



Bylaw and Resolutions Review Committee

2025-2026 Plan of Work

Created by Parliamentarian Waneis Elshaari

Committee Initiatives

Bylaw Amendments

- Look over PA-TSA Bylaws
- Review old bylaw amendment proposals
- Discuss possible changes to bylaws
- Draft specific bylaw amendments
- Send bylaw amendments to be presented at business meeting

Parly Pro SIS

- Revamp to be more interactive and fun

Subcommittees

Proposals 101

- Will focus on the creation of a resource and a special interest session that teaches members how to draft, write, and propose a bylaw amendment

Simple Bylaws

- Focuses on creating easy-to-digest versions of all PA-TSA student bylaws in the form of cliff notes

AP Chapter Team

- Will create testing and practice resources for members to use to prepare for Chapter Team (quizlets, semi-final practice scripts, practice tests, etc)

Duties

Committee Chair - Waneis Elshaari

- Appoint committee Vice Chair
- Plan and hold virtual committee meetings
- Send out email reminders and checkins with members
- Communicate with members about meetings and deadlines
- Create meeting agendas
- Ensure committee follows timeline
- Communicate with Adult Chair and SOT about committee
- Promote committee

Committee Vice Chair - (TBD)

- Meet with chair individually to plan meetings
- Assist with committee in any other way as directed by chair

Members

- Attend committee meetings
- Participate in discussion
- Pay attention to deadlines

Certificate Requirements

General

- Must attend all committee meetings; exempt if emailed ahead of time and given reason
- Must make an attempt to join group discussions

Proposals 101

- Must help in the creation of either the proposal how-to guide or the SIS

Simple Bylaws

- Must summarize at least one section of student bylaws

AP Chapter Team

- Must create at least two Chapter Team resources for members to use

Timeline

September

- Promote Committee
- Membership and Vice Chair Applications open
- Vice Chair Application closes on 9/15

October

- Promote Committee
- Membership Application Closes 10/1
- Appoint Vice-Chair
- Have introduction meeting
- Look over bylaws and begin discussing possible bylaw amendments

November

- Start drafting possible bylaw amendments

December

- Finalize and submit bylaw amendments
- Appoint subcommittee chairs
- Divide into subcommittees

January

- Begin subcommittee work

February

- Continue subcommittee work
- Brainstorm new Parly Pro SIS

March

- All subcommittee work done
- Begin creating Parly Pro SIS materials

April

- Finalize Parly Pro SIS materials
- Host Parly Pro SIS at States
- BARRC party for members

May/June

- Collect feedback from members and pass on to 2025-2026 Parliamentarian

Any questions or suggestions? Feel free to email me at sot_parliamentarian@patsa.org