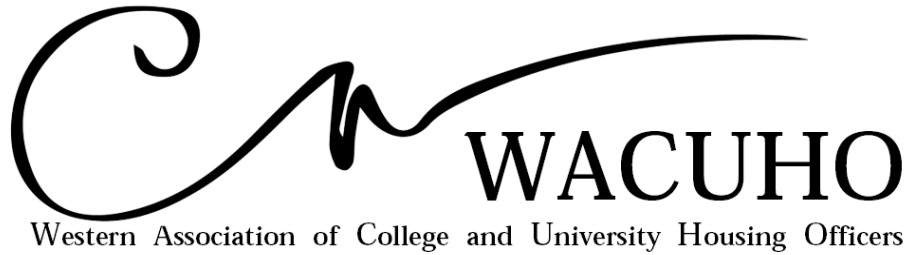


68th Annual Business Meeting
Sheraton Park Hotel at the Anaheim Resort | Tuesday, April 16, 2024

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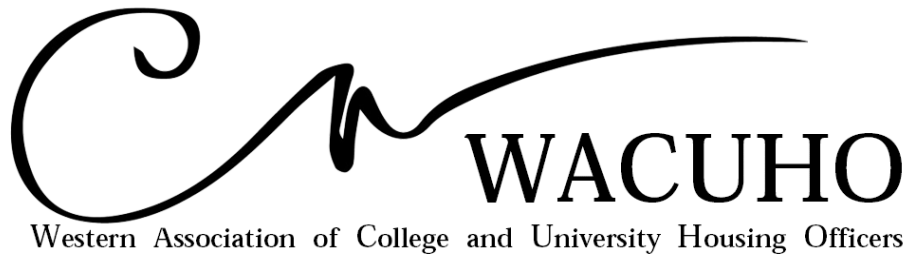
68th Annual Business Meeting

Sheraton Park Hotel at the Anaheim Resort | Tuesday, April 16, 2024

WACUHO Mission and Vision: The Western Association of College and University Housing Officers (WACUHO) is the professional organization that is dedicated to exceptional collegiate residential experiences by promoting meaningful connections and providing innovative, relevant professional development and services to its members. In order to advance our mission, we strive to:

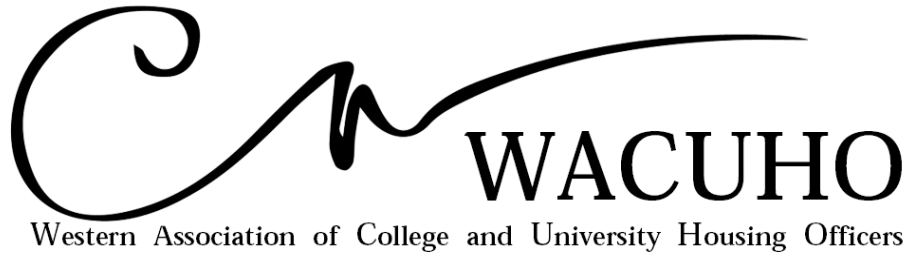
- Vision 1: Enhance professional competencies through innovative relevant programs and opportunities.
- Vision 2: Provide the most innovative, current, and relevant resources to our members to better serve students.
- Vision 3: Build and maintain meaningful connections that encourage personal and professional growth and fulfillment.
- Vision 4: Develop leaders of tomorrow through a variety of volunteer service and leadership opportunities for members to apply their knowledge and skills.

Inclusivity Statement: WACUHO embraces the benefits that are derived from the inclusion of diversity in the Association. Members make significant contributions from all areas of higher education and at every level of responsibility. Various perspectives shared by our members, inclusive of ethnicity, age, gender, religious preference, sexual orientation, differing abilities, race, gender expression, socioeconomic status, or spirituality add a dynamic which enriches the membership and mission of the Association. WACUHO encourages all to actively participate in its programs, events and activities. WACUHO welcomes and values all perspectives and empowers all members to feel valued.

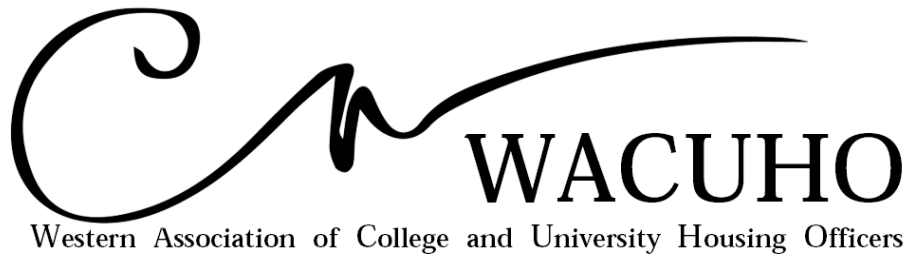


68th Annual Business Meeting Agenda

- I. Call to Order – Samuel N. Jones, President
- II. Land Acknowledgement - Reyes Luna, President Elect
 - a. We wish to express our deep respect and honor for all indigenous peoples who have been the stewards of this land long before us. Their profound relationship with these lands has shaped and sustained the natural and cultural heritage we are privileged to be a part of today. UCI is currently in the process of collaborating closely with local tribes to develop a formal land acknowledgment that is agreed upon by all parties. We are grateful for the patience and guidance of the indigenous communities as we undertake this important work. Together, we strive to move forward in a spirit of respect, recognition, and reconciliation
- III. Appointment of Parliamentarian - Samuel N. Jones, President
 - a. Nadine Kelley, California State University Sacramento, Parliamentarian
- IV. Roll Call and Establishment of Quorum – Josh O'Connor, Secretary
- V. ACTION: Approval of WACUHO's 67th Annual Business Meeting Minutes – Josh O'Connor, Secretary
 - a. [Minutes - Google Drive](#)
- VI. ACTION: Agenda Review - Samuel N. Jones, President
 - a. Additions
 - b. Deletions
 - c. Changes
- VII. 2024-2025 Executive Committee Elections - Andy Garate, Nominations Chair
- VIII. Association Business
 - a. WACUHO Financial Report - phil coontz, Treasurer
 - i. Update on the 2022-2023 Financial Audit Report - Mako Ushihara, FAC Chair
 - ii. 2023-2024 Year to Date (YTD) Financial Statement
 - iii. ACTION: Proposed 2024-2025 Budget
 - b. ACUHO-I Foundation - W. Jeff Cooper, WACUHO Rep to the ACUHO-I Foundation
 - c. WACUHO Strategic Plan Update - Jess Robinson and Megan Fox, Strategic Planning Co-Chairs
 - d. Time and Place Updates - Nadine Kelley, Chair



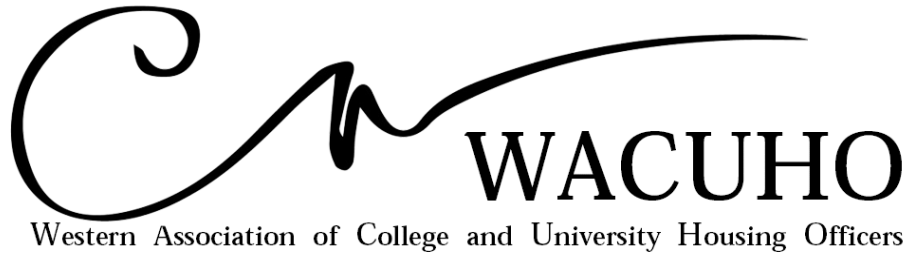
- e. WACE 2024 Conference Overview - Laura Dorfman and Jennifer Nelson Martinez, WACE 2024 Co-Chairs
- f. Engagement Survey Updates - Kohya Lu
- IX. Executive Committee Reports
 - a. Adam Dowrie, Technology Coordinator - New Professional, WAVES
 - b. Jared Viz, Technology Coordinator - WACUHO Network for Professional of Color (WNPOC), WACUHO website
 - c. Fatou Olshanski Member at Large South – Facilities, Southern Student Leadership Drive In
 - d. Christopher Jackson, Member at Large Central – Central Student Leadership Drive In, Mid-Level Professionals
 - e. Alex Pacifico, Member at Large North – Northern Student Leadership Drive In, Peer Empowering Parents (PEP)
 - f. Kohya Lu, Officer for EDI – Equity, Diversity & Inclusion (EDI), Assessment and Research
 - g. Josh O'Connor, Secretary – Historian, Gender and Sexuality Network (GSAN)
 - h. Phil Coontz, Treasurer – Budget, Financial Advisor Committee (FAC)
 - i. Jennifer Ortiz, Vice President – Membership Duties, Women of Wow
 - j. Reyes Luna, President Elect – Awards and Recognition, Nominations, Time and Place
 - k. Samuel N. Jones- President – ACUHO-I Leadership Past Presidents, Strategic Planning, Corporate Relations, WACE 2024
- X. Announcements – Samuel N. Jones, President
- XI. Acknowledgements – Samuel N. Jones, President
 - a. Retirements
 - b. Passings
- XII. 2024-2025 Executive Committee Election Results - Andy Garate, Nominations Chair
- XIII. Adjournment



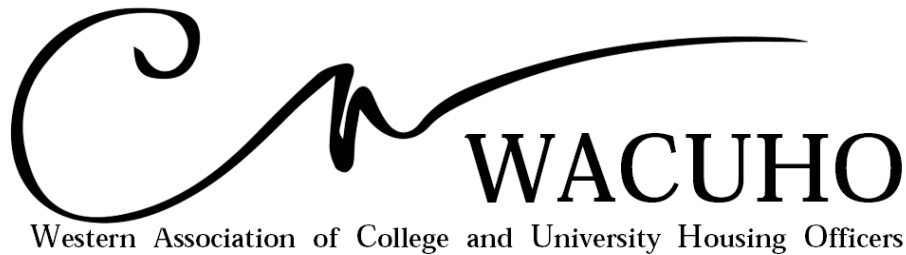
67th Annual Business Meeting Minutes

M Resort Spa & Casino | Tuesday, April 18, 2023

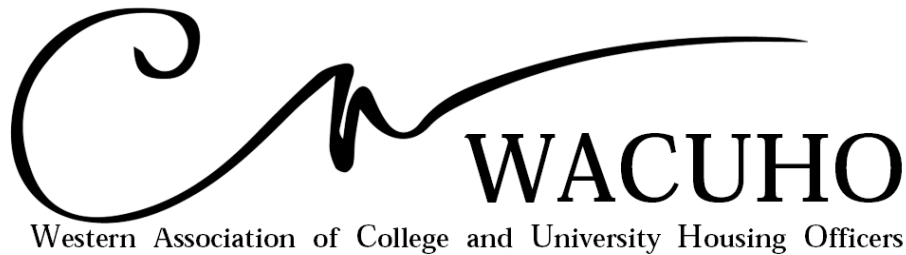
- I. Call to Order - Andy Garate, President
 - A. 67th Annual Business Meeting called to order at 4:07 PM
- II. Land Acknowledgement - Kohya Lu, Officer for Equity, Diversity, and Inclusion
 - A. The M Resort in Henderson, NV is situated on the traditional homelands of the Nuwuvi (new-woo-vee), Southern Paiute (py-yoot) People and we wish to recognize, honor, and offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to learn and be in community with this land. We encourage everyone in this space to engage in continued learning about the Indigenous peoples who work and live on this land since time immemorial, including the Las Vegas Paiute Tribe and the Moapa (mow-aa-pa) Band of Paiutes. Please take a moment to consider the many legacies of violence, displacement, migration, and settlement that bring us here today.
- III. Appointment of Parliamentarian - Andy Garate, President
 - A. Nadine Kelley, Parliamentarian
 - B. Nadine will give Parliamentary Procedures Process & Guidelines
 - 1. Found in the app
 - 2. Please refer to document:
 Parliamentary Procedures WACE 2023 Business Meetings...
- IV. Roll Call and Establishment of Quorum - Jennifer Ortiz, Secretary
 - A. California State Polytechnic University, Humboldt - here
 - B. California State Polytechnic University, Pomona - here
 - C. California State Polytechnic University, San Luis Obispo - not present
 - D. California State University, Chico - here
 - E. California State University, East Bay - not present
 - F. California State University, Fullerton - here
 - G. California State University, Long Beach - here
 - H. California State University, Los Angeles - here
 - I. California State University, Monterey Bay - here
 - J. California State University, Northridge - here
 - K. California State University, Sacramento - here
 - L. California State University, San Marcos - here
 - M. College of Siskiyous (sis - ski - yous) - here
 - N. Pepperdine University - here
 - O. Pomona College - not present



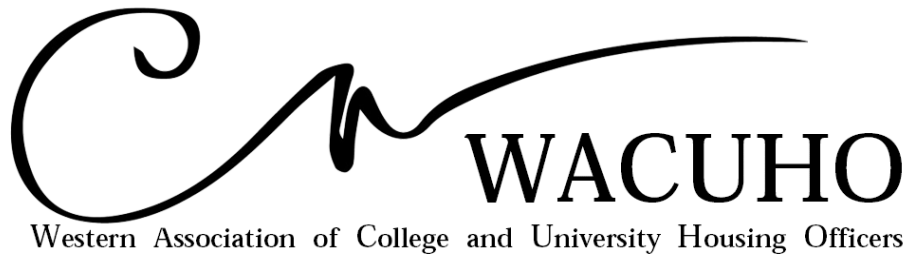
- P. Saint Mary's College of California - not present
 - Q. San Diego State University - here
 - R. San Francisco State University - here
 - S. San Jose State University - here
 - T. Santa Clara University - here
 - U. Stanford University - here
 - V. University of California, Berkeley - here
 - W. University of California, Davis - here
 - X. University of California, Irvine - here
 - Y. University of California, Los Angeles - here
 - Z. University of California, Merced - not present
 - AA. University of California, Riverside - here
 - BB. University of California, San Diego - here
 - CC. University of California, San Francisco - proxy vote by UC Santa Cruz - here
 - DD. University of California, Santa Barbara - here
 - EE. University of California, Santa Cruz - here
 - FF. University of La Verne - here
 - GG. University of Nevada, Las Vegas - here
 - HH. University of Nevada, Reno - here
 - II. University of San Francisco - here
 - JJ. University of Southern California - here
 - KK. University of Pacific - proxy vote by Santa Clara University - here
 - LL. 30 institutions present, correction < 32 institutions present >
- V. ACTION: Approval of WACUHO's 66th Annual Business Meeting Minutes - Jennifer Ortiz, Secretary
- A. Motion: Move to approve the minutes by Pepperdine University
 - 1. Second: CSU Chico
 - a) Vote: 32-0-0
- VI. ACTION: Agenda Review - Andy Garate, President
- A. Additions
 - B. Deletions
 - C. Changes
 - 1. We will be talking about items C 1 & 2 before we talk about item B – we will talk about Mako's Financial Audit Report & Year to Date Statement before we talk about our Institutional Dues Increase proposal
- VII. 2023-2024 Executive Committee Elections - Laura Dorfman, Nominations Chair
- A. If people are nominated, they need to be present
 - B. We will open it up to discussion



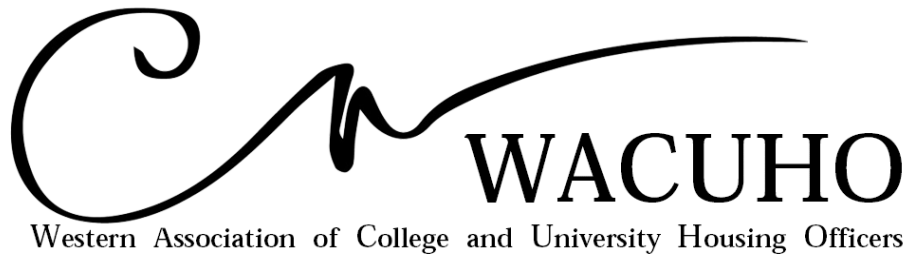
- C. Nadine will help correct me if anything
 - D. Nadine: we need to have a motion to open elections
 - E. President Elect we have Chris Flores, Chico State & Reyes Luna, Cal Poly Pnomma
 - 1. Any nominations from the floor?
 - 2. None
 - F. Vice President we have Jennifer Ortiz, CSU Fullerton
 - 1. Any nominations from the floor?
 - 2. None
 - G. Secretary we have Savanah Headstone, San Jose State University & Josh O'Connor, UoP
 - 1. Any nominations from the floor?
 - 2. None
 - H. Treasurer we have phil coontz, UC Davis
 - 1. Any nominations from the floor?
 - 2. None
 - I. MAL Northern we have Alex Pacifico, Santa Clara & Mike Prestin, Cal Poly Humboldt
 - 1. Any nominations from the floor?
 - 2. None
 - J. MAL Central we do not have any nominations
 - 1. Do we have a nomination from the floor?
 - 2. CSU Long Beach nominates Dr Christopher Jackson, CSU LA
 - 3. Does Christopher Jackson accept this nomination?
 - 4. Christopher Jackson: Yes I accept
 - 5. Nomination for Luke Bost from Pepperdine
 - 6. Does Luke Bost accept this nomination?
 - 7. Luke Bost: Yes I accept
 - K. MAL Southern we have Fatou Olshanski, CSU Long Beach
 - L. Motion to close the slate/nominations?
 - M. UC Berkeley moves to close the slate/nominations
 - N. We are now open for discussion
 - O. UCSD calls to question
 - P. Second from UC Santa Cruz
 - Q. Laura will now hand out the ballots
 - 1. Need to write in the two write-in candidates, Christopher Jackson & Luke Bost
 - 2. Votes have been collected & winners will be announced later in the meeting
- VIII. Association Business
- A. Bylaw Changes - None
 - 1. Skipped this effort, but we want to recognize that we did not



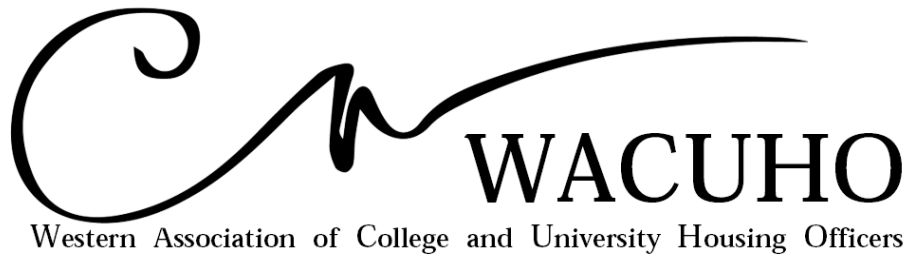
- propose any bylaw changes to focus on our institutional dues increase proposal
- 2. Focus our energy on this next year
- 3. We are joking that we are letting Samuel take care of this effort next year
- B. ACTION: WACUHO Institutional Dues Increase Proposal - Andy Garate, President, Samuel N. Jones, President-Elect, Joshelyn Martin, Treasurer, Mako Ushihara, FAC Chair
 - 1. Presentation
 - 2. WACUHO exec committee in partnership with FAC has spent this past year reviewing our finances and assessing the need to update our dues structure
 - 3. Exec started this in our October meeting and revisited it in the February meeting
 - 4. We assessed that this one-time adjustment of the dues structure creates a more natural alignment with ACUHO-i
 - 5. These dues are aligned with ACUHO-i as they follow HEPI
 - 6. If ACUHO-i decided to increase their rates, we would look at FAC's recommendation to then increase ours
 - 7. So as ACUHO-i increases their dues, we would also increase ours
 - 8. The last increase occurred in 2015
 - 9. Now we will walk through the dues increase
 - 10. ACUHO-i current rate, WACUHO current rate, and WACUHO proposed rates
 - 11. Under 1000 beds, we would raise to \$300
 - 12. 1,001 - 1,500/ 1,501 - 2,000 beds, we would increase to \$495
 - 13. 2,001 - 3,000/ 3,001 - 4,000, we would raise to \$781
 - 14. 4,001 - 6,000 beds, we would raise to \$1,015
 - 15. 6,001 - 8,000 beds, we would raise to \$1,431
 - 16. All these previous rates in this proposed change reflect 50% of the ACUHO-i rates
 - 17. 8000-1000 beds, we would raise to \$2,862
 - 18. 10,001+ beds, we would raise to \$3,511
 - 19. The schools above the 8K bed count previously voted on the increase
 - 20. We talked to the schools above the 8K bed count
 - 21. Dave Keller presented to the UC Schools
 - 22. Andy Garate spoke to San Diego State
 - 23. Justification to increases
 - 24. We are committed to producing high-quality events - WACE - ACUHO-i central office supports
 - 25. Exec has in-person meetings - we fly



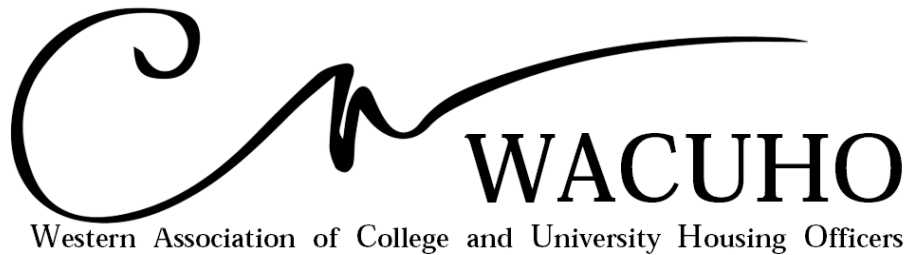
26. Per diem is \$150, we cannot find hotel rooms for under 150
27. For folks on exec, we want to provide an opportunity - some of us paying out of pocket
28. We do not want exec to have to pay out of pocket
29. The price of hotels is not \$150
30. We want to provide opportunities for all members to serve on the Executive Committee
31. These are recommendations from this year's Executive Committee and then sent over to FAC
32. FAC looked it over and approved
33. FAC is made up of past presidents and treasurers
34. Thank you to everyone who gave us input - so grateful for all the feedback on this
35. Before opening for questions, Mako reminded folks earlier that if these dues do not pass, Joshelyn has to provide a budget that is not negative
36. We have to cut if this does not pass
 - a) Cut committee receptions - SLDIs, WOW, and president's reception at WACE
 - b) Shortfalls with event insurance
 - c) Reduce ability to offset admin/overhead costs for WACE
 - d) Travel per diem only goes from \$150 to \$200, ideally we want it to be \$250
 - e) Access and participation for exec committee, we want everyone to be able to serve on exec
 - f) After this, Josehlyn will review both budgets
37. Open to questions?
 - a) UC San Francisco (proxy) - share from Associate Vice Chancellor - we vote no on the rates proposed, we are rather in support of all rates to be increased except for the smaller schools
 - b) If someone amended that it only affected the 8K plus schools, we would support it
 - c) Large schools getting a reduction & smaller schools getting increase
 - d) Parliamentarian can help me but I will make a friendly amendment to this
 - e) Parliamentarian - you can make a friendly amendment later
 - f) UC Riverside - large schools should stay paying 3,000. Have there been conversations to bundle our membership with ACUHO-i ? This may encourage folks to become members of WACUHO.



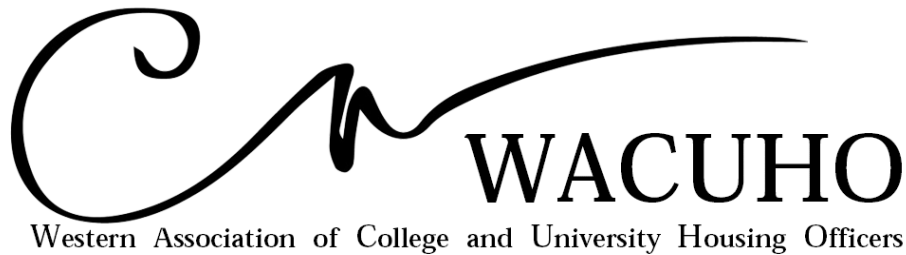
- (1) ACUHO-i does multi-year membership - we also talked about this
 - g) To clarify earlier, UCSF does not want to see a decrease from the \$3,000; they did not want it going down from \$3,000
 - h) College of Siskiyous - has there ever been any conversation for introductory rates for community colleges that have never been a part of WACUHO? (with 6 new community colleges campuses starting a residential program)
 - (1) Community colleges may want to be a part of WACUHO but if they have no idea what it looks like, have an introductory rate?
 - (a) No, there haven't been conversations about this
 - (b) Strategic plan to be more connected with community colleges
 - (c) Getting them in the door
 - (d) See the benefits of WACUHO
 - i) As an Executive Committee, we would like to make an amendment to the 8000-10000 beds, from \$2,862 to \$3,000
 - (1) So moved - UC Berkeley
 - (2) 2nd - UC Davis
 - (3) Open for discussion on this amendment
 - (4) Call to question - UC Santa Cruz
 - (5) 2nd - UC San Diego
 - (6) Vote: 31-1-0
 - j) Proposal:
 - (1) Proposed increase dues plus the amendment
 - (2) UC Santa Cruz moves
 - (3) UNLV 2nds
 - (4) Any discussion?
 - (5) No discussion
 - (6) Move to vote
 - (7) Call for question - UC Berkeley
 - (8) 2nd: CSU Long Beach
 - (9) Vote: 31-0-1
 - (10) Motion passes
- C. Financial Report - Joshelyn Martin, Treasurer
- 1. 2021-2022 Financial Audit Report - Mako Ushihara, FAC Chair
 - a) FAC stands for the Finance Advisory Committee
 - b) Committee Chair: Mako Ushihara



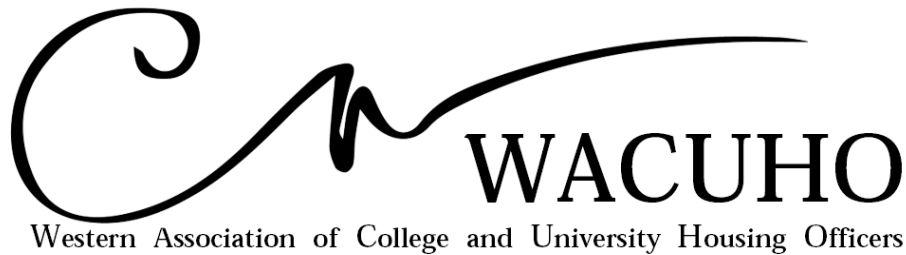
- c) Committee Members: Mariana Ortega, John Godfrey, Cynthia Cervantes, Cindy Derrico, David Keller, James Smith, Jenna Hazelton, Christopher Badoyan
 - d) Exec Travel will be continued
 - e) Previous year & this year - issue with counting gift card tracking
 - (1) Continue to look at how to track these and signatures - possible further restrictions
 - f) Auto-renewal of insurances was suggested & recommended - Recommend from ACUHO-i to not auto-renew
 - g) Check requests & Credit card transactions
 - (1) Presented by Joshelyn Martin for the committee review
 - (2) All transactions were in good order
 - h) Exec travel, do their best to save money
 - (1) Split meals/rooms
 - (2) Need enhancement of reimbursement forms to make sure the splitting of meals and rooms are documented well
 - i) Books overall in good order
 - j) We have a significant loss in regards to WACE conference in 2022
 - k) We have invested a lot of our reserves
 - l) Revenues and investment incomes were lower in 21-22
 - m) Balance and total investments went down by 28% from the prior year
 - n) Thank JosheylN Martin for her service - pleasure working with her
 - o) Many treasurers in the room that understand the work and appreciate the work she did
2. 2022-2023 Year-to-Date (YTD) Financial Statement
- a) Thank you to Mako, pleasure to work with you & Kyle & Sheila from ACUHO-i
 - b) Page 37 in your packet
 - c) Fiscal year activity
 - d) Summary on the first page
 - e) Next two pages are our financial indicators
 - f) Institutional membership trends from 2014 to now
 - g) Focus on page 3 income statement
 - h) Revenue is \$44,000, loss from last year
 - i) Increase from previous year
 - j) Expenses show a bit more



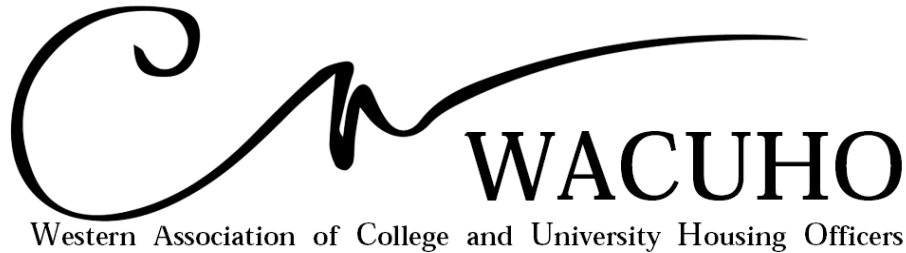
- k) Last year we did not have a winter meeting due to COVID
 - l) At this time we are at a loss of \$7000, this does not count for WACE as this is looking at the end of March
 - m) Charitable donation from Roompact - they are doing a 1% donation for student affairs
 - n) Expenses - admin costs & memberships
 - (1) Event expenses
 - (2) Credit card payments
 - o) Looking at assets is around 48,224
 - p) \$173,625 in fund balances
 - q) \$91,000 to the M Resort
 - r) Membership 10,000 for revenue
 - s) \$275,000 for WACE
 - t) Looking much better than last year
 - u) Pages 6 & 7 is the breakdown of institution members
 - v) Green highlight - new members in current membership year/returned after more than 1 year
 - w) Yellow highlight - members last year but not current year
 - x) Orange highlight - have not been members at least since FY15
 - y) Any institution highlighted in yellow or orange - encourage them to come back
 - z) Open up for questions?
 - (1) Seeing no questions
 - (2) Thank you Joshelyn
3. ACTION: Proposed 2023-2024 Budget
- a) Given the dues have increased, we will look at the first budget in the packet on page 44
 - b) Broken down revenue and expenses
 - c) Last year's budget that was approved
 - d) Membership we budgeted around \$39,000 in revenue
 - e) Looking at the math - based on institutions that became members, we would be making \$53,000
 - f) Proposed amount for this upcoming year is \$80,500
 - g) WACE administrative fee, lots of work that goes into this conference, after talking to Kyle and the ACUHO-i central office, 75% of the administrative support fees go to WACE & corporate partners
 - h) Originally the line item amount was \$18,000, looking at total amount of money, \$24.5K is about 75%, so that's why we have that increase
 - i) Investment income, 3% return
 - j) Be as conservative as we can be



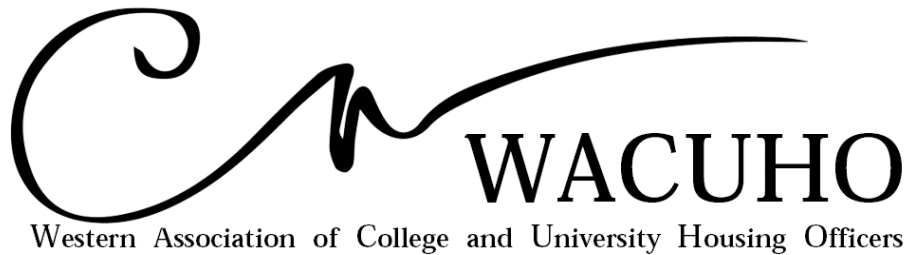
- k) Move us down to expenses next
- l) First major change is committee reception line, we have not been able to have money for committee receptions
- m) Have money for Drives Ins, WOW, and president's reception (\$500)
- n) Credit card processing fees are with the increase - more institutions using credit cards so make sure this is reflected appropriately
- o) ACUHO-i support is \$32,700; so grateful to have 3-year contract so this amount does not increase
- p) Exec travel line item, previously \$150, executive committee meets in summer for transition meeting and site visit, met in fall and winter, 1 day per diem prior to WACE conference
- q) Looking at \$250 per day, make everything more accessible
- r) For reference, this technically doesn't take into account literal travel like transportation
- s) The committee has been efficient with purchasing - carpool, flights, sharing hotel rooms
- t) It doesn't take in this amount but still feel confident with the \$250
- u) Net revenue in the positive
- v) Didn't budget into line items
- w) Programmatic things such as WACE
- x) We have received requests like WOW leadership institute
- y) Leave the amount for the next executive committee to decide how it is utilized
- z) The increase is not just being utilized on exec
- aa) Any questions?
- bb) Question from UC San Diego - revenue is going to be higher as we just increased the dues
 - (1) Joshelyn has a spreadsheet with the different amounts
 - (2) With the increase to \$30,000 based on schools at that level, it only increased a little under \$1,000
 - (3) If one large institution doesn't decide to renew we would be back at this amount
- cc) Questions from CSUN - as a former treasurer, spent a lot of time on fees, how do we reduce the impact from ACUHO-i. 40% of revenue is going to this fee, can we reduce
 - (1) Historical context: previously in operating



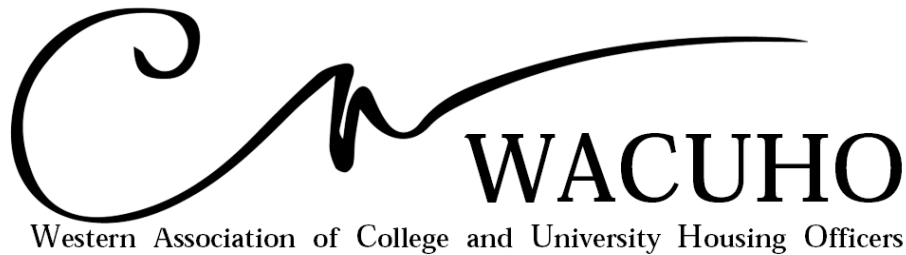
- revenue, we had corporate partners listed under what we would bring in
- (2) Remove amount and put this towards WACE budget
- (3) This is reflected in WACE administrative fee
- (4) Looking at \$280,000, that we would be bringing in, not all from corporate partners but it does lower the percentage
- (5) In Joshelyn's 2 years as treasurer, she thinks it has the ability to be treasurer more significant
- (6) Special shoutout to Kyle & Sheila - they are incredible
- (7) We have our budgets & financial summaries - understanding how all this works, Joshelyn finds this so valuable that ACUHO-i helps with this, the learning and professional development she has done and gained, don't think she would gain this in her own professional career
- (8) Joshelyn appreciates the decreased amount but she thinks they are worth every penny
- (9) The amount they are asking from us is stable for the next 3 years
- dd) Question from UC Riverside - are we paying a flat rate or based on usage?
 - (1) We signed an agreement for a flat rate for the next 3 years, the rate will not change for the next 3 years
- ee) No other questions - call for a motion to approve the 23-24 budget
- ff) Move - Chico State
- gg) 2nd - Santa Clara
- hh) Call to question - UC Davis
- ii) 2nd - CSU Long Beach
- jj) Vote: 30-0-0
- kk) Motion passes
- D. ACUHO-I Foundation - James C. Smith, WACUHO Rep to the ACUHO-I Foundation
 - 1. Quick synopsis
 - 2. We have raised funds to research funds, pro development opportunities, resources and, more
 - 3. All other regions support ACUHO-i foundation
 - 4. ACUHO-i foundation helps to support
 - 5. 13 major corporate donors



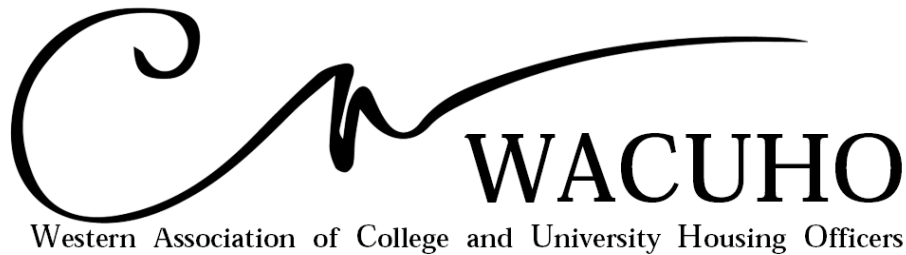
6. 84 active individual major donors
 - a) 1 member in WACUHO
 7. 162 members in active pledges
 - a) 4 members in WACUHO
 8. \$450,500 in all pledges
 9. Take in the next two slides in the packet, do not want to say all numbers out loud but look at these to see where money is going, actually 3 slides on this
 10. If you are interested in donating -Easy breezy ACUHO-i foundation
 - a) Innovator pledge Donating \$10 for 30 months
 - b) Historian pledge - \$30 for 30 months
 - c) Individual major donor \$1,000/year for 5 years
 - d) Please continue to donate
 11. Inaugural donating event
 12. Raffle tickets are still available - you can win a prize
 13. You can also donate without getting a raffle ticket
 14. Opportunity to be one of our donors, we have forms and can have a conversation
 15. Dan Ocampo for the Parthenon Society
 16. 1 more dollar during the inaugural giving event during April 24-28
 17. Anything you can give is appreciated - any amount is accepted
 18. Facebook posts during giving events with live events
 19. Cool way to give back to the foundation
 20. Question from Santa Clara
 21. Have we thought about a legacy donation - something we can connect to our Will and continue to have our money go to something
 - a) Yes this is possible - you are able to do this through the foundation
 - b) Happy to chat with you, if I am not fully aware, I will get you in touch
- E. Strategic Plan Update - Jess Robinson and Chris Flores, Strategic Planning Co-Chairs
1. Big shout out to strategic plan co-chairs
 2. Chris is finishing 2nd year so anyone interested in joining Jess, you can sign up on the committee form
 3. Jess & Chris presented WACUHO strategic plan and what Exec decided to do with every point, we responded with what we did this year
 4. This document has been our guiding path
 5. Being honest, we didn't do them all
 6. We accomplished some and others we would like the next exec



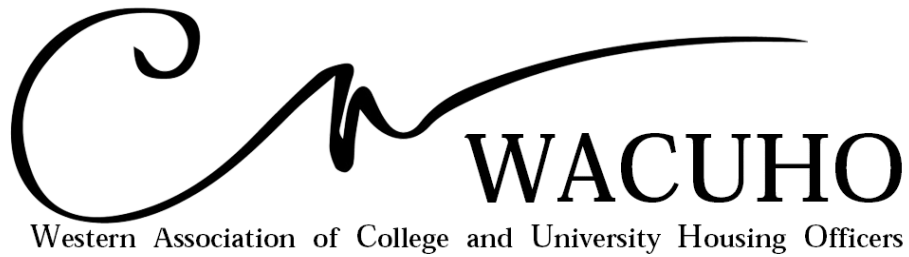
- to look at
7. Give everyone a moment to review that information
- F. Time and Place Updates - Nadine Kelley, Chair
1. Jennifer Nelson Martinez & Laura Dorfman - Annual Conference Co-Chairs
 2. Happy to report the following updates
 3. WACE 2024 in Anaheim, California April 14-17
 4. The host campus is University of California, Irvine
 5. WACE '25, 3 Northern California areas, Lake Tahoe, Sacramento, Bay Area that isn't too expensive
 6. Make the best fiscal decisions possible for the association and its members - as noted in the bylaws
 7. Looking at Northern California, ACPA is hosted in same region - do not want to collide
 8. If you are in northern cal and interested in hosting, connect with Nadien - we do have 2 schools express its interest
 9. WACE 26, Southern California area - actual locations haven't been decided but open to recommendations
 10. This seems far but isn't too far
 11. Talk to your teams and see if anyone is interested in hosting
 12. Maybe the central area if it isn't too expensive like Santa Barbara
- G. WACE 2023 Conference Overview - Yoo Mi Choi, Megan Fox, Melissa Silverman, WACE 2023 Tri-Chairs
1. Intentions - focused on fiscally responsible while creating an experience
 2. Bringing back all the traditions
 3. Managing unique hurdles
 - a) Corporate relations go into the WACE budget as do the ACUHO-i fees
 - b) \$0 based budget
 - c) No host institution - this was common in the past, be thoughtful of the transition meeting and site visits, hard to visualize space
 4. Try new things - if you look at the schedule
 - a) Sunday night - dinner & a show – The place of the conference being in vegas, no Key-Note, energize the crowd
 - b) Did not have keynote on Monday, start sessions at 9
 - c) Be mindful of what time sessions start and end
 - d) No conflicts with receptions & AB meeting
 - e) Ending with an awesome keynote speaker who may be in the room



- f) Sending our attendees off with wonderful messaging
 - g) Over 100+ new attendees
 - h) We want people to come back to WACE each year
 - 5. Access to information
 - a) Everyone was able to engage fully in the conference, remove barriers in pre-planning and during
 - 6. Feels like family, found mentors, friends, and opportunities to be involved in
 - 7. Participants
 - a) Numbers as of Monday morning
 - (1) 275 full registrations
 - (2) California and Nevada
 - (3) 100 early bird registrations
 - (4) 115 identified as first-time attendees
 - b) We chose to not close registrations this year, we had some on-site registrations
 - 8. Corporate Partners
 - a) Thank you so much
 - b) 48 total
 - c) 7 platinum
 - d) 4 gold
 - e) 14 silver
 - f) 23 bronze
 - g) 4 double booths
 - h) Huge exhibits hall - we were able to offer bigger booths or double booths
 - i) Something different - include lunch as part of badge price - we hope this was a benefit towards them and they felt more supported
 - j) Close to 10000 above our projected budget, cannot thank corporate partners enough
 - k) Couple new corporate parents this year - even at the platinum level
 - l) We will meet our goal of a \$0 based budget
 - m) We added cash bar to karaoke
 - n) Beautiful platters at our next reception
 - o) We were incredible conservation in our spending - give a great experience to our attendees
 - p) Great job from the crowd
- IX. Executive Committee Reports - elect to skip executive committee reports, they each took time to write their reports, please review them in your packets
 - A. Jason Souriolle, Southern MAL - Student Leadership Drive-In,



- Assessment
- B. Dr. Christopher Jackson, Central MAL - Student Leadership Drive-In, Gender and Sexuality Advocacy Network (GSAN)
- C. Willie Lee II, Northern MAL - Student Leadership Drive-In, Mid-Level Professionals
- D. phil coontz, Technology Coordinator - Tech Duties, WACUHO Network for Professionals of Color (WNPOC)
- E. Martin Quiroz, Technology Coordinator - Tech Duties, New Professionals
- F. Kohya Lu, Officer for Equity, Diversity and Inclusion - Equity, Diversity and Inclusion (EDI), Facilities
- G. Jennifer Ortiz, Secretary - Women of WACUHO (WoW), Historian
- H. Joshelyn Martin, Treasurer - Treasurer Duties, Central Office Partnership, Finance Advisory Committee (FAC), Corporate Partners and Exhibits
- I. Savannah Headstone, Vice President - Membership Duties, Peers Empowering Parents (PEP)
- J. Samuel N Jones, President-Elect - Awards and Recognition, Nominations, Time and Place
- K. Andy Garate, President - ACUHO-I Leadership, Past Presidents, Strategic Planning, WACE 2023
- X. Announcements - Andy Garate, President
 - A. Any announcements?
 - B. UC San Francisco (proxy) - Leslie Santos is retiring in June, after a few months of travel, moving back to Maui
 - C. No other announcements
- XI. Acknowledgments - Andy Garate, President
 - A. Any we would like to make note of in the minutes?
 - 1. Retirements -
 - a) UC Irvine - last year, Claire Davis, Cal State Northridge, had lots of experience in WACUHO
 - b) UC Santa Cruz - Ramona Hernandez from UC Davis retired
 - 2. Passings - none announced
 - B. No other retirements and passings
- XII. 2023-2024 Executive Committee Election Results - Laura Dorfman, Nominations Chair
 - A. President-Elect - Reyes Luna
 - B. Vice President - Jennifer Ortiz
 - C. Secretary - Josh O'Connor

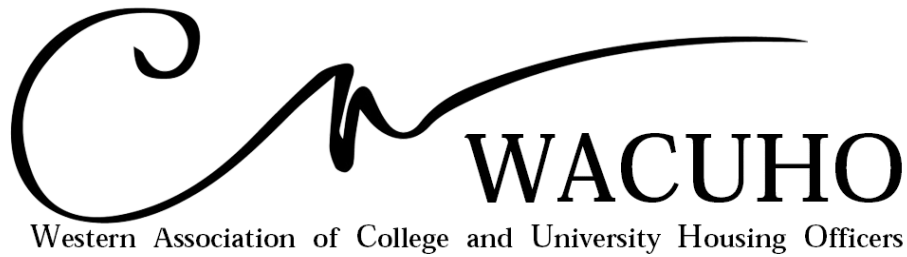


- D. Treasurer - phil coontz
- E. Member at Large South - Fatou Olshanski
- F. Member at Large North - Alex Pacifico
- G. Member at Large Central - Dr. Christopher Jackson

XIII. Adjournment

- A. Andy - Move to adjourn
- B. Motion to close this meeting
- C. Motion: UC Santa Cruz
 - 1. Second: Stanford
 - 2. Vote: 31-0-0
- D. Meeting adjourned at 5:41 PM

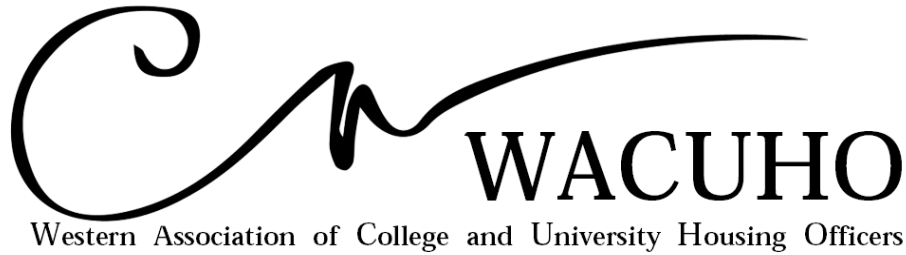
WACUHO Dues Increase Rationale



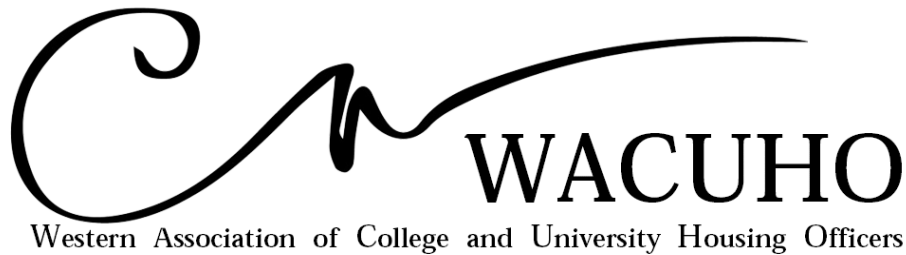
At the 2023 Annual Business Meeting (ABM) in Henderson, NV, the WACUHO Executive Committee in partnership with the Finance Advisory Committee (FAC) presented a proposed dues increase – in response to reviewing financials and assessing the need to update our dues structure.

The proposed dues structure, which was passed, dictated that the WACUHO executive committee and FAC would review the dues structure annually to ensure we are aligned with the Higher Education Price Index (HEPI), which is utilized to calibrate membership rates for ACUHO-I. For 2024 to 2025, the HEPI stipulates that costs have risen 4% and are ever-changing as with the Consumer Price Index (CPI). The far right column below reflects applying the HEPI to develop the proposed dues structure for the 2024-2025 membership year.

Bed Spaces	ACUHO-I Rate	Current WACUHO Dues	Proposed 2024-2025 Dues
Up to 500	\$366	\$300	\$312
501-750	\$509	\$300	\$312
751-1,000	\$626	\$300	\$312
1,001-1,500	\$857	\$495	\$515
1,501-2,000	\$1,033	\$495	\$515
2,001-3,000	\$1,387	\$781	\$813
3,001-4,000	\$1,631	\$781	\$813
4,001-6,000	\$2,120	\$1,015	\$1,056
6,001-8000	\$2,991	\$1,431	\$1,489
8,001-10,000	\$2,991	\$3,000	\$3,120
Over 10,000	\$3,669	\$3,511	\$3,652



WACUHO Operating Budget 2024-2025 (with Dues Increase)			
REVENUE	Proposed	2023-2024	Notes/ Rationale
Operating Revenue	\$85,500.00	\$77,500.00	
Membership			
Institutional Members	\$58,000.00	\$50,000.00	Change reflects approval of dues increase and is based on projected sum of 46 member institutions
WACE Administrative Fee	\$24,500.00	\$24,500.00	
Investment Income			
Investment returns	\$3,000.00	\$3,000.00	3% rate to remain conservative
TOTAL REVENUE	\$85,500.00	\$77,500.00	
EXPENSES	Proposed	2023-2024	
Operating Expenses	\$79,600.00	\$75,850.00	
Administrative			
ACUHO-I Conf regional reception	\$1,650.00	\$1,650.00	\$250 per SLD/WoW Drive-ins, \$500 President's Reception
Committee Receptions	\$1,500.00	\$1,500.00	
Insurance	\$2,400.00	\$2,400.00	
Credit card processing fees	\$2,000.00	\$2,000.00	Contract length: 2022-2025
Tax Preparation	\$1,300.00	\$1,300.00	
Contracted Administrative Support	\$32,700.00	\$32,700.00	
Technology & Information systems	\$1,250.00	\$1,250.00	2-Transition/Site Visit, 2-Fall, 3-Winter, 1-WACE (just per diem), \$2,000 professional development per exec. Per diem was approved to change to \$250 at the WACE 2023 ABM.
Travel Executive Committee	\$22,000.00	\$19,250.00	
Travel Presidential	\$1,000.00	\$1,000.00	
Supplies	\$500.00	\$500.00	
Awards			
Joan F. Mortell Award (WoW)	\$650.00	\$650.00	2 \$650 awards
Charles L. Miller	\$250.00	\$250.00	
RW Gang	\$250.00	\$250.00	Formerly NHTI Honorarium (expense label changed to be more inclusive)
ACUHO-I New Prof. Award	\$1,000.00	\$1,000.00	
New Prof. Award to WACE	\$1,300.00	\$1,300.00	
WACUHO Professional Development	\$1,000.00	\$1,000.00	
EDI- ACUHO-I Annual Conference	\$650.00	\$650.00	
EDI- Individual	\$200.00	\$200.00	
EDI- Institutional	\$100.00	\$100.00	
Committees			
Awards & Recognition	\$2,500.00	\$2,500.00	Due to hosting 2 drive-in conferences and the activity from this committee, proposing an increase.
Equity & Diversity Awareness	\$500.00	\$500.00	
Facilities	\$1,500.00	\$500.00	
Gender and Sexuality Network	\$500.00	\$500.00	
Mid-Level Professionals	\$500.00	\$500.00	
New Professionals	\$500.00	\$500.00	
Peers Empowering Parents (PEP)	\$500.00	\$500.00	
Women of WACUHO (WoW)	\$500.00	\$500.00	
WACUHO Network for Professionals of Color	\$500.00	\$500.00	
Available aka Contingency	\$400.00	\$400.00	
TOTAL EXPENSES	\$79,600.00	\$75,850.00	
NET REVENUE	\$5,900.00	\$1,650.00	This surplus can be used to decrease admin fees



WACUHO 2023-2024 Year to Date (YTD) Financial Statement



Financial Executive Summary

The Fiscal Year to Date Activity through March 31

Year to date bottom line net income is +\$11,344, which is better than prior year by \$18,502. The largest contributors to the bottom-line variation to prior year is membership and smaller events with sponsorships. Comparative investment returns remain positive in total and positive to prior year. Total revenue is \$71,183, which is \$27,077 positive to prior year. The positive variation in revenue comes from investment gains and Leadership and Facility Drive-ins that happened in 2024 but not in 2023. Institutional membership revenue increased over prior year while institutional counts remained stable year over year. The revenue variation comes from the mix of institutional sizes this year increasing over last year's members resulting in increased revenue.

Total expenses are \$59,839, which is \$8,575 greater than prior year, stemming primarily from expenses related to additional events not held in 2023 and higher in person meeting costs. Administrative support fees have remained flat and will continue to be flat for the remainder of our agreement with ACUHO-I.

Assets are at \$496,475, which is up 7.4% to prior year. Cash increased significantly primarily due to timing of additional deposits for WACE 2024 not being required until April 2024 combined with WACUHO being approved for their first ever direct bill account for the balance of WACE 2024. This will provide WACUHO with the opportunity to pay for remaining conference bills in April and early May. Prepaid expenses decreased \$74K due to the recognition of deposits held last year for WACE 2023 and the late requirement for additional WACE 2024 deposits. Accounts receivable remains relatively flat year over year with one exhibitor still owing for prior year and all remaining outstanding 2024 receivables being followed up on consistently by the ACUHO-I team and in partnership with the WACE committees.

Liabilities are currently \$287,764 and made up primarily of \$283,773K in deferred revenue for WACE, which will be recognized in April. Deferred WACE revenue represents money for registrations, exhibits and sponsorships that has been collected but not recognized as until WACE takes place in accordance with Generally Accepted Accounting Principles.

Fiscal Year Outlook

Looking ahead to the remainder of FY2024, the WACUHO Annual Conference & Exposition (WACE) is taking place in April. As of the writing of this report, individual registration is exceeding budget by \$10K and exhibits and sponsorship revenues are slightly above budget. Overall invoiced revenue is around \$280K compared to budget that is around \$270K. Additionally, institutional membership for FY2024 has exceeded budget. Note that membership revenue is recognized over the course of twelve months, from July to June. Of note is the continued large increases experienced for WACE in the areas of food & beverage and AV. This trend unfortunately is a trend all associations are seeing and feeling.

Significant Accounting Practices

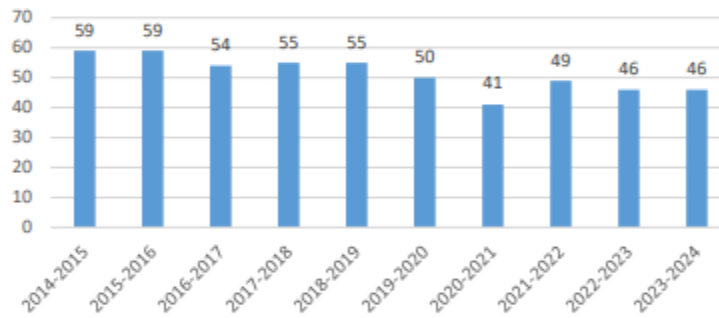
In accordance with GAAP revenue and expense recognition practices, financials for WACUHO are presented utilizing proper revenue recognition principles, whereby all major event revenues and expenses collected and/or paid in the appropriate prepaid expense or deferred revenue account until events are held when it is then recognized. Membership revenues are recognized over the 12-month membership period. Expenses are accrued into the fiscal period where an event or activity occurred instead of when the expense is paid.



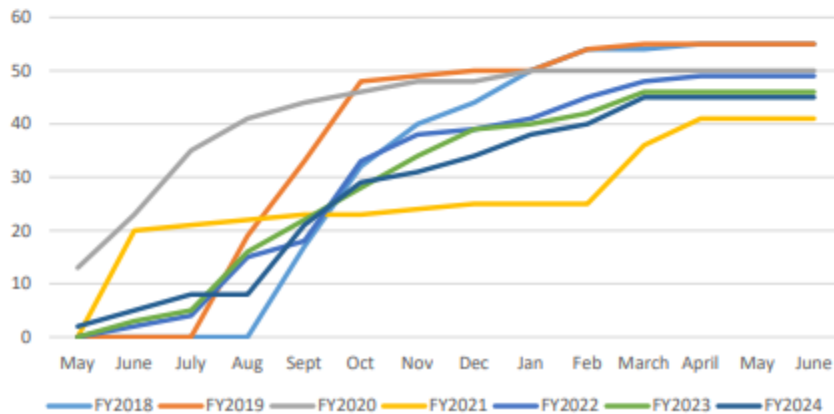
Supplemental Financial Report

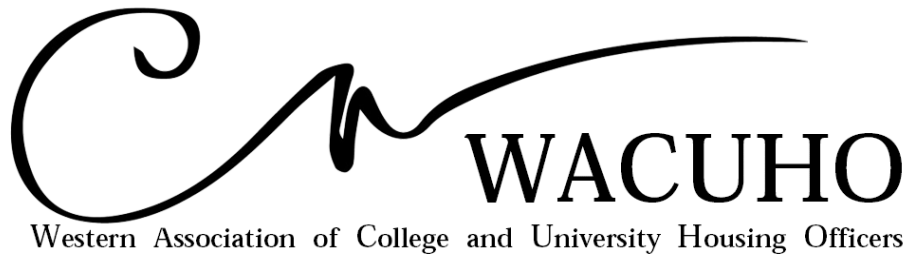
KPI Category	FY 2024 Activity	Trend	Change to Prior Year
Financial Indicators (as of 3/31/24)			
All Revenues	71,183	↑	+61.3%
All Expenses	59,387	↑	+16.7%
Revenues less Expenses	11,344	↑	+258.7%
Net Profitability	15.9%	↑	
Institutional Membership Revenue	40,478	↑	+30.9%
Participation Indicators (as of 4/12/24)			
Membership			
Institutional	46	-	0.0%
WACE Registration			
Conferees	281	↑	+6.4%
Corp Partner Platinum	7	-	+0%
Corp Partner Gold	5	-	+25.0%
Corp Partner Silver	11	↓	-21.4%
Corp Partner Bronze	21	↓	-8.7%
Corp Partner Total	44	↓	-6.3%

Institutional Membership Trend



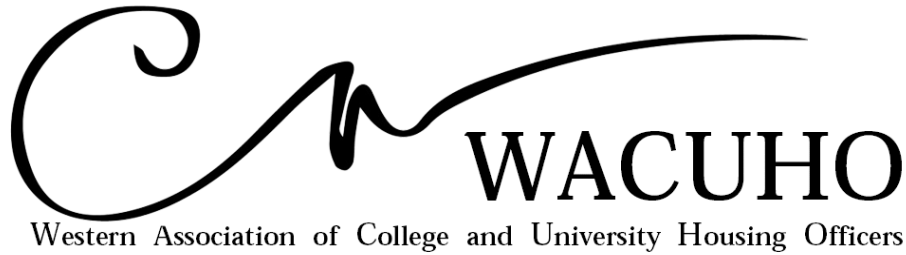
Historical Institutional Membership Renewal Trend





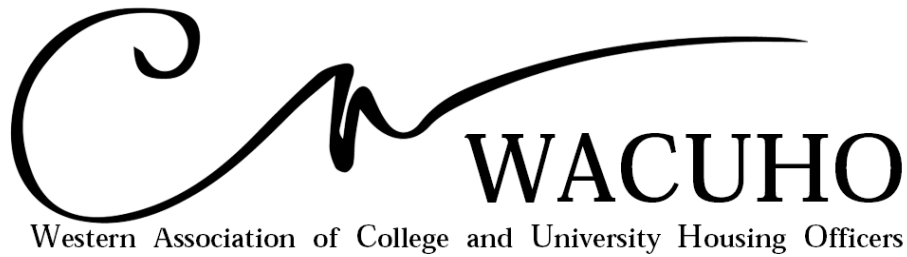
WACUHO
Income Statement
For the Nine Months Ending, March 31, 2024

	2024 Year to Date	Budget Year to Date	Variance \$(CY-Budget)	2023 Prior Year	Variance \$(CY-PY)
Revenue					
Membership Revenue	\$40,478	\$37,500	\$2,978	\$30,922	\$9,556
Event Revenue	14,260	8,750	\$5,510	7,320	\$6,940
Sponsorship Revenue	6,500	0	\$6,500	0	\$6,500
Investment Income	8,844	2,250	\$6,594	4,698	\$4,146
Other Income	1,101	0	\$1,101	1,166	(\$65)
Total Revenue	71,183	48,500	71,182	44,106	\$27,077
Expenses					
Administrative Expense	53,097	33,225	41,646	48,224	\$4,873
Membership Expense	1,864	0	1,864	1,585	\$279
Event Expense	4,878	1,000	19,170	1,455	\$3,423
Total Expense	59,839	34,225	62,680	51,264	\$8,575
Profit / Loss	11,344	14,275	8,502	(7,158)	18,502
Profitability Percentage	(4.1%)	29.4%		(16.2%)	

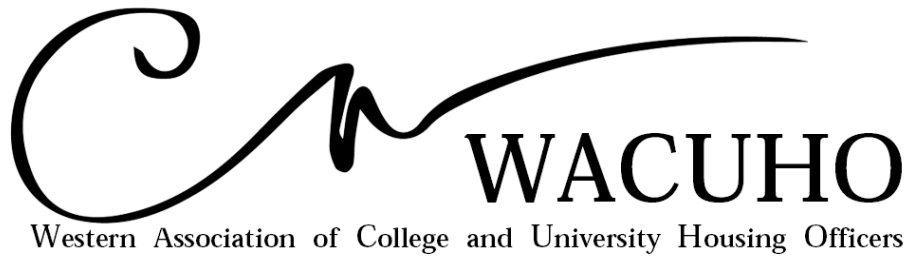


WACUHO
Income Statement
For the Nine Months Ending March 31, 2024

	2024 Year to Date	Budget Year to Date	Variance \$(CY-Budget)	2023 Prior Year	Variance \$(CY-PY)
Revenue					
Membership Revenue:					
WACUH-40000-030-INSTM-000 Members F	40,478	37,500	40,478	30,922	9,556
Total Membership Revenue	40,478	37,500	40,478	30,922	9,556
Event Revenue:					
WACUH-42100-050-NORAP-000 Registratic	5,960	0	5,960	0	5,960
WACUH-42100-050-SORAP-000 Registratic	8,300	8,750	8,300	7,320	980
WACUH-42110-050-WANNC-000 Cancellat	0	0	0	58	(58)
Total Event Revenue	14,260	8,750	14,260	7,378	6,882
Sponsorship Revenue:					
WACUH-42700-050-NORAP-000 Sponsors	3,000	0	3,000	0	3,000
WACUH-42700-050-SORAP-000 Sponsors	3,500	0	3,500	0	3,500
Total Sponsorship Revenue	6,500	0	6,500	0	6,500
Investment Income:					
WACUH-44000-020-ADMIN-000 Interest Inc	40	2,250	40	26	14
WACUH-44100-020-ADMIN-000 Dividend In	2,469	0	2,469	1,719	750
WACUH-44200-020-ADMIN-000 Realized G	8,937	0	8,937	(432)	9,369
WACUH-44300-020-ADMIN-000 Unrealized	(2,602)	0	(2,602)	3,385	(5,987)
Total Investment Income	8,844	2,250	8,844	4,698	4,146
Other Income:					
WACUH-48000-020-ADMIN-000 Miscellane	1,101	0	1,101	1,166	(65)
Total Other Income	1,101	0	1,101	1,166	(65)
Total Revenue	71,182	48,500	71,182	44,164	27,019
Expenses					
Administrative Expense:					
WACUH-62100-020-ADMIN-000 Audit & Leg	1,290	975	1,290	0	1,290
WACUH-62200-020-ADMIN-000 Bank Fees	0	0	0	325	(325)
WACUH-62210-020-ADMIN-000 Credit Carr	270	1,500	270	45	225
WACUH-62240-020-ADMIN-000 Investment	823	0	823	815	8
WACUH-62400-020-ADMIN-000 Insurance	2,043	3,300	2,043	2,043	0
WACUH-62550-020-ADMIN-000 Administrat	24,525	21,550	24,525	24,525	0
WACUH-62600-020-ADMIN-000 Supplies	0	500	0	310	(310)
WACUH-63100-020-ADMIN-000 Accommod	8,875	0	8,875	7,175	1,700
WACUH-63170-020-ADMIN-000 Awards & F	0	5,400	0	500	(500)
WACUH-63250-020-ADMIN-000 Business N	96	0	96	711	(615)
WACUH-63370-020-ADMIN-000 Facility / S	0	0	0	1,017	(1,017)
WACUH-63430-020-ADMIN-000 Food & Be	4,306	0	4,306	5,068	(762)
WACUH-63700-020-ADMIN-000 Technology	890	0	890	835	55
WACUH-63730-020-ADMIN-000 Transporta	9,978	0	9,978	4,855	5,123
Total Administrative Expense	53,097	33,225	53,097	48,224	4,872
Membership Expense:					
WACUH-62210-030-INSTM-000 Credit Card	1,864	0	1,864	1,585	279
Total Membership Expense	1,864	0	1,864	1,585	279

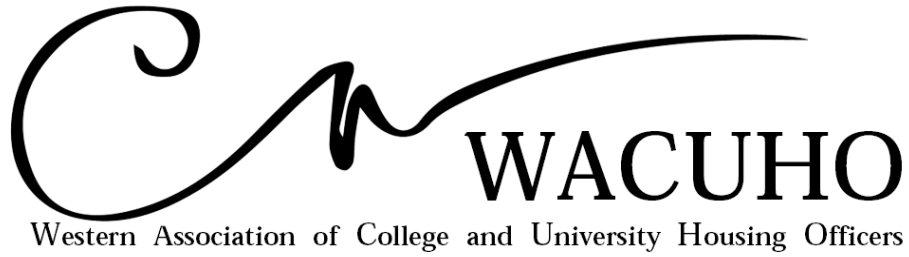


	2024 Year to Date	Budget Year to Date	Variance \$(CY-Budget)	2023 Prior Year	Variance \$(CY-PY)
Event Expense:					
WACUH-61400-050-WANNC-000 Outside C	0	0	1,100	0	0
WACUH-62210-050-NORAP-000 Credit Car	216	0	216	0	216
WACUH-62210-050-SORAP-000 Credit Car	315	0	315	324	(9)
WACUH-62210-050-WANNC-000 Credit Ca	0	0	9,192	0	0
WACUH-62600-050-SORAP-000 Supplies	0	100	0	1,131	(1,131)
WACUH-62600-050-WANNC-000 Supplies	0	0	0	0	0
WACUH-63130-050-WANNC-000 Marketing	0	0	0	0	0
WACUH-63170-050-SORAP-000 Awards &	307	400	307	0	307
WACUH-63370-050-SORAP-000 Facility / S	1,300	500	1,300	0	1,300
WACUH-63370-050-WANNC-000 Facility / S	0	0	4,000	0	0
WACUH-63430-050-SORAP-000 Food & Be	2,740	0	2,740	0	2,740
WACUH-63430-050-WANNC-000 Food & Bi	0	0	0	0	0
WACUH-63630-050-WANNC-000 Speaker f	0	0	0	0	0
WACUH-63700-050-WANNC-000 Technolog	0	0	0	0	0
WACUH-63800-050-WANNC-000 Miscellan	0	0	0	0	0
Total Event Expense	4,878	1,000	19,170	1,455	3,423
Total Expense	59,839	34,225	74,132	51,264	8,574
Profit / Loss	11,343	14,275	(2,950)	(7,100)	77,614
Profitability Percentage	15.9%			(16.1%)	



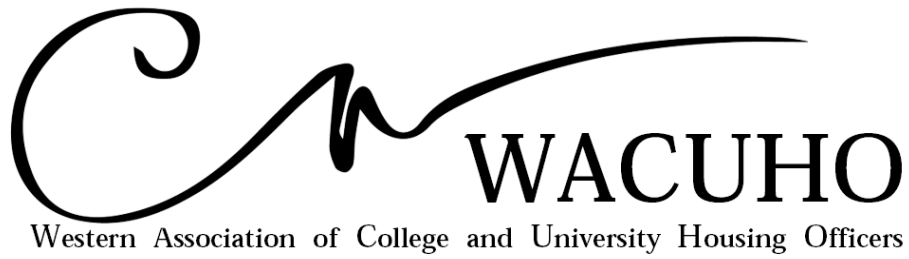
WACUHO
Balance Sheet
As of March 31, 2024 - UNAUDITED

	2024	2023	Variance	% Variance
Assets				
Cash	\$334,869	\$239,842	\$95,027	39.6%
Investments	110,794	99,925	\$10,869	10.9%
Accounts Receivable	33,270	31,565	\$1,705	5.4%
Prepaid Expenses	17,542	91,084	(\$73,542)	(80.7%)
Total Assets	496,475	462,416	\$34,059	7.4%
Liabilities				
Accounts Payable	612	710	(\$98)	(13.8%)
Accrued Expense	3,379	2,050	\$1,329	64.8%
Deferred Revenue	283,773	286,031	(\$2,258)	(0.8%)
Total Liabilities	287,764	288,791	(\$1,027)	(0.4%)
Fund Balances				
Unrestricted Fund Balance	197,369	180,783	\$16,586	9.2%
Net Income (Loss)	11,342	(7,158)	\$18,500	(258.5%)
Total Fund Balances	208,711	173,625	\$35,086	20.2%
Total Liabilities & Fund Balances	496,475	462,416	\$34,059	7.4%

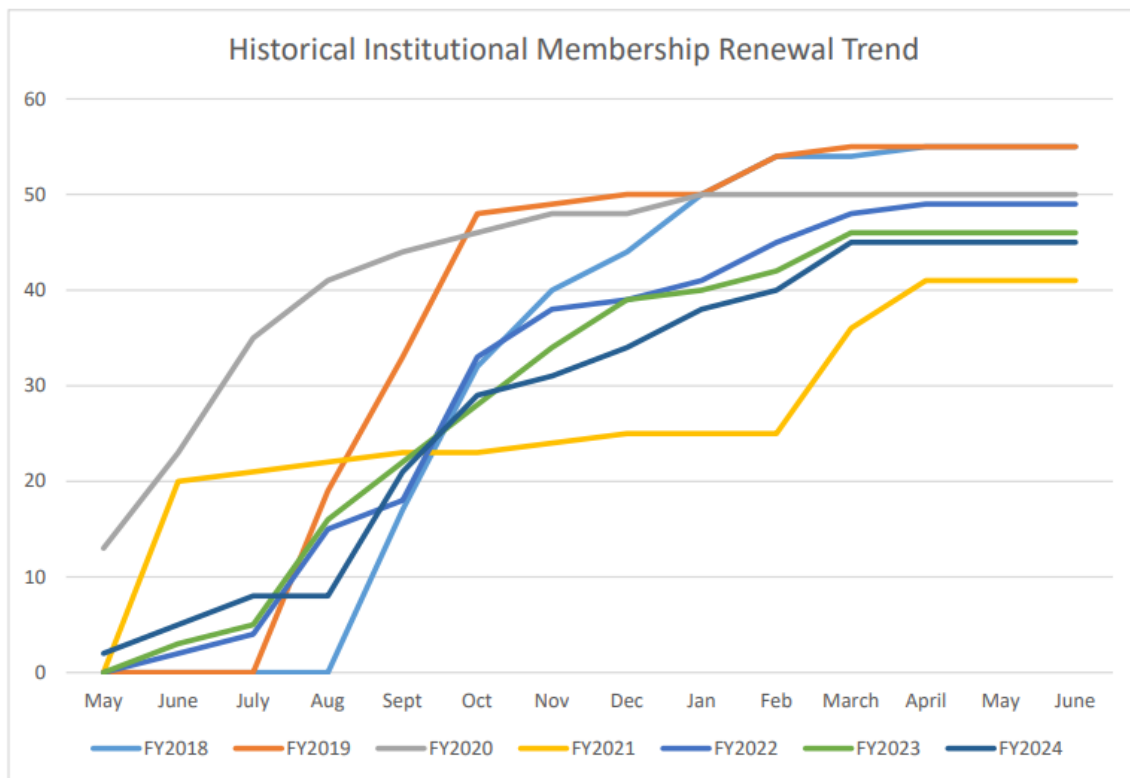


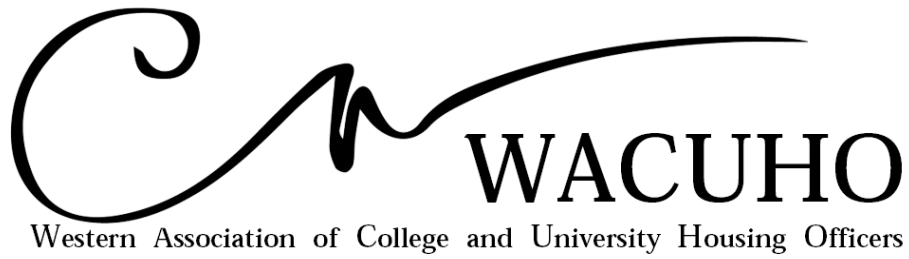
WACUHO
Schedule of Prepaid Expenses and Deferred Revenue Held
As of 3/31/2024

	Year to Date 2024	Year to Date 2023	Variance \$(CY-PY)	Variance %
Prepaid Expenses Detail				
WACE	\$17,542	\$91,084	(\$73,542)	(80.7%)
Total Prepaid Expenses	17,542	91,084	(73,542)	(80.7%)
Deferred Revenue Detail				
<u>Memberships</u>				
Institutional	13,593	10,208	3,386	33.2%
Total Deferred Membership Revenue	13,593	10,208	3,386	33.2%
<u>Conferences</u>				
WACE	270,180	275,823	(5,643)	(2.0%)
Total Deferred Conference Revenue	270,180	275,823	(5,643)	(2.0%)
Total Deferred Revenue	283,773	286,031	(2,258)	(0.8%)

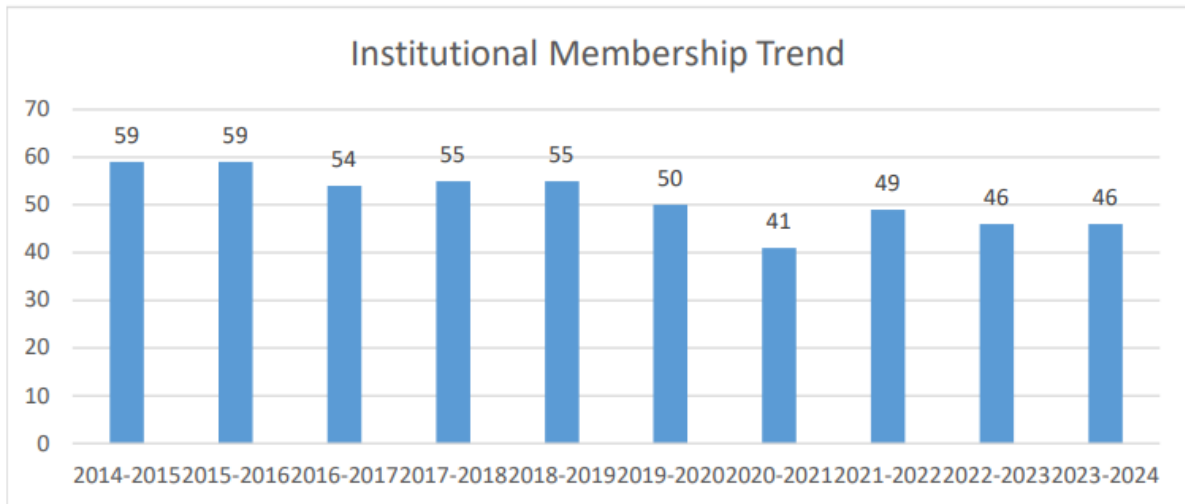


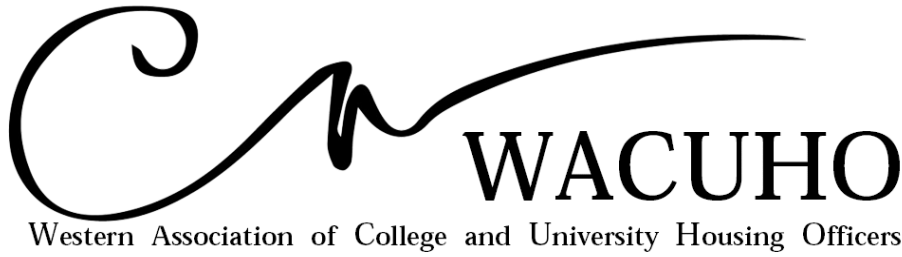
	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY2018	0	0	0	0	17	32	40	44	50	54	54	55	55	55
FY2019	0	0	0	19	33	48	49	50	50	54	55	55	55	55
FY2020	13	23	35	41	44	46	48	48	50	50	50	50	50	50
FY2021	0	20	21	22	23	23	24	25	25	25	36	41	41	41
FY2022	0	2	4	15	18	33	38	39	41	45	48	49	49	49
FY2023	0	3	5	16	22	28	34	39	40	42	46	46	46	46
FY2024	2	5	8	8	21	29	31	34	38	40	45	45	45	45





INSTITUTIONAL MEMBERSHIP ANALYSIS





WACUHO

Western Association of College and University Housing Officers

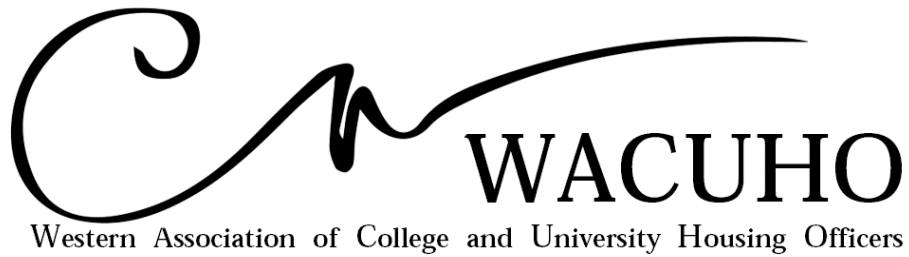
Key:

new members in current membership year / returned after more than 1 year

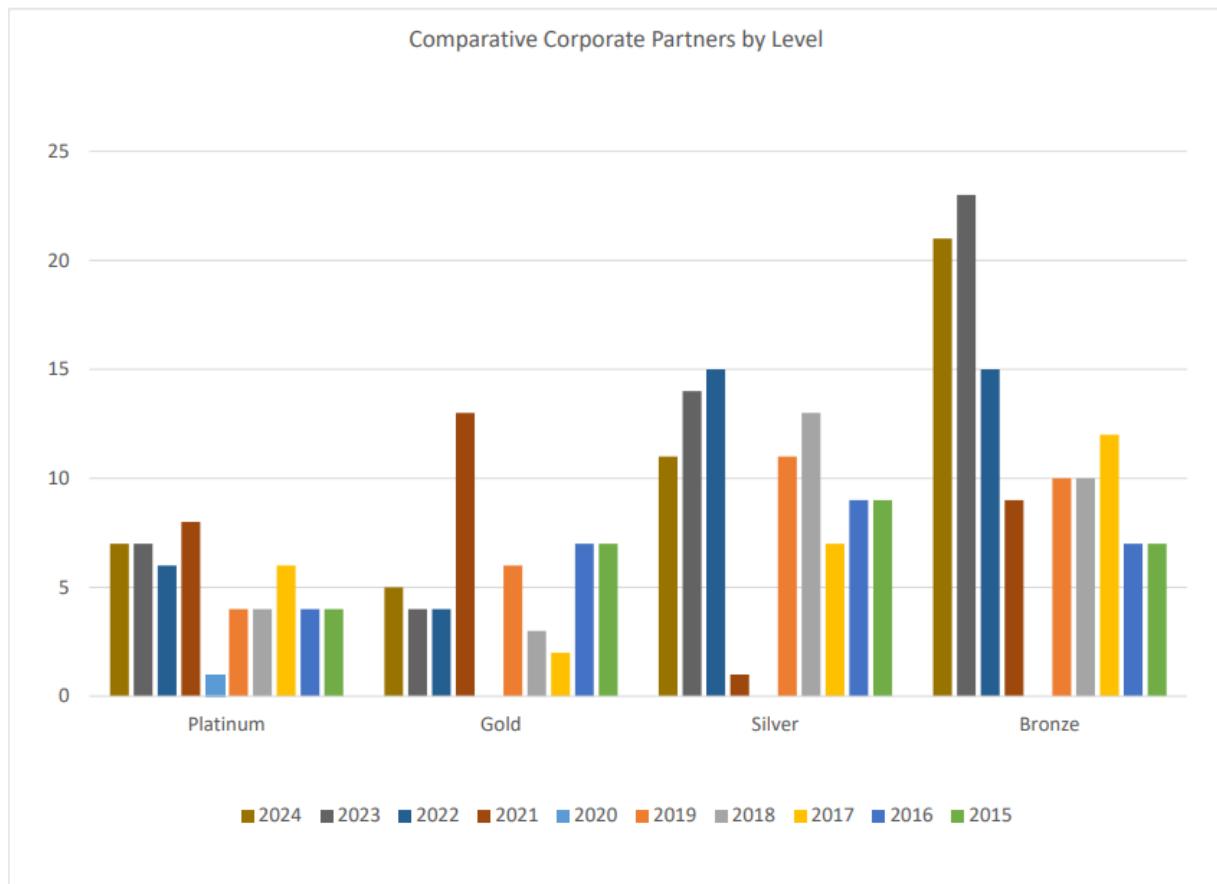
previously members but not current year

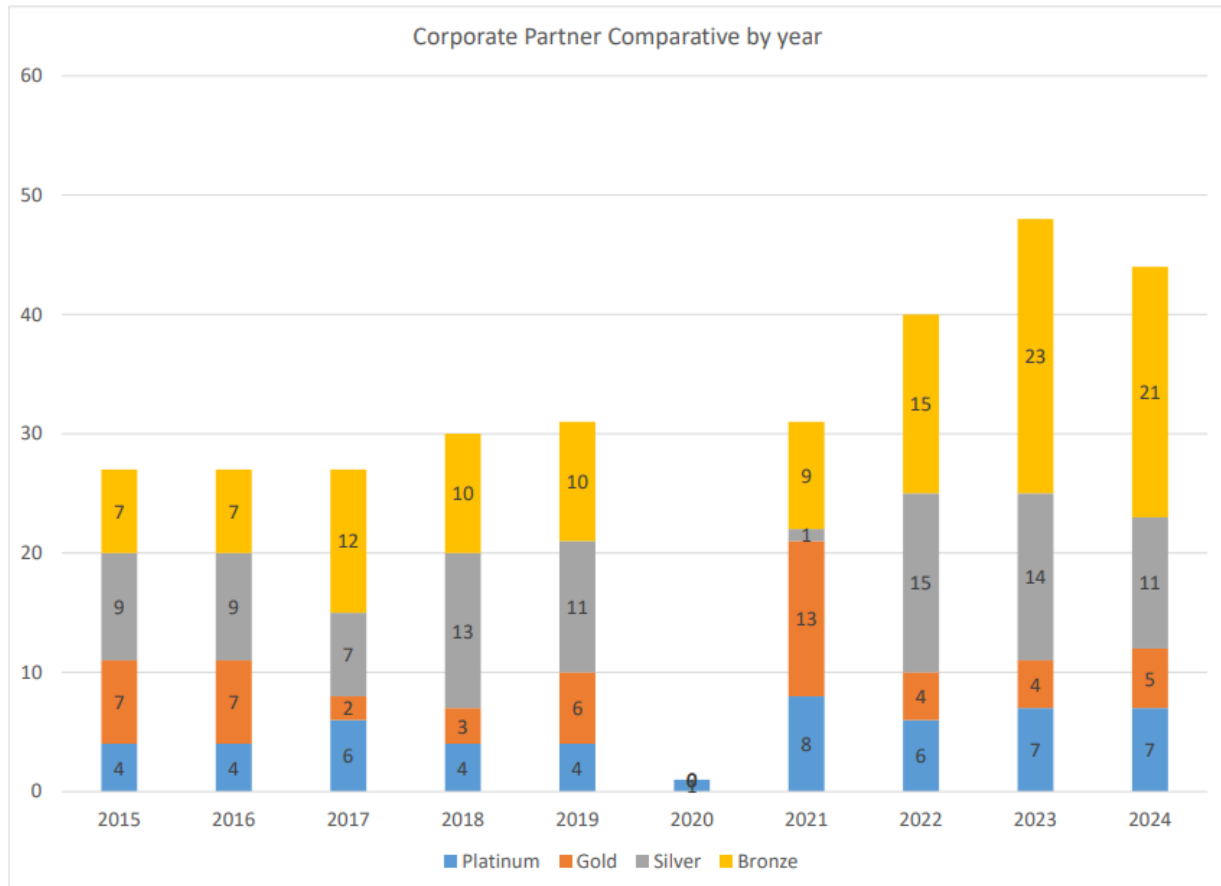
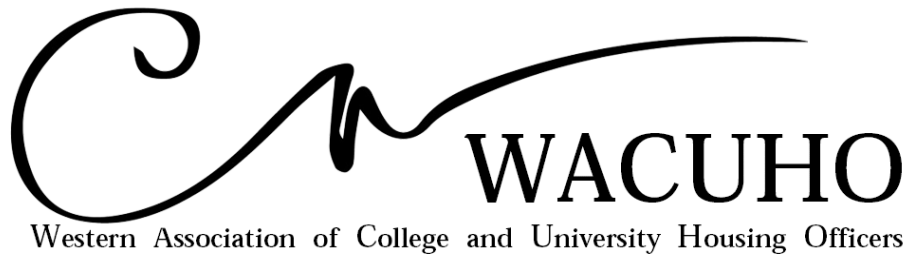
have not been members at least since FY15

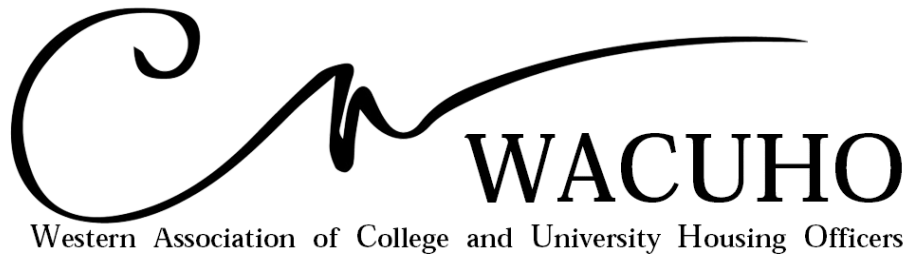
	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016
Institutional membership	46	46	49	41	50	55	55	54	59
School									
Academy of Art University			x	x	x	x	x	x	x
Alliant International University									
American Jewish University									
Art Institutes									
Brigham Young University - Hawaii									
California Institute of Technology									
California Institute of the Arts			x					x	
California Lutheran University			x	x	x	x	x	x	x
California Maritime Academy						x			x
California State Polytechnic University, Humboldt	x	x	x	x	x	x	x	x	x
California State Polytechnic University, San Luis Obispo	x	x		x	x	x	x	x	x
California State Polytechnic University, Pomona	x	x	x	x	x	x	x	x	x
California State Polytechnic University, Pomona - Foundation			x		x	x	x	x	x
California State University, Bakersfield	x							x	
California State University, Channel Islands	x	x	x	x	x	x	x	x	x
California State University, Chico	x	x	x	x	x	x	x	x	x
California State University, Dominguez Hills	x		x	x		x	x	x	x
California State University, East Bay	x	x	x	x	x	x	x	x	x
California State University, Fresno		x	x			x	x	x	x
California State University, Fullerton	x	x	x	x	x	x	x	x	x
California State University, Long Beach	x	x	x	x	x	x	x	x	x
California State University, Los Angeles	x	x	x	x	x	x	x	x	x
California State University, Monterey Bay	x	x	x	x	x	x	x	x	x
California State University, Northridge	x	x	x	x	x	x	x	x	x
California State University, Sacramento	x	x	x	x	x	x	x	x	x
California State University, San Bernardino						x	x	x	
California State University, San Marcos	x	x	x	x	x	x	x	x	x
California State University, Stanislaus			x	x				x	
Chaminade University									
Chapman University	x		x	x	x	x	x	x	x
Cochise College									
Colburn School									
College of the Redwoods								x	x
College of the Siskiyous	x	x				x	x		
Concordia University									
DeVry University									x
Dominican University of California									x
Harvey Mudd College		x							
Hawai'i Pacific University									
Holy Names University				x	x	x	x	x	x
Loyola Marymount University		x	x	x	x	x		x	x
Marymount California University								x	x
Menlo College									x
Mills College			x				x	x	
Mount St. Mary's University	x		x	x	x	x	x	x	x
Notre Dame de Namur University								x	x
Occidental College		x	x		x	x	x	x	x
Otis College of Art and Design	x								
Pepperdine University	x	x	x	x	x	x	x	x	x
Pitzer College	x	x	x						
Pomona College		x	x		x				



	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016
Institutional membership	46	46	49	41	50	55	55	54	59
Reedley College									
Saint Mary's College of California		x							
San Diego State University	x	x	x	x	x	x	x	x	x
San Francisco Art Institute					x	x	x	x	
San Francisco State University	x	x	x	x	x	x	x	x	x
San Jose State University	x	x	x	x	x	x	x	x	x
Santa Clara University	x	x	x	x	x	x	x	x	x
Scripps College					x	x	x		x
Soka University of America	x					x	x	x	x
Sonoma State University	x	x	x		x	x	x	x	x
Southern Oregon University	x	x	x	x	x	x	x		
Southwestern Law School									
Stanford University	x	x	x	x	x	x	x	x	x
University of California, Berkeley	x	x	x		x	x	x	x	x
University of California, Davis	x	x	x	x	x	x	x	x	x
University of California, Hastings			x		x				
University of California, Irvine	x	x	x	x	x	x	x	x	x
University of California, Los Angeles	x	x	x	x	x	x	x	x	x
University of California, Merced	x	x		x	x	x	x	x	x
University of California, Riverside	x	x	x	x	x	x	x	x	x
University of California, San Diego	x	x	x	x	x	x	x	x	x
University of California, San Francisco	x	x	x		x	x	x		x
University of California, Santa Barbara - Tropicana Gardens									x
University of California, Santa Barbara	x	x	x	x	x	x	x	x	x
University of California, Santa Cruz	x	x	x	x	x	x	x	x	x
University of Hawaii at Hilo					x	x	x	x	x
University of Hawaii at Manoa				x	x	x	x		x
University of La Verne	x	x	x	x	x	x	x	x	x
University of Nevada, Las Vegas	x	x							
University of Nevada, Reno	x	x							
University of Redlands									x
University of San Diego	x	x	x	x	x	x	x		x
University of San Francisco	x	x	x	x	x	x	x	x	x
University of Southern California	x	x	x	x	x	x	x	x	x
University of the Pacific	x	x	x		x	x	x	x	x
Vanguard University							x		
Westmont College									x
Whittier College						x	x		
Woodbury University									







2023-2024 Executive Committee Reports

OFFICER OF EDI

Kohya Lu - College of San Mateo

Equity, Diversity, & Inclusion (EDI)

Chair(s): Blanca Moncada (University of San Francisco), Courtney White (San Diego State University)

- Created committee logo to use for future marketing purposes
- Committee voted to change “Equity, Diversity, and Inclusion” to “Diversity, Equity, and Inclusion” moving forward
- WACE 2024 Programming: 9 EDI-themed sessions accepted/confirmed

Assessment and Research

Chair(s): David Alpizar (San Diego State University), Joseph X. Briones (UC Riverside)

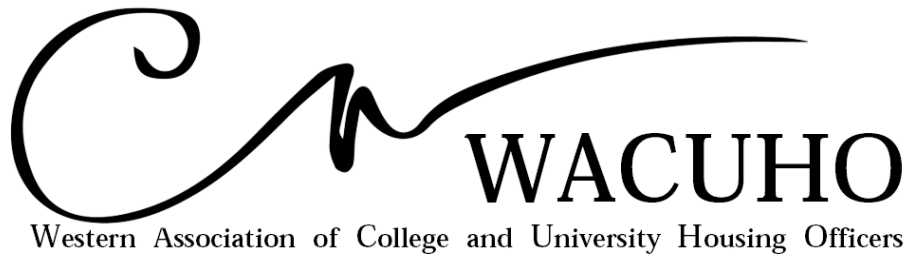
- Reviewed 2021-22 WACUHO Satisfaction Survey data
- Changed focus for 2023-24 survey to engagement vs. satisfaction
 - Central question: What is the value of a WACUHO membership today?
 - Central question: Does the organization’s current offerings successfully meet the needs of engagement for members?
- Engagement Survey => Administered March 22nd-April 5th
 - Total # of Respondents

COMMUNICATIONS & TECH COORDINATOR -

Jared Viz - UC Davis

Communication and Tech Duties:

- Originally, the responsibilities of the role were split with my co-coordinator, in which he was responsible for the monthly WAVES newsletter, I was responsible for social media posts, and both of us were responsible for updating the website
 - Due to access issues and an uneven balance of work for the role, I took full responsibility for social media and the website, while my co-coordinator took full responsibility for the monthly WAVES newsletter and other communication efforts.
- Managed the email groups and forwarding lists for WACUHO to ensure that the correct individuals were receiving the correct emails for their respective positions
- Occasionally posted on social media (instagram and facebook groups)



- Regularly updated the WACUHO website
 - Added time sensitive information (e.g. marketing materials for events)
 - Removed/updated out of date information (e.g. old events, membership lists, corporate sponsors lists, etc.)
 - Enhanced the readability and usability of various pages
- Troubleshooted various technology issues among members
 - Receiving incorrect emails
 - Emails not sending correctly
 - Google Drive

WACUHO Network for Professional of Color (WNPOC)

Chair(s):

- Anaya Galves - Senior Community Director, California State University, Northridge
- Airikah Cotton - Community Director, California State University, Northridge

Goals for the Year:

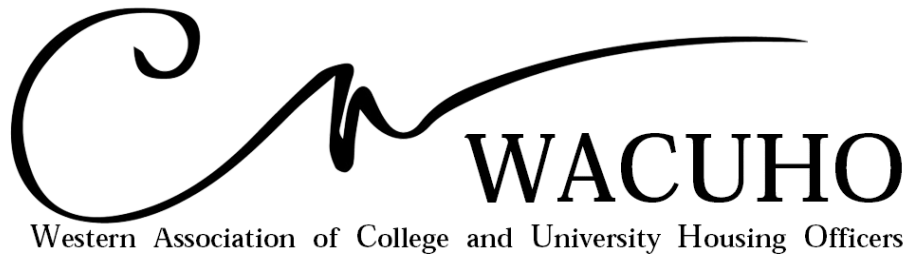
- Further enhance diversity and inclusion within the WACUHO community
- Strengthen the sense of belonging among professionals of color and create opportunities for their voices to be heard and valued

Actions Taken to Meet Goals:

- Organized a series of initiatives and events
- Facilitated engaging discussions on topics related to diversity and inclusion around current challenges faced on respective campuses and ways to navigate those challenges
- Provided professional development opportunities tailored to the needs of professionals of color
- Established affinity subgroups to ensure inclusivity for all identities within our community

Areas of Growth for Future Chairs:

- Future committee chairs can continue to embrace diversity and foster inclusion by expanding outreach efforts to reach a broader audience, prioritizing intersectionality in programming, and advocating for policy changes that promote equity and representation within the profession
- There is an opportunity to strengthen partnerships with other committees and organizations to leverage collective resources and expertise in advancing our shared goals of diversity and inclusion
- Increasing numbers for higher education professionals to have safe discussions amongst those with similar backgrounds.



COMMUNICATIONS & TECH COORDINATOR -

Adam Dowrie - CSU Sacramento State

Communication and Tech Duties:

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 - Due to access issues, he took full responsibility for social media and the website, while I took full responsibility for the monthly WAVES newsletter and other communication efforts.
- Send out monthly calls for WAVES submissions (typically near the 1st of the month).
- Sent out communications via Campaign Monitor for WAVES, the WACUHO Climate Survey, WACE specific information, WACUHO Executive Nominations, and more.
- Assisted with getting the domain set-up for SLDI conferences and WACE.

New Professionals

Chair(s):

- John Godfrey - Senior Associate Director for Housing, San Diego State University
- Christopher Badoyan - Residence Hall Coordinator, San Diego State University
- Met twice monthly on Fridays at 9am
 - Average attendance was 5-7 people
- Created Socials prior to and at WACE to for new professional to build a network and connection in the region
- Revived New Pros Scholarship. Got 9 submissions (up from 1 last year).
- Regularly put together material to send out in monthly WAVES newsletter

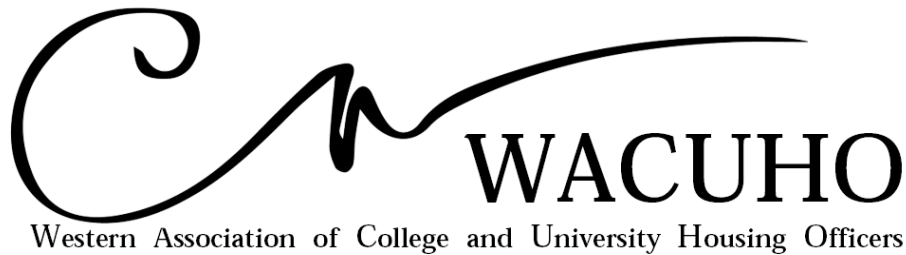
MEMBER AT LARGE (MAL) SOUTH -

Fatou Olshanski - CSU Long Beach

Facilities

Chair(s):

- Cynthia Cervantes
- Norton Mitchell



Southern Student Leadership Drive In

Chair(s): Jason Souriolle and Esveiri Conchas

- Hosted a joint Central/Southern Drive in Conference at University of La Verne on November 4
- 13 Schools in Attendance (ULV, CSULB, CSUCI, CSUSM, CSUN, OCC, CSUDH, SDSU, SOKA, UCI, CSUF, UCR, UCLA)
- ~250 attendees
- Current President of WACUHO Spoke, Samuel Jones spoke.
- Student keynote speakers - Alaina Hardy - ULV
- 17 Student-led Sessions.
- Spirit Winner - (Name Tag - CSUN, Costume – CSUF, Roll Call Video – OCC, Philanthropy – OCC, Social Media – CSUCI, Digital Banner – ULV, Southern Spirit – OCC, Central Spirit - CSUCI)

MEMBER AT LARGE (MAL) CENTRAL-

Christopher Jackson - Cal State LA

Central Student Leadership Drive In

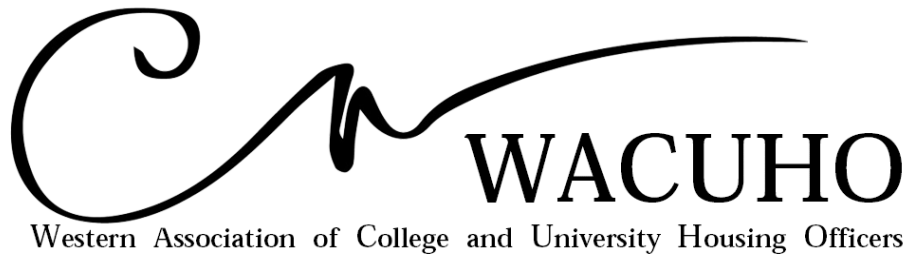
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Mid Level Professionals

Chair(s): Kara Bauer

- There is nothing to report on for this committee.



MEMBER AT LARGE (MAL) NORTH -

Alex Pacifico - Santa Clara University

Northern Student Leadership Drive In

Chair(s):

- Raul Mendoza (Chair)
- Wilson Deng (Committee Member)
- Luis Becerril Suarez (Committee Member)
 - Committee was small but mighty, planned the first NSLDI post COVID-19
 - NSLDI was located at UC Davis on March 2nd, 2024
 - The decision was made to move the conference to the Winter due to lack of committee members and time for planning
 - Snow storm/ heavy rainstorm hit and 3 schools were unable to attend
 - Committee Still recommends a Winter Drive in or late Fall

Peer Empowering Parents (PEP)

Chair(s):

- Angela Perry (Co-Chair)
- Cynthia Ruby Silvestre (Co-Chair)
 - Tried to have monthly meetings but no members would attend - next year will need to be more creative to get more attendance
 - Planned a social for WACE - hoping it will be more attended
 - Will also be doing PEP grams at WACE to give parents a little "PEP" coffee

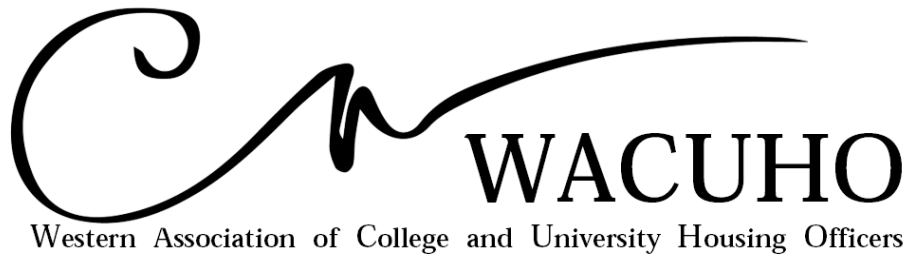
TREASURER -

phil coontz - UC Davis

Budget Duties

- Budget Proposal
- YTD

Financial Advisor Committee (FAC)



Chair(s): Mako Ushihara

- FY '22-'23 Audit Update

SECRETARY-

Josh O'Connor - University of the Pacific

Historian

Chair(s): Alex Belisario

- Continuation of maintaining documents for WACUHO, including award winners and archives

Gender and Sexuality Network (GSAN)

Chair(s): Sam Luley

- No meetings this year. One chair stepped down.

VICE PRESIDENT-

Jennifer Ortiz - CSU Fullerton

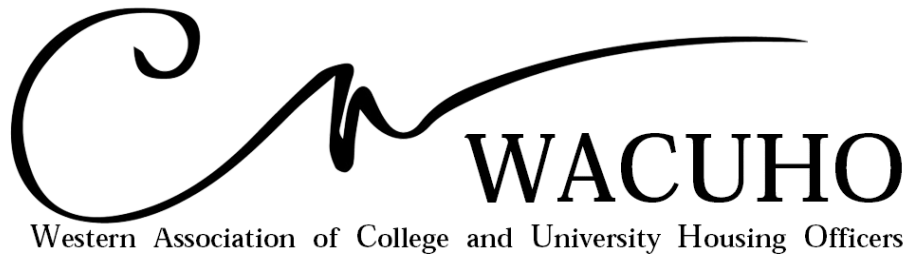
Membership Duties

- Received over 130 committee chair and member sign ups for 2023-2024!
- Had 23 committees with around 1-3 committee chairs each
- Worked to fill vacant chair positions throughout the year
- Opened up the committee chair and member sign up form for 2024-2025 and began outreach through WAVES, WACUHO's website, and WACUHO's Instagram: [tinyurl.com/WACUHO24-25](https://www.tinyurl.com/WACUHO24-25)
- Executive Committee tabling at WACE to encourage more committee sign ups for 2024-2025

Women of Wow (WOW)

Chairs: Myra Cheah, Malibu Taylor, & Domonique Crosby

- Hosted committee meetings every other Friday to engage with members and create opportunities for development and networking
- Hosted Book Club on Tuesdays to read "Hood Feminism, Notes from the Women That a Movement Forgot" by Mikki Kendall
- Maintained communication through use of WoW Facebook Group and Instagram
- 2 sessions hosted at WACE: Women's Leadership Panel and Roundtable Discussions
- Awarded committee member, Hannah Snowden (Snow) from San Francisco State University, the Joan F. Mortell Award



- Planning to host a Women's Leadership Institute

PRESIDENT ELECT-

Reyes Luna - University of Nevada, Las Vegas

Awards and Recognition

Chair(s): Reyes Luna

- We had a good amount of nominations for awards

Nominations

Chair(s): Andy Garate

- All positions have candidates except for secretary position
 - Looking for a nomination on the floor
 - Interested secretary candidates can speak with Reyes or Andy

Time and Place

Chair(s): Nadine Kelly

- 2025 - Location Lake Tahoe
- 2026 - Looking for a host campus
 - Anyone interested in hosting please contact me or Nadine

PRESIDENT-

Samuel N. Jones - CSU Sacramento

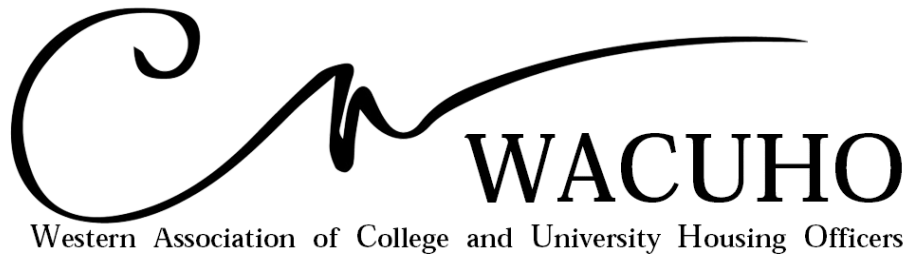
ACUHO I Regional Leadership Meeting

Chair(s): Tiffany Bromfield (Current); Nyerere Tyrman (past)

- Meetings were held monthly
- Tryman was the Chair until December 2023 and transition to Tiffany
- Reviewed conference schedules from other associations
- Discussed the on-going higher prices for annual conferences and associations were trying to find ways to cut budgets; WACE comes in higher with our food options
- Annual Conference in Milwaukee, Wisconsin June 22-25
 - Planning for WACUHO Social at Campus Home Live!
- Encourage campuses to complete the Campus Housing Index

WACE 2024

Chair(s): Jennfier Nelson Martinez and Lauri Dorfman



- Originally met with the chairs every other week during the summer and fall. Meetings moved to weekly in Spring
- Worked through schedule suggestions due to the limited space in the contract
- Was able to reduce the cost of the conference with decrease meals and hotel is only charging buffett meals eaten at the conference
- Working through the reserve request to make WACE successful

Past Presidents

Chair(s): Alex Belisario

- Mainly consulted through emails as needed for advice on a few topics:
 - Executive Officers being able to continue in positions where the by-laws were silent. This gave us a chance to make some recommendations moving forward.
 - Schedule change from Exhibits and the Banquet due to space at the hotel
 - Assisted with the history of creating scholarships

Strategic Planning

Chair(s): Megan Fox and Jess Robinson

- Meet a few times during the year
- Was able to redefine a process for creating a Strategic Plan
 - Create goals and timeline

Corporate Relations

Chair(s): John Paul-Wolf, Evan Centala, and Joshelyn Martin

- Meeting were held on a bi-weekly basis during the fall semester
- Was able to touch basis on Corporate Partnership levels of engagement
- Gathered feedback on alignment of the Corporate Relations & Exhibits to be a fiscal year versus a calendar year