

# SEPTEMBER MINUTES

Your school PTO minutes

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*September 7, 2022 9:15 am* End Time 9:55 am | *Meeting called to order by* Kelly Hickey

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## In Attendance

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Kelly Hickey, Ashley Satterlee, Heather Burns, Jennifer Sobleskey, Mrs. Boyce, Stacie Helgesen, Ericak Haley, Brittany and Drew Miller, Jennifer Staib, Courtney Mueller, Victoria Linebaugh, Heather Putt, Samantha Hoard, Brittany VanDyke, Nicole Bowman, Adrien Reinhardt, Alyssa Shannon, Heather Burns, Kesha Johnson, Katie Stucky

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## Board

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The board, and principal were introduced.

Our President Kelly Hickey went over each line of the budget and motioned for approval.

- Heather Putt approved the motion and Ericka Haley seconded the motion.

Read-a-thon will be two weeks starting September 26<sup>th</sup>. If we hit our goal there will be no magazine fundraisers for the year. The PTO tries to stay away from the magazine fundraisers as much as possible and do Kellogg community events.

There is a spirit wear website for ordering shirts this year. A portion of sales will benefit Kellogg PTO.

[Kelloggelementary.32tees.com](http://Kelloggelementary.32tees.com)

Homecoming parade is September 23 get those shirts ordered and walk in the parade with us!!

Ashley Satterlee, our VP, went over having the book fair during conferences this year. Parents will shop with their students this year eliminating the need to send in money and sign up for E-Wallets. This also eliminates a lot of confusion for students. We will need parent volunteers to help with book fair.

Mrs. Boyce sends out a newsletter weekly, if you chair an event and have any information that PTO needs to add to it please send to Ashley by Wednesday each week.

Treasurer Heather Burns motioned to take Wendy VanderWeele off the Advia PTO checking account.

- Heather Putt approved and Nicole Bowman seconded the motion.

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## Advisory Committee

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Brittany VanDyke and Samantha Hoard are the chairs for Teacher Appreciation. They are planning on one meal a month for teachers. They are planning on asking local restaurants for donations to keep the donations from parents to a minimum. They will reach out to parents as needed. They have created an Amazon Wishlist for donations for the staff lounge. Brittany and Samantha will be sending out a survey to all teachers to find out what favorites and must haves for the lounge.

Kristen Grimm is the chair for homecoming. She is seeking volunteers to help build the homecoming float.

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## Principal's Report

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Principal Boyce spoke about her background in education. She has been in Education for about 14 years. This was her first PTO meeting. She comes from a much larger school and is looking forward to growing the Kellogg Community. Her main focuses are to Build Culture, building relationships with parents, students and staff and is also huge on Literacy. Safety is a huge concern of Mrs. Boyce. She wants to protect all students and their education. If you are in the building she asks that you please stay out of the locked classroom areas unless you are volunteering for teachers and have this set up with teachers prior to your arrival. This is so that kids can focus on the tasks their teachers have set up for them.

### New Business

- Working on details of the Halloween Day celebration/parade.
- Wants to get back to having regular class parties

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## Committee Reports

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### Committee reports

- Always need Volunteers
- Check our Facebook for updates
- Please join remind to stay up to date with all things PTO
  - [www.remind.com/join/ptokellogg](http://www.remind.com/join/ptokellogg)
- PTO Website is another good source for information and volunteer sign ups
  - [Kelloggelementaryp.wixsite.com/Kellogg-elementary-p](http://Kelloggelementaryp.wixsite.com/Kellogg-elementary-p)

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## Announcements

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## Next Meeting

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October 5<sup>th</sup> at 9am in the Cafeteria

Motion to adjourn was made at 9:55 am and was passed unanimously.