

# User centred design + data community code of conduct

v1 – 16 September 2020

In order to establish and maintain an inclusive environment we ask members to agree to the following code of conduct:

- Have respect for all members of the community. We should all uphold harassment-free events for everyone regardless of gender, gender identity and expression, age, sexual identity, disability, physical appearance, body size, race, ethnicity, religion (or lack thereof), or technology choices.
- Help create a safe and welcoming environment. We can do this by being open to diverse points of view, by inviting new people to join, by reaching out to newcomers to welcome them into the community, and by keeping things people share confidential if they specify it.
- Do not assume everyone has the same context. Encourage questions.
- Listen to others, and ensure that all activities are respectful, participatory, and productive.
- Be present – If you reserve a place, please show up, engage and stay for the whole event. Try not to leave early if you can avoid it. Be engaged and pay attention, do not spend the time working. These events are a great opportunity to learn from others and meet people working on similar challenges.

- Do not redistribute someone else's work or contact details without getting their consent first.
- Help create and uphold collective agreements. A collective agreement is a list of behaviours and actions expected of the group. Please take part in defining the collective agreement at events you attend and uphold it during the event.

The event facilitators and organisers reserve the right to ask anyone in violation of these policies to not participate in community activities.

Facilitators and organisers will reinforce this code throughout community engagements. If you have any concerns, please contact an organiser or facilitator immediately via the email address below.

## **Feedback**

This Code of Conduct is a living document. If you think anything is missing, or could be made clearer, please contact [ucd-and-data-admin@digital.cabinet-office.gov.uk](mailto:ucd-and-data-admin@digital.cabinet-office.gov.uk)