

ELAC Minutes February 1, 2024

- 1:30- Mrs. Daniel welcomed parents and asked them to sign in and include their child's name or school position.
 - Children meet in H2 for childcare and snacks
 - At 1:36 Mrs. Daniel Called the Meeting to Order
 - Reviewed Agenda and Minutes from Dec. 14, 23 ELPAC meeting
 - Maria Murillo Motioned to Approve the Minutes
 - Mrs. Licón Seconded the Motion
- Mrs. Caso took roll of ELAC members in attendance (Haqema Basiry and Saba Abdullah absent) and ELD Teachers (all present)
- Mrs. Daniel - Introduced Administration staff and ELD Staff
 - Introduced Bilingual Instructional Assistants (BIAs)
 - Introduced School Community Resource Assistants (SCRA)
 - Dalya Abdullah is no longer serving at Howe and has accepted a new position in the San Juan District
- Mrs. Caso reviewed minutes from the November 16, 23 DELAC meeting
The Main Topics:
 1. 2023-2024 Instructional Materials Adoptions presented by Nicole Kukral who explained the process for reviewing textbooks
 - The goal is to get more family input on instructional materials for each of the 2023-2024 adoptions
 - This evaluation period happens in the Fall
 - Input is collected from the committees, students, staff, family and community members
 - The Board reviews the recommendations and if approved, the Board adopts the textbooks
 2. Consolidated Application for Federal Funds was presented by Crista Koch, Title 1 Program Manager, discussed funding
 - Title 1– Low Income; help accelerate academic achievement of school sites
 - Title II – Most at Risk, quality of teachers
 - Title III– English Learners; Help acquire English quickly and efficiently
 - Title IV– All students; Technology and VAPA
 3. Genoveva discussed the Initial/Alternate Parent Notification letters
 - Important information included on the letter:
 - 1) Student Name, Birth date, Gender, School, Student ID and Home Language
 - 2) Explanation for sending the notification
 - 3) Participation in Individualized Education Plan (IEP) or 504 Plan
 - 4) English Language Proficiency Test Scores
 - 5) English Learner Reclassification Exit Criteria
 - 6) State Standardized Test Results (English, Arts, and Math
 - 7) Identification of Long Term English Learner, or at risk of becoming an LTEL
- Site Council report presented by Vice Principal Julian David

1. Vote on budget that staff voted on prior
 - Shared priority list compiled by staff
 - 3/5 Intervention positions were voted to remain (loss of 2 intervention teachers)
 - Loss of Academic Coach
 - Literacy Grant to fund a Reading Specialist
 - Clerk hours reduced to a total of 10 hours; 2 clerks with hours 7-12 and 10-3
 - Marya Rodreguiz had a question regarding losing 2 Intervention Teachers; due to loss of ELO funding (Covid money)
 2. Safety Plan
 - Rewritten every year to adapt to changing needs of the school
 - Next Safety Meeting on Feb. 6, 2024
 - Campus Monitor, Maria Garcia and Campus Representative Erick Daniel will be guests at next ELAC Meeting and safety will be discussed in more detail
 3. School Accountability Report Card (SARC) Includes:
 - Description of school staff and students
 - Community Involvement
 - Student Achievement
 - Student Support Services
 - Expenditures, School Facilities, Class Size, Textbooks
 - Staff Training and Evaluation
 4. Next School Site Council Meeting Feb. 28, 2024 at 2:30 in the Library
 - All parents invited and welcome to attend the meeting
- Attendance presented by Christine Teachout
 - Students more likely to graduate from school and be successful with good attendance
 - Chronically absent students decreased by 10%
 - 2% decrease in general absences from last school year
 - New system: If arrive after 7:45, get a stamp and it's recorded in office
 - Arrive after 8:15, District is notified of tardy
 - Too many tardies and a letter is sent home
 - Questions asked:
 1. Marya Rodreguiz asked what if students are late because of the traffic on Howe. Mrs. Teachout responded that we have no control over the traffic and you may need to leave earlier.
 2. Tirina Khalvati asked about wanting to meet her child's new teacher. She was told she will meet her at conferences by Mrs Teachout.
 3. Tirina Khalvati asked where students will go for middle school and about open enrollment. Ana Soto responded Catherine Johnson is the home school students attend for 6th grade from Howe. Open enrollment closed, but there is a waiting list students may get on until March 1, at San Juan Central.
 - Parent Needs Assessment Top 3 Results presented by Mrs. Hardigree
 - Safety
 - Funding for English Language Learners
 - Parent Teacher Conferences

1. March 5th-8th, Early Dismissal at 11:05
2. Tips:
 - Know the time and location (room number) of your conference
 - Prepare a list of questions to ask
 - Ask your child prior to conference if they have any questions or concerns
 - Arrive 5-10 minutes early
 - Be flexible; conferences may be running late
 - Ask about any homework assignments
- Reclassification/ELPAC Reminders presented by Mrs. Licón
 - Howe Avenue reclassified 29 students this year; the highest in the district
 - A ceremony is held for all students that reclassify
 - There are 4 Domains to pass: Speaking, Listening, Reading, and Writing
 - ELPAC testing begins Feb. 2, 2024
 - Tips to help your child at home:
 1. Read to your child or have your child read to you.
 2. Use pictures and have your child tell you what they see in the picture or what is happening in the picture.
 3. Provide opportunities for your child to use language outside the home.
 4. Talk to your child's teacher about your child's listening, speaking, reading, and writing skills to help support your child's progress.
- Parent Needs Assessment Survey/Safety presented by Mrs. Daniel
 - Campus Monitor, Maria Garcia and Campus Representative Erick Daniel will be guests at next ELAC Meeting
 - Parents discussed and filled out form about what is going well and what needs improvement with safety at Howe
 - Results will be discussed in detail at next ELAC meeting
- Mrs. Licón asked for any additional questions
- Next ELAC meeting April 11, 2024
- Ruffled 5 presents to parents
- Meeting adjourned at 2:35
 - Sara Safdari motioned to adjourn the meeting
 - Erika Tejada seconded the motion

Link to Slides:

https://docs.google.com/presentation/d/1QdRY3JYRXyE6rvKXh3B9Qn2KxA0MCc8xjphQEJpIn1c/edit#slide=id.g2b2f6769ccd_0_152

[Map to SJUSD District Office](#)