

# ENROLL IN KING LEARNS 2020-21

*[berkeleylearns.asapconnected.com](http://berkeleylearns.asapconnected.com)*

## NEW FAMILIES:

- Click “Login” and “Create New Account”
- Enter Parent Information
- Enter Student info
- Enter Emergency Contacts + Authorized for Pick-up
- Select “My Billing Info” to enter Credit Card (optional)

## RETURNING FAMILIES:

- Click “Login” and enter email/password
- Verify Parent & Emergency Contact info

## THEN:

- From red side bar, Select “Martin Luther King,” then “King MS Visionaries- 8th, 7th, or 6th grade”
- Select Student’s name under “**Registration**”
- Select days student will be attending LEARNS (if unknown, select at least one day. If student is only doing a sport, select any 3 days) THIS CAN BE CHANGED LATER
- Select “**Update Selection**”
- Select “**Complete Enrollment**”
- Select “**Checkout**” in bottom right corner
- Read & sign “**LEARNS Waivers**”

- Pay \$15 Registration fee with Credit Card or select “Pay Later”
  - *NOTE: Enrollment is not complete until Registration Fee is paid*
- Contact LaShonda to confirm monthly billing method (auto-charge, manual charge, check, cash)
- Provide LaShonda with **Proof of Income** (W-2, pay stubs) if you are applying for a Fee Reduction!