

# EOU Safety Committee

Meeting Notes – March 3, 2025

Meeting called to order at 10:04

Members: Emma Skillings, Auburn Isaak, Seren Kopetski, Subhra Chakrabarty, Brittany Hargrove, Tawnya Lubbes, Debra Bell, Janet Frye, Lisa Bridge, Scott DePriest, Nate Prouty, Tonya Evans, Trevor Anger, Shannon Donovan, Chris Thew, Don Adams, Jim Hoffman, AESOU representative Laly Macias, ODFW representative.

Members present: Emma Skillings, Auburn Isaak, Seren Kopetski, Subhra Chakrabarty, Brittany Hargrove, Lisa Bridge, Scott DePriest, Trevor Anger, Janet Frye, Shannon Donovan, Chris Thew, Don Adams, Laly Macias, Tawnya Lubbes, Nate Prouty,

Members absent: Jim Hoffman, Debra Bell, ODFW representative.

- Call to Order/ roll call
- Review of minutes from the last meeting – presented by Seren
- Safety Gram – presented by Jim Hoffman
  - **Injury report**
    - ☐ Jim Hoffman not present to present
  - **Safety Gram report**
    - ☐ Jim Hoffman not present to present
- Old Business
  - Update on Narcan placement
    - ☐ Cabinets have been installed (all but 3), still need to put the Narcan in the cabinets
  - Light walk response update
    - ☐ CIR timeline – no update to report
  - Review responses from last month's building walkthrough
    - ☐ Pending: awaiting outcome of meeting to discuss SafetyCulture (safety reporting software)
      - Extension cord at the sink
        - Has been removed
      - Lighting in ZH 101
  - Update on Training Subcommittee progress – presented by Auburn Isaak
    - ☐ Stop The Bleed/ Compression-only CPR: Still working to get one scheduled
- For the Good of the Order
  - Former student interloper with dreadlocks has been hanging around campus and bothering employees. If anyone sees an individual
  - Student fell down the steps in Badgley Hall two weeks ago
    - ☐ Highlighted a need for updated and more comprehensive First Aid kits in the building, maybe in the Building Manager's office.
      - EOU Security updates and refills the small First Aid kits that are stored in the AED kits
  - Need to come up with an emergency safety protocol for each building, including safe words, who to call when you need someone faster than or in addition to security.

- ☐ Emma Skillings to create a document that will allow us to explore what to do with safety/security issues as they arise on campus; the “grab sheet” template would have questions to ask the affected parties that would give description of the event and any people who may have been involved. We will work on the “grab sheet” at the next meeting.
- ☐ Overactive fire alarms in Badgley are creating a desensitized response to the alarms. Don Adams reports that:
  - ☐ Alpine Alarm has fixed the duct alarms
  - ☐ Delta Fire Systems has changed the fire alarm panel
- New Business
  - ☐ Review February completed inspections for Quinn and Community Stadium
    - ☐ Inspections for Quinn showed need for cords to be taped down, and exit route signs need to be put in all common areas
    - ☐ Fire extinguisher needs mounted in chemical room in Community Stadium

**Subcommittee reminder as requested at last meeting:**

**Building Inspections:**

The building inspection coordinator & Vice Coordinator are responsible for dividing the campus into inspection quadrants and assigning inspection quadrants to subcommittee members. Sending out inspection reminder emails and ensuring all inspections occur before the June safety meeting allowing time for inspections to be reviewed before the summer break. They are responsible for notating recommendations for issues found during inspections, and ensuring the correct lines of communication are used to notify facilities (email, ticket, inspection itself to be discussed). Should larger safety issues arise will be responsible for contacting the facilities supervisor, director, and VP of finance.

Coordinator: Emma Skillings

Vice Coordinator: Debra Bell

Inspectors:

Quadrant 1: Debra Bell, Subhra Chakrabarty, Scott DePriest

Quadrant 2: Seren Kopetski, Janet Frye, Scott DePriest

Quadrant 3: Auburn Issak, Nate Prouty, Scott DePriest

Quadrant 4: Tonya Evans, Chris Thew, Scott DePriest

**Quadrant 1**

- Student Health/Counseling
- Zabel Hall
- Inlow Hall
- Eocene Court

**Quadrant 2**

- Badgley Hall
- Hoke Union Building
- Library
- Loso Hall

### Quadrant 3

- Ackerman Hall
- Community School of the Arts
- Facilities Shipping& Receiving
- Fieldhouse
- Gilbert Events Center

### Quadrant 4

- Alikut Hall
- Community Stadium
- Daugherty Hall
- North Hall
- Quinn Coliseum

### Light Walk

The light walk coordinator is responsible for dividing the campus into inspection quadrants and assigning inspection quadrants to subcommittee members and volunteers. Placing an announcement on Infoline about the light walk occurring to ask for volunteers and contacting student government to ask for volunteers. They are responsible for writing up reports to be presented at the next safety committee meeting, and sending reports to the Facilities Director and Supervisor, Head of Security, and VP of Finance.

Coordinator: Janet Frye

Inspectors: Trever Anger, Lisa Bridge, Debra Bell, Shannon Donovan, Chris Thew, Don Adams, Jim Hoffman

Volunteers: Safety Committee, AESOU, Campus individuals (Infoline)

### Campus Training

Campus Training coordinator and assistant is responsible for organizing a safety training available to the entire campus. They are responsible for working with the Director of Safety and Security to determine what training would best serve the campus (Narcan, AED, First AID, etc.), scheduling the training, and notifying the campus of the opportunity.

Coordinator: Auburn Issak

Vice Coordinator: Tonya Evans