

Dual Enrollment Overview

CHS Student and Family Information Sheet

General Information

Dual Enrollment is a program that allows you to register for college level courses while you are in high school. You can earn both college AND high school credit for these courses. We have Dual Enrollment partnerships with Delaware County Community College (DCCC) and Immaculata University. There are several options available to students:

- Two Immaculata University courses are offered onsite during the school day each year for 11th and 12th grade students.
 - Example of previous courses that have been offered: Lifespan Development, Abnormal Psychology, Intro to Sociology, Criminology, and Philosophy Through Film.
- Students can take courses on-site at one of the DCCC Campuses or at Immaculata University's Campus.
- Students may also have the option to take courses virtually at DCCC or Immaculata.

Benefits of participating in our Dual Enrollment Program

1. You can earn college credits for a reduced price while in high school. (Average \$300-\$380 per course)
2. You will earn 7 additional points towards your GPA and Class Rank if you maintain a C- (70%) or higher in the course.
3. Most course grades of a B or higher will transfer to a 4 year college or university.
4. If you participate in a course at DCCC or Immaculata's campus, you will be in classes with college students and able to access all of the support and resources on the campus (i.e. Library, Writing Help Center, Math Help Center, etc.).

Pre-Approved Course List

The following courses have been pre-approved to replace a specific Collegium course or subject area:

DCCC Course Name	CHS Replacement
MAT 151 College Algebra	Algebra II
MAT 152 Pre-Calculus	Pre-Calculus
MAT 121 Intro to Prob & Stat	Statistics
MAT 210 Statistics	Statistics
MAT160 Calculus I	Calculus
PSY 140 General Psychology	Junior Health or half of Behavioral Studies
SOC 110 Intro to Sociology	Half of Behavioral Studies
POL 120 American National Government	US Gov and Politics
FRE 101 or 102 Elementary French I or II	Language
BIO 150 Human Anatomy and Physiology	Anatomy and Physiology
COMM 100 Interpersonal Communication	Elective credit
DRP 100 Intro to Technology	Elective credit
Immaculata Course Name	
CHE 100 Survey of Chemistry	Chemistry
PSY 324 Lifespan Development	Social Studies
PSY 320 Abnormal Psychology	Social Studies
SOC 202 Intro to Sociology	Social Studies
SOC 307 Criminology	Social Studies
PHI 338 Philosophy Through Film	Elective credit

***Other courses can be approved to replace high school credit based on students' interests and goals. Course approval is done through the specific subject area department chair and administration by reviewing the course description.

Eligibility Criteria

- Students must be a Sophomore, Junior, or Senior to participate in Dual Enrollment courses.
 - Please note: Dual Enrollment courses that replace Collegium credit must be completed by the end of Fall semester Senior year.
- You must be making **satisfactory progress towards earning all credits** needed to graduate from high school.
- Students taking a college course should be aware that completing this course does not exempt them from graduation requirements at CCS.
- To enter and remain in the Dual Enrollment, students must **maintain a high school grade point average of 85% or higher** in the applicable subject areas of study. Keystone scores of "Proficient" or "Advanced" are preferred, if applicable.
- Students must also **earn a C- or higher in each Dual Enrollment course** in order to receive credit at CCS.

Application Process

1. Discuss this information with your family.
 - a. What courses are of interest to you?
 - b. How will these courses support your post-secondary plans?
2. Schedule a meeting with your school counselor to review your eligibility for Dual Enrollment, discuss courses you are interested in or align with your goals/plans, and determine course options that work for you.
3. After this meeting, take time to look through the course offerings at each school. If a course you are interested in is pre-approved, then you can start the application process. If the course has not been approved, then you will need to share the course description of the course you are interested in with your school counselor.
4. Your school counselor will submit the course description with the department chair and administration for approval. Once approved, then follow the checklist below to apply to DCCC or Immaculata.
 - a. Please note that DCCC also requires a placement test or submission of alternate standardized test scores.
5. Review the [DCCC Dual Enrollment Checklist](#) on their Website
6. Did you take and obtain the minimum score on any of the following?
 - a. PSAT/SAT Reading=500; PSAT/SAT Math = 530
 - b. ACT Reading =18; ACT Math = 20
 - c. Keystone Scores (Literature, Biology, Algebra I) = Proficient or Advanced
 - If Yes, provide these reports to DCCC to waive the placement test.
 - If No, skip to the next step.
7. Apply and remember your username and password for future use.

For DCCC:

- a. After submitting your application, wait 72 business hours and then log back into the application portal to determine if your application has been processed.
- b. Once your application has been processed, retrieve your DCCC ID# from your welcome letter (accessible via the application portal) and schedule the placement test (if you do not possess qualifying test scores). Students may contact the Testing Center at testingcenter@dccc.edu or 610-325-2776.
 - i. **For students that submit qualifying test scores**, please contact an enrollment representative 72 business hours after submitting your application and scores at enroll@dccc.edu. Please include your full name, high school name and date of birth.
 - ii. **For students completing the placement test**, you will be prompted to contact an enrollment representative after finishing the test.

For Immaculata:

- a. For on-site courses → the student will complete a 2-page application and registration form link provided by Immaculata.
 - b. For Immaculata campus, online, or asynchronous online courses → the student will complete the 2-page application and registration form, then a 3rd page will need to be completed to pay through Slate. The student will receive an email within 7-10 days that includes the username information and be prompted to set-up a password through Moodle. All class resources are available through Moodle including course syllabus, course materials, information, etc.
8. Acceptance and Registration:

For DCCC:

- a. Upon completion of the placement test or notification of acceptance, **complete the [Release of Information form](#)** signed by a Parent/Legal Guardian and submit to the CHS Counseling Office.
 - i. *A college advisor or an enrollment representative will register you for a college course.*
Please note: only Seniors in high school may enroll in developmental courses.
- b. **Pay for your course(s)**, obtain your textbooks and any course materials as outlined by your instructor.
 - i. Students may pay for the courses via their student portal, delaGATE.
 - ii. Textbooks and course materials may be found on the bookstore webpage or by visiting the bookstore.
 1. *Please note: students will want to have their college schedule available as they search for textbooks and any course materials for their courses.*
 - iii. Students may access their college schedule by logging onto delaGATE, clicking "Students" and then "View Your Class Schedule."

For Immaculata:

- a. The 3rd page of the application process includes the payment for the course. The student will receive an email within 7-10 days that includes the username information and be prompted to set-up a password through Moodle. All class resources are available through Moodle including course syllabus, course materials, information, etc.
9. Upon completion of the course, request your transcript for the course(s) from DCCC or Immaculata and provide a copy to the CHS Counseling Office for credit review and processing.
10. Dual enrollment courses cost approximately \$100/credit, making each course approximately \$300.
 - ★ Please note that this does not cover the cost of materials for each course.
 - ★ Please note that Collegium does contribute to a portion of the cost for on-site Immaculata courses, so the cost of these courses will be slightly different.

Final Grades and Awarding Credit

1. At the completion of the course, the student will share the final grade/transcript with his/her counselor.
2. If the student earns a C- or higher for a previously approved replacement course, the course will be added to the student's transcript.
3. DCCC and Immaculata award letter grades. The grades will be converted to the following numeric values when awarded credit from CCS and receive a 7 point additional weighting to the grade point average and class rank..

DCCC Grading Scale	
A	95
B	85
C	75

Immaculata Grading Scale	
A	95
A-	92
B+	88
B	85
B-	82
C+	78
C	75
C-	72