

# **LAKE FOREST SCHOOL DISTRICT 67 BOARD POLICY COMMITTEE**

## **COMMITTEE CHARTER**

### **Purpose**

The purpose of the District 67 Board Policy Committee is to:

- Review and update (as needed) existing Board policies to ensure compliance with Illinois State law, and alignment to other District 67 Board and Administration policies and practices;
- Provide an effective forum for vetting, proposing, and discussing suggested/recommended changes to existing Board policies as well as suggested/recommended new Board policies;
- Provide feedback, insight, and direction to the District 67 Board as a whole regarding changes to existing policies and/or suggested new policies.
- Annually review and update (as needed) the District 67 Board Operating Procedures Manual

Like all Board Committees, the Policy Committee does not have the authority to approve or change Board policy. Only the District 67 School Board as a whole can approve changes/additions to Board Policy.

### **Membership**

The Policy Committee membership consists of three (3) District 67 Board members, each appointed by the Board President. However, invitations are permanently extended to other Board members and key members of the District 67 Administration, such as:

- District 67 Superintendent
- Members of the District 67 Superintendent's cabinet
- Any other Administrator who may be affected by or have input into any suggested/recommended changes or additions to Board Policy.

### **Committee Activities/Areas of Focus**

Specific activities of the Policy Committee may include (but are not limited to):

- Review of PRESS (Policy Reference Education Subscription Service) items and other recommended or statutory policies that come to the District through IASB (Illinois Association of School Boards) or other external agencies;
- Review of Policy issues raised by Board members, administrators, or others;
- Review of the entire Board Policy Manual.
- Review of the District 67 Board Operating Procedures Manual.

### **Current Committee Members**

The current members of District 67 Policy Committee are:

- Jeff Folker - Chair, Board Member
- Richard Chun- Board Member
- Carl Kirar - Board Member

Permanent invitees include:

- Michael Simeck - Superintendent
- Jennifer Hermes - Chief Operating Officer
- Rebecca Jenkins – Deputy Superintendent
- All other District 67 Board members

### **Meetings**

The Board Policy Committee meets as needed, as determined by the Policy Committee Chair and members.

### **Compliance to Open Meetings Act**

The Policy Committee operates under the Open Meetings Act and is, therefore, open to the public to attend. All meeting dates/times and agendas must be posted on the District 67 website at least 48 hours prior to the meeting. Minutes will be posted after approval.