

Junction City Village Board Meeting

Junction City Village Hall, 1001 Main Street, Junction City, WI 54443

Monday, August 14, 2023 --- 7:00 p.m.

junctioncitywisconsin.gov

Members

Present: President Peter Mallek, Trustees Alex Peden, John Spreda, and Craig Vitort

Excused: Brad Wiernik

Also

Present: Peggy and Ray Rentz, Mike and Tiffany Lepinski, Tony and Judy Moscinski,
Pat Birkebak, Eddie Brittain, Fred Metzler, Tamara Peden, Sara Brish, Executive
Director, SPACVB

CALL TO ORDER/ PLEDGE OF ALLEGIANCE /ROLL CALL

President Peter Mallek called the meeting to order and the pledge of allegiance was recited.

PERSONS WISHING TO ADDRESS THE VILLAGE BOARD

Tamara Peden asked the board to consider letting her set up Truck or Treat in the parking lot of the former US Bank parking lot when the Village will be having Trick or Treat this year. She would probably offer hot chocolate and/or hot cider.

Craig Vitort **moved**, seconded by Alex Peden to allow the use of the former US Bank parking lot for Trunk or Treat this year.

Ayes all, nays none; motion carried.

CONSIDERATION AND POSSIBLE ACTION ON THE MINUTES OF THE PREVIOUS VILLAGE BOARD MEETINGS

- Regular Board meeting of July 10, 2023
- Annual Board of Review meeting of July 31, 2023
- Special Board meeting of July 31, 2023

Please note the Special Board meeting date is July 31, 2023 and not August 31, 2023.

Craig Vitort **moved**, seconded by John Spreda to approve the minutes as printed and correct the Special Board meeting date to July 31, 2023 instead of August 31, 2023.

Ayes all, nays none; motion carried.

Consideration and Possible Action on the Following:

DISCUSSION AND POSSIBLE ACTION ON FLOCK CAMERA SYSTEM/ Sheriff Mike Lucas

President Peter Mallek stated that Sheriff Mike Lucas or his representative would be attending the meeting to provide more information on the use of the Flock Camera system and the benefits of having the camera installed in the Village.

DISCUSSION ON REMODELING /USE OF FORMER BANK/COFFEE SHOP-COMMUNITY CENTER PROPOSAL/ Teka Siebenader

President Peter Mallek reported that the Village Board met prior to the board meeting with Teka Siebenader and Sara Brish to view the former US Bank building to discuss uses for the building such as a coffee shop/community center. Everyone agreed it's a great building with a lot of potential. Remodeling and removal of bank equipment will be needed to be done before any concrete decisions are made. The upstairs teller station and window needs to be removed and the wall repaired. The Village Clerk reminded everyone that the first item of business will be to relocate the Village Hall and village records to the bank and to designate office space for Village use and election equipment. Teka Siebenader's proposal is to use the entire building as a coffee shop/community center.

DISCUSSION ON SHORT TERM RENTAL TOURISM COMMISSION /Sara Brish

President Peter Mallek introduced Sara Brish, Executive Director of the Stevens Point Area Convention and Visitors Bureau to provide information on short term rentals and the work the Tourism Bureau does to promote tourism in Portage County. Sara Brish viewed the former bank building prior to the board meeting tonight and stated that it's a great building for the Village. Sara explained the background of proposing the idea of creating a county-wide Tourism Zone Commission at a Portage County Towns Association meeting back in 2019 which included adopting a town-by-town intergovernmental Agreement and Lodging Tax Ordinance. Then with COVID there was a pause in the process in 2020 and 2021. In 2022 she had numerous conversations with municipal leaders regarding the idea of creating a county wide lodging tax ordinance. The County has drafted a proposed ordinance for the collection of tax on overnight lodging in the county. In 2023 a draft room tax ordinance was created for municipalities to adopt to participate with Convention and Visitors Bureau. She further explained that each municipality participating can retain 30% of the room tax collections for municipal use to improve municipal resources. Anyone who has stayed in an AirBnB or VRBO

knows how popular they have become. Currently there are 104 listings in Portage County on AirBnB and VRBO of which 4 are listed in the Village of Junction City. She explained that each short term rental would need to be inspected and licensed by the County.

ENGINEER'S UPDATE ON PROJECTS

The Village continues to meet with CBS Squared regarding the upcoming projects and the funding possibilities.

The Village is obtaining bids from contractors for the former US Bank roof repairs.

APPROVAL OF LICENSE APPLICATIONS

Craig Vitort **moved**, seconded by Alex Peden to approve the operator applications of Carmen Madden and Kelly Bobick at the Store upon all the requirements for the issuance of a license are met,

Ayes all, nays none; motion carried.

REPORT OF THE PARK BOARD COMMITTEE

No recent meeting.

REPORT OF THE PUBLIC PROTECTION COMMITTEE

No recent meeting.

BUILDING PERMIT APPLICATIONS

Craig Vitort **moved**, seconded by John Sprea to approve the building permit of Timothy Maier for a single family residence at 1216 E Third Street in the Pamaron Subdivision. This is one of the lots that were designated in the Developers Agreement to be a duplex lot.

Ayes all, nays none; motion carried.

REPORT OF THE WATER/SEWER UTILITIES

Sanitary Survey Report and Notice of Noncompliance

A response is being prepared to send to the DNR in answer to the 3 minor violations listed in the Sanitary Survey Report.

Fred Metzler reported he is having some phosphorus spiking readings at the WWTP. We will be out of compliance with the DNR over these high readings.

Also reported that they have reinforced all the picnic tables in the park.

The quote from Preferred Tree Service was discussed. Kevin Fenske has been doing work for the past few years on the oak wilt and now we have a number of dead oaks that need to be removed. The Board agreed that he should do this work as soon as possible.

Cross connection testing was discussed. Residential testing is done by our employees but the commercial needs to be done by a licensed plumber.

TREASURER'S REPORT

Craig Vitort **moved**, seconded by John Spreda to accept and place on file the Treasurer's Report.

Ayes all, nays none; motion carried.

PRESIDENT'S REPORT

Pamaron Subdivision update

No update to report at this time.

CLERK'S REPORT

No updates at this time.

PAYMENT OF BILLS

Alex Peden **moved**, seconded by Craig Vitort to pay the bills presented at tonight's meeting.

Ayes all, nays none; motion carried.

ADJOURNMENT

John Spreda **moved**, seconded by Craig Vitort to adjourn the meeting.

Ayes all, nays none; motion carried. 8:30 p.m.