

Fairview Township Board of Supervisors
Meeting Minutes

Clay County Extension 4-H Building

Tuesday, February 28, 2023, at 7 p.m.

I. Call to Order at 7:00 pm for a regular meeting scheduled for the purpose of new business and paying bills.

II. Roll Call

Present: Mike Seiner, Max Anderson, Tanna Miiller, Todd Mockler, and Angela Jackson.

Guests: Jamie Neitzke, Mark Neitzke

III. Old Business

a. Minutes of January 10, 2023, meeting minutes were read by the clerk. The January warrant listing was adjusted to correct a minor calculation error in the amount of expenses listed. It was corrected in the amount of \$7,281.23. Motion to approve made by Max Anderson and seconded by Mike Seiner. Motion passed.

IV. New Business

- a. **Treasurer transition** – Jamie Neitzke introduced herself as potentially the new treasurer replacing Tanni Miiller. She agreed to accept the position and will be sworn in the next meeting.
- b. **County wide township meeting** - The annual meeting of town/township boards is on Monday, March 6, 2023, at 7 pm in the basement of Clay County Courthouse. The clerk is required to attend at minimum.
- c. **Review and pay bills** – Tanni Miiller presented the bills to be paid in February for the total amount of \$1,696.61. Deposits totaled \$100.00. Motion made by Todd Mocker and seconded by Max Anderson. Motion passed. See attached warrant listing.
- d. **Complete year audit of treasurer records** – in process by Tanni Miiller.
- e. **Finalize financial statements and annual report** – in process by Tanni Miiller and will be ready for the annual meeting. The treasurer will prepare the paperwork for the annual meeting and the clerk will pick it up prior to the next meeting.
- f. **Reassess snow removal needs** – no issues. Nothing to discuss.
- g. **Prepare proposed budget for annual meeting** – in process by Tanni Miiller and will be ready for annual meeting next week.

- h. Prepare agenda for annual meeting** - started by Angela and will be finished by March 7
 - i. Plan for voting list** – Jamie Neitzke will be taking Tanni Miiller’s position. Todd Mockler will be rotating out as chairman and Mike Seiner will rotate into the chair position.
- V. Next meeting is the annual meeting scheduled for Tuesday, March 7th, 2023, at 7pm** being held at the 4-H building.

VI. Adjourn at 7:35 pm

Minutes recorded by Angela K. Jackson, Clerk

A handwritten signature in cursive script that reads "Angela K. Jackson". The signature is written in black ink on a white background.