We are going to **POWER THROUGH** some online course development this semester! Please join us for the e-course development workshop series below. We prefer that you *enroll in and attend the entire series*, but you are welcome to any of the individual workshops as well. Tess Beebe Olten will be presenting unless otherwise noted.

**NOTE:** PDUs will be awarded to all attendees and will count toward the e-teaching certificate currently being devised in collaboration with the CDEeL Advisory Team.

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# **WHAT. WHEN & WHERE?**

what, where	
ALL MEETINGS ON THURSDAYS 1:00-3:00 PM (Digital Media Boot Camp 3:00-5:00 pm)	Workshops will all meet in The Writing Center (located behind ROTC building).  Please note that the majority of course development will occur OUTSIDE the computer lab. Learners will need to commit to course development over the 8-week period, including considerable time spent outside the workshop. Workshop interactions will GUIDE and INFORM the process, but course developers will need to be self-motivated to keep the course development going between meetings and to come prepared to share their work! Topics may shift within schedule during the series.
June 5	Introduction to e-Learning  1st hour: Course Assessment Rubric, create/access Google Drive accounts  2nd hour: Course Design/Chunking, Online Resources for Course Development
June 12	Learning Objectives as Course Infrastructure (Flipped classroom!)  1st hour: Writing effective learning objectives (Are they measurable and observable?) group work  2nd hour: Writing your own course objectives and linking to course document
June 19	Tools of the Trade (Part I)  1st hour: Creating voice-over-PPT using Screencastomatic  2nd hour: Google Hangouts / A review of the top 3-5 online tools as requested by group survey
June 26	Blackboard Training (guest presenter: Connie Mack, Blackboard administrator)  1st hour: Basic orientation to the latest and greatest Blackboard has to offer!  2nd hour: Tweaks and tips, resources and inside secrets
JULY 10	Student Engagement: Getting Learners to Participate  1st hour: The Keys to Learner Engagement  2nd hour: The Keys to Learner Engagement, continued
JULY 17	Online Assessment Strategies  1st hour: Assessment basics, Group projects using Cloud Computing (Google Drive/Box)  2nd hour: Addressing learner authentication and integrity (online anti-cheating strategies)
JULY 24	Tools of the Trade (Part II) (guest presenter: Jennifer Williams, Librarian)  1st hour: Online Library Resources for learners  2nd hour: Learning Object Repositories and other critical tools and resources
JULY 31	Course Certification Process  1st hour: Review the course certification process  2nd hour: Troubleshoot, Questions and answers, and CELEBRATION!

## WHO SHOULD ATTEND?

- Anyone who is **planning to develop** a certified online course (especially if it is being taught this fall!)
- Anyone who has already developed an e-course and wants to improve it
- Adjuncts who are being considered for online teaching
- Faculty who want to teach online someday
- Faculty who would like to create **hybrid or blended courses** with Web technologies

# WHAT DO I NEED TO DO?

- Check your calendar, and pencil us in! We want to see you every Thursday for eight weeks!
- Start gathering and digitizing your course materials (syllabi, assignments, resources, etc.)
- Make sure that you have reliable access to a good computer and high-speed Internet
- REGISTER HERE

### Ed Bertschinger

Instant feedback turns teaching moments into learning outcomes.