

Brimfield Elementary School Committee Meeting
Meeting Minutes of Tuesday, September 24, 2024
Brimfield Elementary School
6:00 p.m.

Present: Jennifer Custance, Joe Venezia, Lore Knouse, Eric Jaeger
Also Present: Deborah Boyd, Superintendent; Brian Ledbetter, Principal; and Members of the Community
Absent: John Fabrizio

Introductions with the new staff members

Minutes:

Motion 25-09 made by Eric Jaeger and seconded by Joe Venezia to Approve August 27, 2024, Regular Session Brimfield Committee Minutes.

Discussion:

VOTE: Unanimous

Financial Report: *Highlights from the Financial Report*

- Budget Transfers needed to adjust salary lines, per completed Unit A negotiations, per table
- Starting the year off pretty well; projects are taken care of.

Motion 25-10 was made by Eric Jaeger and seconded by Joe Venezia to Approve the budget transfer changes as presented.

Discussion:

VOTE: Unanimous

Communications: None

Public Access: None

Principal's Report: *Report provided within the packet, highlighting the following topics:*

- New Staff—Welcome Ashely Mazzone, the new PK Teacher, and Kenzie Sullivan, Integration Assistant in grades three and four.
- Open House – Held September 5; parent participation was great!
- Beginning of the Year Assessments—Data to give a baseline to help determine any summer regression and see any areas of weakness, allowing assistance for instruction and intervention in all grades.
- September 26th – Half day for teacher to analyze MCAS data from the spring
- Upcoming Events – School Pictures, Hearing and Vision Screening, and the Mobile Dentist

Tantasqua Representative: *Highlights below:*

- Subcommittees
- Student Representatives – Sandy Hook Safety Overview
- Homecoming this weekend

PTO Report: *Highlights Upcoming Information and Fundraisers:*

- Distribution of Magnets – Provided with school dates/events
- School Assembly - "Fruit Flies, Like Fruit Flies, Like Bananas" is scheduled and funded by a Cultural Council Grant.
- Upcoming Fundraisers - Little Caesars Fundraiser in October and the anticipated Jog-a-thon, which in the past has been successful.

Report of Committees: None

- Curriculum (TBD)
- Building and Physical Plant (Eric Jaeger)
- Issue/Study Subcommittee (TBD)
- By-Law and Policy Subcommittee (Jennifer Custance)
- Negotiations (Jennifer Custance)
- Rec Committee

Superintendent's Report: *Deborah Boyd reviewed the Superintendent's Report:*

- School Calendar – Discussed
- The Joint Meeting - November 19th will kick off the budget season for fiscal 2026, with presentations on the central office budget, school calendar, and district improvement plan.
- State and District Data - Plans to present specifics with date comparisons at the October meeting

Unfinished Business: None

New Business: None

Public Access II: None

At 6:20 p.m., **Motion 25-11** was made by Eric Jaeger and seconded by Lore Knouse to adjourn the meeting.

VOTE: Unanimous

Respectfully submitted,
Karen Miarecki
Recording Secretary