

# Biddeford Schools

## Primary School

Dear Families,

Welcome to Biddeford Primary School! We are excited to have you join our school community for the 2025-2026 school year and look forward to a successful year ahead.

Before school begins, we want to share some important information to help ensure a smooth start. The full **Parent Handbook** is available on our school website and can be accessed by scanning the QR code provided. Below are a few key highlights:

### School Hours & Daily Schedule

- **School Day:** 7:40 AM – 2:15 PM
- **Parent Drop-Off:** 7:40 – 7:55 AM
- **Parent Pick-Up:** 2:15 – 2:25 PM
- **Instruction Begins:** Promptly at 8:00 AM. Students are **tardy** if they are not in class by **8:00 AM**.

## Biddeford Schools

Scan the QR Code to view Biddeford Primary School's Parent Handbook.

The handbook is also available online on our school website:

**[biddefordschools.me/o/bps](https://biddefordschools.me/o/bps)**



Scan to Read

### Morning Drop-Off: 7:40-7:55 AM\*

*Students cannot be dropped off prior to 7:40am as we do not have supervision.*

- Drop-off runs from 7:40 to 7:55 AM and includes **two lanes**: one for buses and one for parent vehicles.
- Please **pull forward**, ensure your child is ready to exit from the **right side** of the vehicle, and **remain in your car**.
- Staff members will be available to assist with car doors and student entry. Please do not have students open doors or exit vehicles without a staff member's assistance. This is an important safety precaution.
- **No parking** is allowed during drop-off. If you need additional time to prepare your child for arrival, please find a parking spot and walk your child to the front of the building.
- If your child arrives after 7:55 AM, please escort them to the **main office** at the front of the building.

### Afternoon Dismissal

#### Bus Dismissal – 2:10 PM

*An adult must be present at the bus stop to receive the student.*

- Please provide the bus department with a list of authorized adults or sign a waiver if your child may be dropped off without an adult present.
- Use the **Bus Right App** to monitor drop-off times.

### Parent Pick-Up – Begins at 2:15 PM

- Park in the designated area and form a line at the **exterior cafeteria door**.
- A staff member will verify your ID and radio for your child to be brought out.
- **Please notify the office by 1:00 PM** if there are any changes to your child's dismissal plan.

### First Day of School

Upon arrival, students will go **directly to their classrooms**. Staff will be available to assist students who need help finding their way.

- **Grades 1 & 2:** Wednesday, **August 27, 2025**
- **Kindergarten:** Tuesday, **September 2, 2025**

### School Supplies

Here are the general supplies your child will need:

- Backpack
- Refillable water bottle
- Pencils
- Crayons or colored pencils
- Markers
- Headphones or earbuds (**USB-C**)
- Glue sticks
- Dry erase marker

If your family needs assistance with supplies, please let us know. Teachers may also send out individual supply lists.

### Infinite Campus – Parent Portal

Your child's classroom teacher assignment is available via the Parent Portal.

It is important that your contact and emergency information is up to date. If you have not set up your **Infinite Campus Parent Portal** or need to make edits, please visit:

**[BIDDEFORD Parent Portal Login:](https://infinitecampus.biddefordschools.me/campus/portal/parents/biddeford.jsp)**

**<https://infinitecampus.biddefordschools.me/campus/portal/parents/biddeford.jsp>**

Step-by-step instructions are also available on the district website. For support and set up code, email: **icportal@biddefordschools.me**.

### Open House

Please join us for the **BPS Open House** on **Tuesday, August 26, 2025**, from **4:00–6:00 PM**. We would love the opportunity to meet you and welcome you in person.

If you have any questions or concerns, please don't hesitate to reach out. Thank you for your continued support and partnership. We are looking forward to a joyful, safe, and successful school year together!

Warm regards,

**Meghan Schrader**  
*Principal*

**Nate Molleur**  
*Assistant Principal*