



# TRUE NORTH RECOVERY SERVICES

## **Trailhead Program Visitation Policy**

Visits are limited to designated days and hours to maintain program structure. Visitation typically occurs on **Sundays** from **1:00 PM – 4:00 PM**.

All visits must be pre-approved by staff at least **48 hours in advance**. The [Outing Request Form](#) now includes visitor-related questions to ensure all required information is collected before approval. Staff should review these responses carefully when determining approval. Approval is based on the **member's progress and compliance** with program requirements.

Visitors must be pre-approved individuals, must not be under the influence or in active addiction, and visits must take place during designated hours in common areas under staff supervision.

Staff must ensure visitation requests are discussed with clients, confirming all required details, and communicating the requirement of submitting an updated form within the required timeframe.

**No visits are to occur without prior approval.**