



Livermore Elementary

Livermore Elementary School

Date: November 20, 2025

Time: 3:30

Location: Principal's Office

Mission Statement:

Leading Excellent Students

Meeting Purpose:

Monthly SBDM Meeting

Meeting Called by:

Kelly Melton

Next Meeting:

December 18, 2025

Attendees (x indicates attendance)

Kelly Melton	✓	Sandra Fitzgerald	✓	
Kristie Howell	✓	Marlene Hefner	✓	
Cindy Miller	✓			
Bailey Troutman	✓			

Agenda Items

Motion/Second

Discussion/Documentation

Call to Order

Lead: Kelly Melton

Mrs. Melton called the meeting to order at 3:30.

I. Opening Business

- Approval of Agenda

Motion: Troutman
Second: Howell

Agenda was approved by consensus.

- Approval of minutes

Motion: Miller
Second:
Fitzgerald

Minutes were approved by consensus

II. Budgets/Spending

- Financial Reports-

Motion: Miller
Second: Troutman

ADA & DAF
Activity Report
Discussed all financial activity reports
Budgets were approved by consensus.

III. Visitors

Katie Miller

IV. Personnel Reports

V. New Business

- CSIP Components

Motion:
Second:

a. Mrs. Melton informed the counsel about the CSIP. There are 3 parts of the CSIP:
Phase 1: Completed - 3 parts
Phase 2: 2 parts, Completed
Phase 3: due January 1, 2026.

		The CSIP will be presented in December for approval.
b.		
c.		
d.		
VI. Policies to Review		
VII. Upcoming Events <ul style="list-style-type: none"> a. Nov. 26-28 Thanksgiving Break b. Dec. 5 - Winter Formal c. Dec. 9 - Christmas Program d. Dec. 19 - Last day before Christmas Break e. Jan. 5 - First day of 2nd semester f. Jan. 19 - NO SCHOOL - MLK Jr. Day g. Feb. 13 - NO SCHOOL h. Feb. 16 - NO SCHOOL (Possible Make-up day) i. March 13 - NO SCHOOL (Possible Make-up Day) 		
VI. Adjourn	Motion: Miller Second: Fitzgerald	Meeting was adjourned at 3:41. Approved by consensus.
Next Meeting Date/Time		Next Council meeting on December 18 @ 3:30 pm