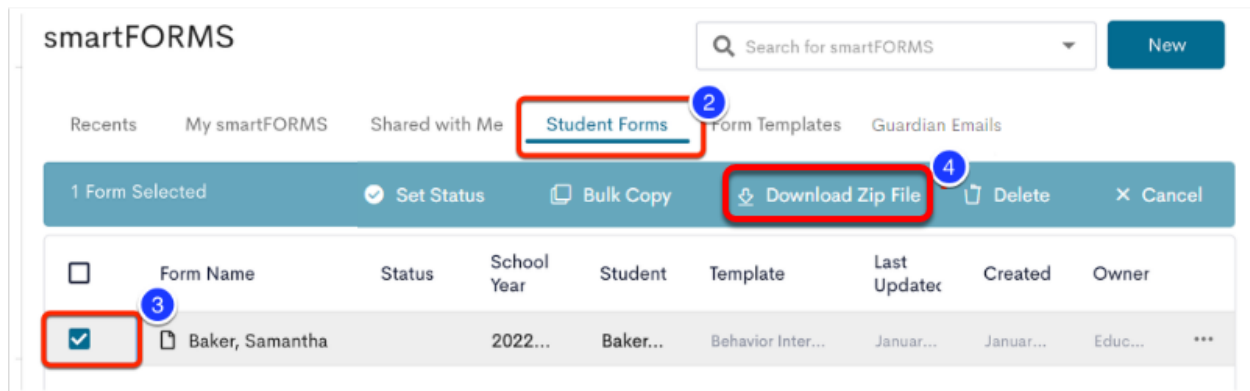


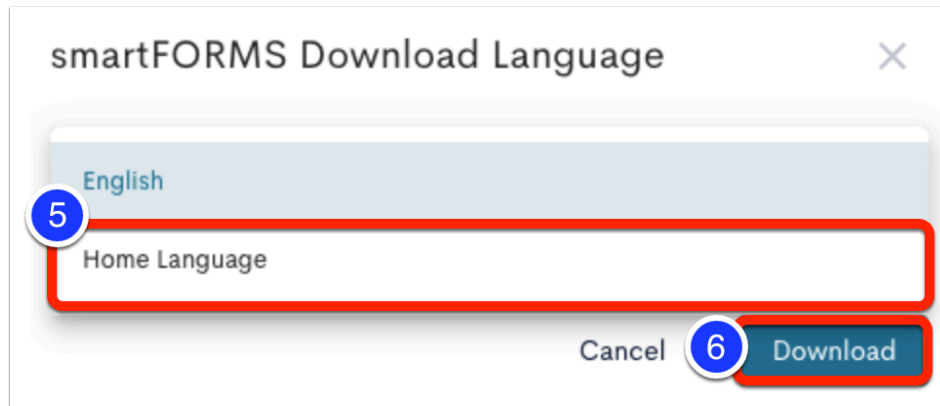
Translating a smartFORM



1. Select **smartFORMS** from the left side menu.



2. Select the **Students Forms** tab.
3. Use the **checkbox** to select the student(s). Multiple student forms may be downloaded, at one time, even if they have several different home languages.
4. Select **Download Zip File**.

A screenshot of a web-based dialog box titled "smartFORMS Download Language". The dialog box has a close button (X) in the top right corner. Inside, there is a list of language options: "English" and "Home Language". A red circle with the number "5" is positioned next to "Home Language", and a red line connects it to the "Home Language" option. Below the list, there are two buttons: "Cancel" and "Download". A red circle with the number "6" is positioned next to the "Download" button, and a red line connects it to the button.

smartFORMS Download Language

English

Home Language

Cancel Download

5. Select **Home language**. Each form will download in the Home Language a student has tied to their account.
6. Select **Download**. Documents within the ZIP file will download in **PDF** form.