

**Executive Committee Meeting
Central PA Local Section
American Chemical Society
January 31, 2024, 18:00
Hoss's Steak and Sea House**

Present:

Adam Herring (PSU, Chair)

Katheryn Penrod (PSU, Secretary)

Aaron Garner (PSU, Treasurer, Elections and Nominations Committee)

Christine Mahajan (PSU, Newsletter Chair)

Joe Houck (PSU, MARM Chair)

Lori Stepan (PSU, Councillor)

Zach Rhoden (PSU, Chair-Elect)

1. Call for Additional Agenda Items
 - a. Bratoljub is no longer serving as Program Chair, but is still anticipated to be of service for the Fall poster session
 - b. Lori's travel expenses need to be discussed/approved
2. Review of Prior Minutes
 - a. Correction: Remove "confirmed" terminology from the Committee Assignment discussion, replace with "proposed"
3. Leadership Institute (Joe Houck, Zach Rhoden, NCS Student Representative)
 - a. Overall positive experience
 - b. Could've structured workshops better to be more productive
 - c. Case studies about events that have worked
 - d. Huge networking event
 - e. Industrial representative from rubber industry wanted to pair up with everyone in PA
 - f. Future Chair-Elect should meet with individuals who have attended the Leadership Institute in the past
4. SUGGESTION: Create a document and a powerpoint presentation to be handed off to future executive committee members, complete with transition instructions
5. MARM Update (Joe Houck)
 - a. June 05-08 at University Park
 - b. 31 Oral Symposia on website
 - c. Organic/Medicinal/Biochem/Analytical/Physical/Computational poster symposia
 - d. Student Outreach Showcase Poster Session
 - e. Arthur Cope Award
 - f. Abstracts are open and due March 04 (soft deadline), March 11 (hard deadline)
 - g. After abstracts close, symposium organizers will be provided the list of submissions and we will set the schedule from there
 - h. 2 keynotes +1
 - i. John Warner and Terry Quinn-Grey
 - ii. Roald Hoffman
 1. Possible screening of "Oxygen" the stage-play (DVD)
 - i. Fluorine chemistry – need contacts to complement a talk about carbon-fluorine bonds
 - j. Schedule

- i. Wed: Opening session + keynote talk
 - ii. Thurs: Keynote
 - iii. Fri: Keynote
 - iv. Sat: High school showcase
 - v. Sheryl and Kyle will do tours of Whitmore
 - vi. Chemistry Olympiad Exam Takers Recognition (10 individuals and their families)
- k. Dorm rooms and discounted hotel blocks
- l. Expo with booths
 - i. Maybe White Building, maybe Business Building
- m. Trying to coordinate with libraries to set up exhibit on Joseph Priestley
- n. No solid answer from nuclear reactor tours yet
- o. Add area attractions to website with travel instructions
- p. Google form for undergrad and grad volunteers
- q. Search speaker directory for local scientists
- r. Would be good to have more focus on the quarter-millennium discovery of oxygen
 - i. Roy Olofson may be a good contact here
- 6. Finances Update (Aaron Garner)
 - a. Still switching everything over from Kyle to Aaron
 - b. Online banking password does not work, Kyle needs to resolve this for Aaron
 - c. Aaron will shadow Kyle next week on the tax return procedure
 - d. 15 February – Annual Finances Update to National due
 - e. PNC is still being switched over from Kyle to Aaron
 - f. Receipts were collected via a web form
 - g. Joe is waiting on reimbursement – Kyle and Aaron need to review this
 - h. We will be adding Lori as a second signer on the Northwest Account
 - i. PNC (investment account) also needs to have Lori as a second signer
 - j. MARM account is also at Northwest, Aaron will need to be second signer here
 - k. Adam moves to approve Lori's funding, Kate seconds, after discussion, none opposed
- 7. Eric Nacsa's talk on 12 February 2024
 - a. 5:30pm in 102 Chemistry? Possibly 301A
 - b. Add Zoom link to invitation before the email goes out at 9am tomorrow
 - c. Hosting: Helping him get set up at the computer, setting up Zoom, introducing him
 - d. Aaron and Adam will handle the pizza
 - e. New Concepts for Powering Organic Chemistry with Electricity
 - f. 301A Chemistry may be a better location for these talks
 - i. Adam will talk to Rachel about reserving 301A for 12 Feb
- 8. End-of-Year Report, due mid-February
 - a. Zach has finished his portion, Adam will complete his portion, Kyle/Aaron need to complete their portion
 - b. Will have to notify Lori when complete so that she can go through the system and approve
 - c. Submitting our report on time ensures that we receive our funding from National on time
- 9. Dixon Travel Grant
 - a. Max. amount per student affiliate chapter: \$750 for students, \$750 for accompanying advisors

- b. Executive committee will decide on amounts on a case-by-case basis based on the current budget
 - c. Maybe make this a Google Form instead of a paper form
 - d. Make the verbiage more general, discuss specifics among executive committee members, but do not publicize that specific information
 - e. Receipts must be provided for the amount expected to be reimbursed
 - f. Attendees must provide their accepted abstract to be accepted for grant
 - g. Hold back a given amount for use for fall meetings?
 - h. A representative from each student affiliate chapter are expected to report back to the executive committee after travel has been completed
10. Reactor Tours in mid-April/early May to potentially lessen the need for these tours during MARM
11. Less technical / more science café talk for MARM – will search the ACS Speaker Directory
12. Earth Day talk? Christine may have some leads on this
13. Christine and Adam are to complete their audit by the end of March
14. Next meeting: 27 March 2024 at 18:00 at Hoss's Steak and Sea