)
Expected Revenue through Sept 2025	2,750.00	Spring Musical now goes to ASB
Projected Available funds 9/30/2025		39,038.99

Lisa hasn't gotten the \$1500 seamstress funds for The Birds, so that needs to be paid out

Review/Approve Jeff's & Other expenses

- Review Approve Jeff's expenses: Approved, up to \$300
- NEED TO ADD EXPENSES HERE WHEN AVAILABLE

Current Activities (30 min)

Recruiting

- [Join Mailing List!](#)

Events

Current Fundraisers

Take-A-Seat (Kim/Bart)

- Make another push to sell seats

[Giving Bean \(Priya\)](#) - Ongoing

- Still going, payments come in periodically

Others

- Dining Outs Nights
 - Chipotle - March 24th 5-9pm - Saratoga Location
- Goodwill: Bart got check for ~\$900
- Snowtime: ~\$120

Action items

- Review Actions Below

Any Other Business (5 min)

CTE Funding

- Jeff asked for same amount as last year, plus some extras
- We'll know by end of April how much we've been allotted
- Some uncertainty about how much will be available next year; might not be as much (e.g. CSTF Festival grants)
- TABS may need to pay for kids' theatre arts activities/experiences

- This year, cost to send each kid to Festival is \$1050. This is pretty bare bones (no Disneyland or other frills). Kids are paying \$50 each. 30 kids going, so that's a \$30K subsidy
- In prior years, would need \$20K minimum at start of each year to pay for the fall play (need to recalculate this based on ASB handling show proceeds)

One-Act funding

- Is the district taking one-act ticket sales? Jeff: no, those are class productions
- Who pays for one-acts? Jeff was going to continue to drain Amazon and other various accounts, then pull from play productions (ASB)
- jeff's dept budget needs to be spent by April. One-acts are in May, so those funds must come from other sources

Next meeting

- Monday April 21, 2025 7pm

Adjournment

7:45 PM

Action Items

Current

Who	Task	Status
Bart	Work with volunteers for 5-minute audit and Finance Committee	Ongoing
Amanda	Choose engraving (Take-A-Seat seat chosen and paid for)	
Andrew	Set up Google Workspace for TABS	1st step Done Need to implement

Who	Task	Status

New

Who	Task	Status