This is a template using the STAR (situation, task, action, result) format. <u>Background on this template</u>.

All text with this background color is advice: feel free to remove or ignore it!

<Scenario Name>

Name & Role	<your name="">, <your at="" company="" current="" role=""></your></your>
LinkedIn / Resume	<add link="" your=""></add>
Period	Jun 4, 2022 to Jun 4, 2022

Situation

1-2 paragraphs describing the context of your scenario. Particularly, connect to why the scenario at hand was important to your company: revenue dipped so we needed to XYZ, our top engineering priority was scaling our organization efficiently but we were struggling to hire, etc.

. . .

Task

What specifically were you asked to take on? It's OK to acknowledge the team's broader remit, but immediately follow by narrowing in on <u>your</u> work, not the broader team's work. Don't camouflage your efforts within the team's.

. . .

Actions

If you overuse "we" to describe team actions, interviewers will be unclear about <u>your</u> specific role. It's OK to use "we" sometimes in your answer, but you <u>must</u> use "I" statements describing your specific work.

. . .

Results

Whenever possible, these should be quantitative, numerical results.

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Bonus questions

These questions are not classically part of the STAR format, but are typical follow up questions. Don't include this additional context in your initial response, but it may be helpful in preparing for the interview.

What could have gone better? / What would you do differently? ...

Could you have gotten the same results with half the budget?