



Your School's Name High School Student Council
2100 Main Street
Zip, MS XXXXX
[https://msasc.net./](https://msasc.net/)

Date _____

Dear [name of person/organization]

My name is _____ and I am the _____ of the _____ High School Student Council. I am interested in attending the National Association of Student Councils (NASC) Student Council Conference to help me in my efforts to become a better student leader. *(NASC is sponsored by the National Association of Secondary School Principals – NASSP).*

The LEAD National Student Leadership Conference is being held this year in Washington, DC, from Friday, February 27, to Sunday, March 1, 2026. It will bring together students and advisors for several days of immersive learning from nationally acclaimed speakers, tailored leadership training, and diverse peer-to-peer connections.

It will help me with the tools I need to strengthen my leadership, grow my school's council, and develop lifelong skills to drive my professional journey.

In order to go to the National Student Council Conference, I need to raise \$_____ to help pay for my registration, transportation, and hotel. I have saved \$_____ and am in need of assistance to attain the remainder of the expenses. **The deadline for me to submit my conference registration is December 5, 2026.** I hope that you will consider my request and be able to provide assistance with costs. Even \$10 – \$20 dollars helps!

If you are available, I would like to meet with you in the near future to discuss my request. I can call or visit you at [time and date]. Should you need to contact me before then, I can be reached at [phone number or email].

I am looking forward to speaking or meeting with you.

Respectfully,

[Your signature!]

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2100 Main Street

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Date _____

Dear _____,

Thank you for your [your organization's] contribution of \$____ to help me attend the **LEAD National Student Leadership Conference that is being held this year in Washington, DC, from Friday, February 27, to Sunday, March 1, 2026.**

I am looking forward to using my conference experience to help me in my current leadership position and to improve my abilities to serve others. After my return, I will share my experience with you. I will also be glad to talk about my experiences in a presentation to your organization. Thank you again for your contribution and for making it possible for me to have this valuable learning opportunity.

Sincerely,

[Your signature]

Suggestion - Do a nice hand written card...