TOMBALL
INDEPENDENT SCHOOL DISTRICT
DESTINATION EXCELLENCE

The IEP Guarantee

In Tomball ISD, three requirements are needed to “Guarantee” IEP implementation:

1. “IEP Guarantee (Student’s IEP) in Frontline has been shared and signed with teachers implementing an IEP, which indicates the teacher has received and understands relevant portions of the IEP
    - Distribute IEP through the Frontline Document Share application at the beginning of each school year, and after each annual IEP Meeting, review IEP Meeting, or IEP amendment.
    - See Document Share Guidance for details on how to send and receive.

2. Data collected for IEP goals and objectives and IEP Progress Report
    - Submit and archive IEP data through Frontline Progress Data Collection Goals and Frontline Progress Data Collection Objectives screens prior to the annual IEP Meeting (see Archiving Progress Reports and Data Collection in Frontline).
    - Archive the IEP Progress Report every grading period and distribute to parents through the Parent Portal (see Frontline Parent Portal Directions for School Staff)
    - Note for SLPs: data collection is obtained through the Medicaid application in Frontline.

3. Accommodation and Service Delivery Documentation

    Forms for 2026-27 Accommodations Log

    - Use the standard district Accommodation and Service Delivery Documentation Form to track instructional accommodations for graded assignments only. If the IEP has setting accommodations (i.e., health, behavior, seating, etc.), then document daily.
    - Save Accommodation and Service Delivery Documentation Form to PDF upload into Archive Manager under IEP Guarantee.
    - Use the standard district Accommodation and Service Delivery Documentation Form to also serve as the service delivery log for all students receiving ICS support.
    - If campus personnel choose not to use the district Accommodation and Service Delivery Documentation Form, obtain approval from the Campus Student Support Specialist to use an alternative method.
    - Teachers in Low Incidence Programs (LIP) and AB are required to document daily use of accommodations listed on the accommodation page of the IEP but not those listed as program supports within the program descriptor in the ARD. Accommodations in general education location must be documented for graded assignments and setting accommodations.