Meeting Minutes

Purpose: Access and Functional Needs Committee

Date: Thursday, December 21, 2023

Time: 10 a.m. - 12 p.m. (virtual only) | Next Meeting: January 18, 2024 10 a.m. - 12 p.m. (regularly

scheduled time)

Location: Virtual Join Zoom Meeting Zoom Link or +16699009128,86721105165,# Passcode: 45678

Captioning link: <u>Captioned Meeting Confirmation Number 5695512</u> / Chat link:

Minutes

Welcome Remarks and Determination of a Quorum

- 1. Welcome Remarks, Committee Chair Amanda Hettinger or Co-Chair Sadie Martinez
- 2. Introductions/Roll Call: Julia Beems, Committee Secretary Julia Beems, Committee Secretary
 - 1. New Members Maryellen Turner Pediatric Behavior Specialist, CDPHE replaced Lynn Garst, reintroduced herself
 - 2. Approve Meeting Minutes
 - September, November Moved Curt, Second Lori

Old Business

Approve meeting minutes - <u>HSAC AFN Minutes September 21, 2023</u>

New Business

- 1. Strategic goal AFN Key Results Strategic Plan (smart goals) Sadie reviewed current plan
 - Please share what your organizations emergency management objectives are
 - ★ Please email Sadie any of your organization's mission, vision, and/or objectives.
- 2. Monthly Updates Please fill out for annual report
 - <u>2023 HSAC Annual Reporting tool (Monthly)</u> (specific to community members who need access to resources in order to function **in emergency management** planning, training, and exercises) please complete by January 5th.
- 3. Charter and Guidance Sadie reviewed history of subcommittee
 - Draft Charter Document (Updated end of 2021) Moved Lori, Second Aimee
 - Draft <u>Guidance Document (Updated end of 2021)</u> Moved Curt, Second Shirl
- 4. 2023 Annual Report
- 5. Vote to move HSAC AFN meeting to bi-monthly (odd months) Moved Ian, Second Shirl
- 6. Updates from the group
 - Luke CDHHDB he is still working with the community, need info from Mindy about changes in budget
 - Sadie Conference (TIM) registration opens January 1st, will be receiving notices starting next week.
 - University (Hannah) close to 130 registrations, almost 20 in-person
 - Shirl/Sadie HB 23-1237. Assessment on multi-language in alerts. The study report is attached
 - https://hazards.colorado.edu/uploads/basicpage/draft-report-12-7-23-w-appendices.pdf
- 7. Upcoming Meetings

Public Comment Period/Open Discussion

Closing Remarks & Motion to Adjourn: Moved Ian, Second Shirl

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