

**FRIENDS OF THE PARKS of LAKEWAY
MONTHLY BOARD OF DIRECTORS MEETING
MEETING MINUTES**

**Lakeway Activity Center
November 6th, 2023 - 6:30 PM**

1. **Dan called the meeting to order at 6:27 PM:** Board members present were Dan Moyer, Sondra Morton, Bernie Reding, Tom Sidwa, Carl Christensen, Pat McDermott, and Steve Bigus. Also in attendance were representatives of the National Charity League (NCL); three sophomore students and two adult advisors, Shannon Norris and Pam. Dave Cross, Larry Yancey, and Carol Linn were unable to attend.
2. **The NCL wishes to identify a project that they can complete in cooperation with FOP**
 - a. FOP was selected as a cooperating organization due to the focus of our work being nature.
 - b. Approximately 30 girls will participate in a project that will preferably occur on a single day and take place in January 2024. (the project may be spread over time with smaller groups for each segment if that becomes necessary).
 - c. NCL has a very small budget to support the project.
 - i. Lakeway Civic Organization MAY be approached to provide funding.
 - d. Time is short to plan an involved project.
 - i. Cleanup work is always needed and supportive of FOP; the girls felt comfortable with the idea of physical labor.
 - e. Proposal #1 - Smith Greenbelt cleanup day to clear out invasive species, e.g. ligustrum. This work will be done on the currently scheduled workday of January 13, 2024; MAY be conducted on a non-traditional work day.
 - f. Proposal #2 – Painting rocks similar to those displayed at the entrance to HGB 1 with suggested location at City Park
 - i. Shannon will consult with Andra for permission to place the display at City Park.
 - g. Dan will reach out to Andra and Rich (the forester) for other ideas for projects and will see how they feel about having the girls paint a mural on the walls of the underpass between the Justice Center and HGB 1. Any such project will have to be coordinated with Janet Wright, Chair of the Art Committee.
3. **Approval of October 2013 minutes** – Motion to approve by Pat, second by Carl...approved
4. **Approval of October Treasurer's Report** – Sondra reports a current balance of \$12,036.29. Motion to approve by Pat, second by Bernie...approved
5. **Update from Carl and Dan's meeting with Andra, Lance, and Ricky Gavit**
 - a. Garden signs...OK. To send a proof for approval prior to placing order for 12x12 or 12x18 signs. They will be mounted with metal stakes.
 - b. The Parks Department will make a presentation to the City Council as a first step toward getting a bond proposal on the ballot. There will be a Townhall presentation on December 7, 2024, to present the master plan. This will be followed by another presentation to the City Council.
 - c. It was agreed that dead cedar trees should be removed as deemed appropriate.
6. **Old/New Business**
 - a. Spring Event Update
 - i. The subcommittee recommends bringing back the Wilderness Run with a tentative date of April 13, 2024; there is hole in the city calendar.
 - ii. Andra seems receptive and asks that we use the Justice Center parking lot.

1. The big screen TV MAY be available for placement in the HGB 1 parking lot. This requires the city to hire someone to set it up and take it down on a Saturday. Use of the “big stage” would likely be approved.
- iii. Pat, Dar, and Bernie have experience from past WR events.
- iv. Dan created a spreadsheet to track actions and prospective sponsors (Sheryl is an asset regarding sponsor recruitment)
- v. Other issues to address are directional signage, marshals along the route to hand out water, use a measuring device to set start/finish lines (3miles and 5miles), and having a workday prior to the event to assure we are prepared.
- vi. Another subcommittee meeting will be held to firm up plans.
 1. The subcommittee is made up of all Board members.

7. Annual Meeting Planning

- a. Dan booked the Activity Center for January 29, 2024
- b. Lake Travis Fire and Rescue will provide a speaker to cover what they have done and plan to do.
- c. Laura from Hill Country Birds may serve as a backup speaker.
- d. Caterer – tentatively Pokey Joe’s BBQ (have been very easy to work with)

8. Sondra asked for update on proposal to reroute walking path that is obstructed by low hanging limb at entrance to HGB 1

- a. Dan stated that nothing will be allowed to be done to the tree, and that rerouting the path may also be problematic.

9. Replacing workday banners

- a. The banners are tattered.
- b. Sondra handed out a mockup of signs for which Stokes Signs quoted at \$100 each.
- c. Current signs may to salvaged in the short term by replacing grommets; Carl to follow up with Stokes on grommet and pricing on double-sided signs.
- d. Signs may ultimately be redesigned with eye-catching colors, but this has been tabled.

10. FOP Bylaws 3-Person Subcommittee

- a. Dan highlighted proposed changes but tabled full discussion until the December Board meeting.

11. Securing Equipment at City Park tool shed

- a. Bernie noted that recharging batteries for equipment is cumbersome and would rather harden the tool shed so charging can be done onsite with solar power.
- b. Installing OSB between studs, installing an alarm, and keypad entry were proposed.
- c. Dan provided information on a lockbox bolted to the floor as an alternative to hardening the building or, perhaps, in addition.
- d. Bernie will investigate the cost of hardening the building and will give an update in December.

12. Possible Workday Projects for Saturday October 14 (turnout may be affected by coinciding with Veteran’s Day)

a. City Park

- i. Bernie has several projects to work on around the pickleball court area.
 1. Andra is OK with proposed work.
 2. Laden Ln access to the park must be cleared. It will likely require the dump truck.

b. Hamilton Greenbelt

- i. Larry and Carl sent examples of trees that should be removed.
 1. Awaiting permission from Lance
 2. Many are large trees that may require starting cut from the top...requires a professional.

3. A large tree fell across the trail below Clubhouse Drive; we should be able to clear it.
4. Trees near the overlook may be hard to get out; may just have to clear from trails.
5. Pat will remove ball moss from low-hanging oak limbs; any cuts to limbs will be treated with pruning spray.

c. Smith Greenbelt

- i. Clear trees near the bridge/bench that are blocking the view.

d. Canyonlands

- i. TBD - Dan will walk it and use loppers to cut material overhanging the trails.

Workday Lunch menu is spaghetti, salads, and desserts!!!

Motion to adjourn by Pat, second by Carl. Motion passed. Dan adjourned the meeting at 8:14 PM.

Addendum:

Workday Banner Locations for 2023

Feb 5 – Feb 11: City Park & Heritage Center

Mar 5 – 11: Marketplace & Trophy

Apr 2 – 8: Wells Fargo & The Hills

May 7 – 13: Wells Fargo & MUD

Sep 3 – 9: Trophy & Heritage Center

Oct 8-14: City Park & Heritage Center

Nov 5 – 11: MUD and Spur

Dec 3 – 9: The Hills and Heritage Center

Tom Sidwa

Acting Secretary