

To use this email/tout, copy and paste it into a Google Doc or Microsoft Word document of your own, and then make your edits. It is important to come back to this source email/tout every time to ensure you always get the most up-to-date version.

Pass GPA CV & LinkedIn client to coach - CV & LI URL not got yet

Give me feedback on this page - it's a work in progress.

CC:

The two coaches you've selected

Auto BCC:

admin@slinuacareers.com

Subject Title:

CV & LinkedIn Profile enhancement

Hello ???,

Thank you for availing of the GPA/Slí Nua Careers careers service.

I am copying my colleague ????? in this email.

??? Coach name ??? Will make contact with you directly to start the ball rolling on your new CV.

When ??? coach name ???? has completed that to your satisfaction, we will then commence the process of completing your LinkedIn profile with my other colleague, ????Madeleine Hughes / Ailbhe O'Loughlin ??? (also copied).

Could you also send on a copy of your existing CV and your LinkedIn url (if you have one) to everyone in this thread?

If you have a Word version of your CV, that's the preferred format; but if not, send on whatever format you have it in.

Original email from GPA - date ???

<<<paste original email here>>>>

Thank you, ?????