

# **4-H Online enrollment for families**

Enrolling in Minnesota 4-H

EXTENSION

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View a video of enrolling in 4-H Online

## Logging in

To get started, go to <u>4-H Online</u> (https://mn.4honline.com).

#### 4-H families enrolling for the first time

- Click the link "Don't have an account?"
- Select "Minnesota" and then "Minnesota 4-H Youth Development".
- Select the county in which you'll be participating (you can change this later if desired)
- Enter your family's contact information and set a password.
- Click "Create Account"
- Enter your family's address information and click Verify.

#### 4-H families that are re-enrolling

• Enter the email address and password that you previously used. Click **"Reset password"** if your password is not working.

#### 4-H families from other 4-H Online states

If you are already (or have been) enrolled in 4-H Online in another state, please see this guide.

#### Enrollment assistance

More information can be found on the Join 4-H page (https://z.umn.edu/join4-h). Other options include:

- Contact your local extension staff
- Send an email to welcome4h@umn.edu
- Enroll via this form: <u>z.umn.edu/4h-mobile-enroll</u>

Conline	
Email	
Password	
Sign in	
Don't have an account?	
Reset password?	

## Helpful hint - look for the buttons

Throughout the enrollment process, look for the Blue buttons to proceed, and ultimately, the Green button to finish.

### Re-enrolling previous 4-H youth members

- Click on "Member List" to see existing member records.
- Click "Enroll Now" for the member you're re-enrolling.
- Select the member's current school Grade, click Next and then Enroll.
- Proceed through the next several screens to complete enrollment.

## Enrolling new 4-H youth members

#### Step 1 - create a Member Profile

- Click "Add Member"
- Click on the "4-H" program and then "Next"
- Enter the requested information on the next screen to create the new member's profile.
  - School Grade is "Grade completed" if enrolling during summer break.
  - This profile will remain in place for all future enrollments and event registrations.
- Click on "I want to join 4-H as a New or Returning 4-H Member"
- Click Finish, then proceed to Step 2.

#### Step 2 - enroll in the current 4-H year

With the member profile created, proceed through the next several screens to complete enrollment.

## Next steps

After you submit an enrollment/re-enrollment, you will receive an email from the 4-H Online server as a confirmation and with more information about participating in 4-H.

In the days following your submissions, you will receive another email that confirms your family's enrollments/re-enrollments.



Next	
Finish	Submit





## Additional information

#### Choosing a 4-H Club

Youth enrolling in 4-H are required to select a Club in order to enroll. For help in selecting a Club, you can <u>refer to this</u> <u>interactive map</u> (z.umn.edu/4hclubmap)

If you will be participating in a 4-H opportunity that does not include enrolling in a Club or you're not sure which club to enroll in, you can enroll in one of these club options

- In Person 4-H Camp/Event
- Undecided please contact me
- Virtual 4-H

#### Choosing a 4-H Project

Youth enrolling in 4-H must select a project in order to enroll. For help in selecting one or more projects, check out the Projects page on the 4-H website. You will be able to add or remove projects later on.

#### Adult volunteers

4-H depends on caring adults who are willing to offer their time and talents to make a difference.

- Current adult volunteers can learn more about re-enrolling here.
- New adult volunteers can learn more about the application process on the "<u>Volunteering with 4-H website</u> <u>here.</u>

## More information and assistance

- <u>Minnesota 4-H website</u>: www.4-H.umn.edu
- Join 4-H: z.umn.edu/join4-h
- Policies: z.umn.edu/4Hpolicies
- <u>County office contact information</u>: local.extension.umn.edu



