

Global Project Group Responsibilities

Through the course of this unit, part of your time will be spent working with a small group. Your groups were assigned by your teacher after you reviewed the book choices and completed the survey about which one you wanted to read. Your teacher did her best to give you one of your top two book choices.

Each group will have a group leader, a videographer, a recorder, and a timer. The roles will rotate throughout our project so that everyone will end up performing every job at least once. The responsibilities of each role are outlined below.

Group Leader:

- Keeps the group on task
- Helps any absent group members catch up
- Double checks that everyone fulfills their duties for the day

Videographer

- Records the group discussion
- Edits the video as necessary
- Uploads the video to the appropriate Google Slide
- Follows up with any absent group member(s) to record their make-up video

Recorder

- Introduces themselves first in the video and reads that day's question
- Writes down any necessary notes
- Asks any questions the group has and reports back to the group

Timer

- Keeps track of each person's "talk" time during the video
- Monitors class time to make sure the group will finish on time