Cross-listing is when the same class content is offered as two separate but equivalent courses by two different departments.

It is appropriate to cross-list when:
- a class inherently covers material in both subject codes
- a topics class covers two subjects (offers a topics class in both subject codes)
- it is a core requirement in a small interdisciplinary major offered by another subject

Rules for cross-listing:
- No more than two classes can be cross-listed.
- A special topics class cannot be cross-listed with an existing course.
- Cross-listed courses (and special topics classes) should be at the same level.
- All cross-listings should be established before the schedule goes live.
- Cross-listed courses should carry the same prerequisites, attributes, fees, and if not a special topics course, the same course number.
  - If section fees differ, both sections should be updated to the higher amount.
- If one of the cross-listed courses counts for a major/minor requirement, both cross-listed courses should be listed in the major/minor.

How cross-listing works
- Course Level
  - Cross-listed courses are two separate courses that are listed as equivalent. When creating a cross-list, a new course proposal needs to be submitted for both courses with a note that they will be cross-listed. The courses should be identical in everything except subject code (carry the same number, same description, same prerequisites, and same attributes).
  - Changes made to cross-listed courses will need to be submitted for each of the cross-listed courses.

- Class Level (schedule)
  - Each department needs to build their section of the cross-list in Coursedog.
    - Once both exist, create the cross-list in Coursedog using the instructions found here.
    - Any changes to the cross-list need to be made on both sections.
  - The instructor must make one syllabus that lists both cross-listed courses at the top; the instructor must submit the syllabus through both departments/programs during the syllabi collection process.
  - The instructor will need to complete roster verification for both sections.
  - The instructor will need to submit grades for both sections.

Alternatives to cross-listing:
- Adding an attribute to a class to make it searchable by attribute or pull into a requirement in Ladder if you have set up a rule to allow any course with a specified attribute.
- Listing the other subject's course in your major.

How students can search by attribute:

To search for classes by attribute:

Click the **Class Search** button from the Add or Drop classes page.

| Class Search |

Do not select a subject, click **Advanced Search.**

| Advanced Search |

Scroll down to the **Attribute Type** box and select the attribute to search.

Attribute Type:

CLA-Middle East Studies
CLA-Off Campus Experience
CLA-Pan-African Studies
CLA-Power/Privilege/Difference

Scroll back up and click **Complete CLA Listing** to search.

- Complete CLA Listing