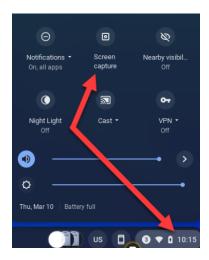
Record your Chromebook Screen

1. Press **Shift + Ctrl +** Show windows □ or:



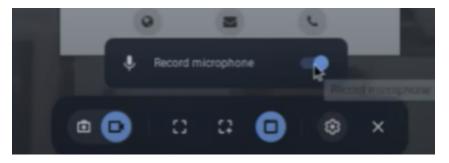
- 2. In the menu at the bottom, select Screen record \square .
- 3. Select an option:

Record the full screen \square .

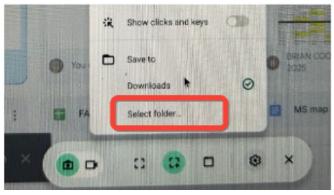
Record a partial screen .

Record a window .

4. Click on the settings wheel and **turn on/off Record Microphone** to capture voice, and turn on Camera to capture your face.



While still on Settings, change Save to and choose Select folder followed by MyDrive



- 5. To stop recording, at the bottom right (in the toolbar), select Stop recording lacktriangle.
- 6. Recordings will now be saved to your MyDrive. From here, share as needed.