



UTRID Board Meeting Minutes March 21, 2020

Date: 3/21/2020

Conducting: Kimm Crosby-McConnachie

Call to Order: 9:04 am

In Attendance:

Kimm Crosby-McConnachie - President

Sarah Hemmert - Vice President

Greg See - Secretary

Ben Daniel - Treasurer

Deborah McHenry- Conference Chair

Erinn Pack- Professional Development Chair

Sheri Rameriz - Silent weekend/Camp Chair

Emily Billman - Student Involvement

Old Business

- Kimm motions to approve minutes from UTRID Board Planning Retreat Meeting on 11/11/2019
 - 1st Kimm 2nd Erinn
 - Yes: 8 No: 0 Abstain:0

New Business

- Workshops
 - All events need to be put on hold with the current orders to limit gatherings of large groups of people
 - Alternatives would be to do online workshops
 - Zoom has a limit of 100 people but that may not work well because it would limit interactions of the participants
 - Board prefers to have workshops done live online opposed to having workshops recorded in advance and posted

- One workshop will be chosen to be the test for the alternative format
 - Erinn will contact the presenters for the teaming workshop and work out a timeline for doing it as an online workshop
 - Speed Mentoring Workshop
 - The workshop was originally postponed but we will now issue refunds
- Silent weekend
 - Silent weekend will need to be postponed
 - Sheri contacted the Cabin that is reserved for the event and they do not have the option for a refund, but she discussed possible dates to reschedule late this year
 - Sheri compiled a list of possible dates and surveyed the presenters to find the date that works the best, and September 24th-27th was chosen. Sheri will contact the cabin to change the reservation
 - Refunds for Silent Weekend
 - We will offer refunds for those who will not be able to attend the silent weekend with the newly proposed date
 - The deadline to request a refund is June 1st, 2020
- Letter of support
 - Ben proposed that the board send out a letter to the members to show support during the difficult times that people are going through during the covid-19 pandemic
 - Ben will create a Google Doc with a letter and the board will give their input before Kimm sends out a finalized letter on Monday
- UTRID Conference
 - Fundraising
 - Many businesses are suffering and it is difficult to get around to ask for donations in person during this period of social distancing
 - The student intern that is in charge of requesting donations can continue to send letters and emails to try collecting donations from larger companies
 - UTRID has enough money to make up the difference for this year's conference if the fundraising efforts aren't successful
 - Planning
 - The planning committee will continue working on plans for the

conference and will also discuss an alternative method for the conference (ie. online) if the issues with social gatherings continue

- Food was one of the major planning issues that was discussed and the planning committee will continue to work on their planning efforts
 - Erinn suggested the possibility of giving a stipend to conference attendees so they could go out and get their own food

Meeting Adjourned 9:34 am

- Action Items
 - Erinn
 - Contact the presenters for the teaming workshop and work out a timeline for doing it as an online workshop
 - Sheri
 - Contact the cabin to discuss rescheduling our reservation for September
 - Ben
 - Create a Google doc that can be used to create a letter of support that will be sent out to the membership
 - Issue refunds for the Speed Mentoring Workshop

Board members voted by email to approve these meeting minutes on Monday, August 10, 2020.